

**CITY OF PALM DESERT
STAFF REPORT**

MEETING DATE: November 17, 2022

PREPARED BY: Clayton von Helf, Information Systems Manager

REQUEST: DECLARATION OF SURPLUS PROPERTY AND AUTHORIZE DISPOSAL

RECOMMENDATION:

Declare the items identified in Exhibit A as surplus property and authorize disposal as appropriate.

BACKGROUND/ANALYSIS:

All items on the attached equipment list are broken or obsolete. Therefore, staff is requesting the City Council to authorize disposal of the equipment according to the federal and state laws and guidelines. Most of the equipment listed is obsolete or broken and will be disposed of using e-waste guidelines.

FINANCIAL IMPACT:

There is no fiscal impact associated with this item.

REVIEWED BY:

Department Director:	<i>John Ramont</i>
Finance Director:	<i>John Ramont</i>
Assistant City Manager:	<i>Chris Escobedo</i>
City Manager:	<i>Todd Hileman</i>

ATTACHMENTS:

1. Surplus Property List

Exhibit A - Surplus of Electronic Equipment & Other Items

As of 11/2/2022

<u>Computers</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
Microsoft Surface	9129	broken/obsolete	e-waste
Microsoft Surface	9228	broken/obsolete	e-waste
Microsoft Surface	9796	broken/obsolete	e-waste
IBM Thinkpad	8985	broken/obsolete	e-waste
IBM Thinkpad	8986	broken/obsolete	e-waste
IBM Thinkpad	8987	broken/obsolete	e-waste
IBM Thinkpad	8988	broken/obsolete	e-waste
IBM Thinkpad	8989	broken/obsolete	e-waste
IBM Thinkpad	8990	broken/obsolete	e-waste
IBM Thinkpad	9219	broken/obsolete	e-waste
IBM Thinkpad	9220	broken/obsolete	e-waste
IBM Thinkpad	9221	broken/obsolete	e-waste
IBM Thinkpad	9222	broken/obsolete	e-waste
IBM Thinkpad	9223	broken/obsolete	e-waste
IBM Thinkpad	9224	broken/obsolete	e-waste
IBM Thinkpad	9617	broken/obsolete	e-waste
IBM Thinkpad	9612	broken/obsolete	e-waste
Dell Latitude laptop	8568	broken/obsolete	e-waste
Dell Latitude laptop	8871	broken/obsolete	e-waste
Dell Latitude laptop	8873	broken/obsolete	e-waste
Dell Latitude laptop	9016	broken/obsolete	e-waste
Dell Latitude laptop	9101	broken/obsolete	e-waste
Dell Latitude laptop	9102	broken/obsolete	e-waste
Dell Latitude laptop	9103	broken/obsolete	e-waste
Dell Latitude laptop	9104	broken/obsolete	e-waste
Dell Latitude laptop	9105	broken/obsolete	e-waste
Dell Latitude laptop	9107	broken/obsolete	e-waste
Dell Latitude laptop	9108	broken/obsolete	e-waste
Dell Latitude laptop	9109	broken/obsolete	e-waste
Dell Latitude laptop	9110	broken/obsolete	e-waste
Dell Latitude laptop	9692	broken/obsolete	e-waste
Dell Latitude laptop	9676	broken/obsolete	e-waste
Dell Latitude laptop	9309	broken/obsolete	e-waste
Dell Optiplex 9010	8500	broken/obsolete	e-waste
Dell Optiplex 9020	8865	broken/obsolete	e-waste
Dell Optiplex 9020	8659	broken/obsolete	e-waste
Dell Optiplex 9020	8655	broken/obsolete	e-waste
Dell Optiplex 9020	8508	broken/obsolete	e-waste
Dell Optiplex 9020	8510	broken/obsolete	e-waste
Dell Optiplex 9020	8509	broken/obsolete	e-waste
Dell Optiplex 9020	8546	broken/obsolete	e-waste
Dell Optiplex 9020	8554	broken/obsolete	e-waste

Dell Optiplex 9020	8555	broken/obsolete	e-waste
Dell Optiplex 9020	8686	broken/obsolete	e-waste
Dell Optiplex 9020	8869	broken/obsolete	e-waste
Dell Optiplex 3050	9074	broken/obsolete	e-waste
Dell Optiplex 3050	9255	broken/obsolete	e-waste
Dell Optiplex 3050	9104	broken/obsolete	e-waste
Dell Optiplex 3050	9090	broken/obsolete	e-waste
Dell Optiplex 3050	9092	broken/obsolete	e-waste
Dell Optiplex 3050	9020	broken/obsolete	e-waste
Dell Optiplex 3060	9257	broken/obsolete	e-waste
Dell Optiplex 3060	9065	broken/obsolete	e-waste
Dell Optiplex 3060	9238	broken/obsolete	e-waste
Dell Optiplex 3060	9472	broken/obsolete	e-waste
Dell Optiplex 7040	8861	broken/obsolete	e-waste
Dell Optiplex 7040	8907	broken/obsolete	e-waste
Dell Optiplex 7040	9094	broken/obsolete	e-waste
Dell Optiplex 7040	8860	broken/obsolete	e-waste
Dell Optiplex 7040	9029	broken/obsolete	e-waste
Dell Optiplex 7040	9108	broken/obsolete	e-waste
Dell Optiplex 7040	9088	broken/obsolete	e-waste
Dell Optiplex 7040	8870	broken/obsolete	e-waste
Dell Optiplex 7040	9080	broken/obsolete	e-waste
Dell Optiplex 7040	8868	broken/obsolete	e-waste
Dell Optiplex 7040	8874	broken/obsolete	e-waste
Dell Optiplex 7040	9067	broken/obsolete	e-waste
Dell Optiplex 7040	8675	broken/obsolete	e-waste
Dell Optiplex 7040	8691	broken/obsolete	e-waste
Dell Optiplex 7040	9089	broken/obsolete	e-waste
Dell Optiplex 7040	8865	broken/obsolete	e-waste
Dell Optiplex 7040	9073	broken/obsolete	e-waste
Dell Optiplex 7040	8905	broken/obsolete	e-waste
Dell Optiplex 7040	8906	broken/obsolete	e-waste
Dell Optiplex 7040	9075	broken/obsolete	e-waste
Dell Optiplex 7050	9072	broken/obsolete	e-waste
Dell Optiplex 7050	9083	broken/obsolete	e-waste
Dell Optiplex 7050	9086	broken/obsolete	e-waste
Dell Optiplex 7050	9071	broken/obsolete	e-waste
Dell Optiplex 7050	9093	broken/obsolete	e-waste
Dell Optiplex 7050	9076	broken/obsolete	e-waste
Dell Optiplex 7050	9082	broken/obsolete	e-waste
Dell Optiplex 7050	8859	broken/obsolete	e-waste
Dell Optiplex 7050	9077	broken/obsolete	e-waste
Dell Optiplex 7050	9084	broken/obsolete	e-waste
Dell Optiplex 7050	9085	broken/obsolete	e-waste
Dell Optiplex 7050	8864	broken/obsolete	e-waste
Dell Optiplex 7050	8862	broken/obsolete	e-waste
Dell Optiplex 7050	9081	broken/obsolete	e-waste

Dell Optiplex 7050	9087	broken/obsolete	e-waste
Dell Optiplex 7050	8908	broken/obsolete	e-waste
Dell Optiplex 7050	9068	broken/obsolete	e-waste
Dell Optiplex 7050	9069	broken/obsolete	e-waste
Dell Optiplex 7050	9070	broken/obsolete	e-waste
Dell Optiplex 7050	8859	broken/obsolete	e-waste
Dell Optiplex 7050	9079	broken/obsolete	e-waste
Dell Optiplex 7050	9066	broken/obsolete	e-waste
Dell Optiplex 7050	9107	broken/obsolete	e-waste
Dell Optiplex 7050	8872	broken/obsolete	e-waste
Dell Optiplex 7050	9078	broken/obsolete	e-waste
Dell Optiplex 7050	8904	broken/obsolete	e-waste
Dell Optiplex 7060	9322	broken/obsolete	e-waste
Dell Optiplex 7060	9316	broken/obsolete	e-waste
Dell Optiplex 7060	9325	broken/obsolete	e-waste
Dell Optiplex 7060	9234	broken/obsolete	e-waste
Dell Optiplex 7060	9236	broken/obsolete	e-waste
Dell Optiplex 7060	9258	broken/obsolete	e-waste
Dell Optiplex 7060	9237	broken/obsolete	e-waste
Dell Optiplex 7060	9091	broken/obsolete	e-waste
Dell Optiplex 7060	9229	broken/obsolete	e-waste
Dell Optiplex 7070	9419	broken/obsolete	e-waste
Dell Optiplex 780	8177	broken/obsolete	e-waste
Dell R710 Server	8147	broken/obsolete	e-waste
<u>Monitors</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
Dell LCD	8176	obsolete	e-waste
Dell LCD	7620	obsolete	e-waste
Dell LCD	8172	obsolete	e-waste
Dell LCD	7098	obsolete	e-waste
Dell LCD	7853	obsolete	e-waste
Dell LCD	7668	obsolete	e-waste
Dell LCD	8170	obsolete	e-waste
Dell LCD	8178	obsolete	e-waste
Dell LCD	7106	obsolete	e-waste
Dell LCD	5603	obsolete	e-waste
<u>Printers/Scanners</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
HP Deskjet	4648	Obsolete	e-waste
HP Deskjet	6167	Obsolete	e-waste
HP Laserjet M607	9035	Broken	e-waste
HP 2015	7864	Broken	e-waste
Fijitsu 6140	8126	Broken	e-waste
Fijitsu 6130	8317		e-waste

<u>Cameras</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
	7519	obsolete	e-waste
	7772	obsolete	e-waste
	7782	obsolete	e-waste
	7530	obsolete	e-waste
	7014	obsolete	e-waste
	7516	obsolete	e-waste
	7504	obsolete	e-waste
	7521	obsolete	e-waste
	8201	obsolete	e-waste
	7004	obsolete	e-waste
<u>Body Camera</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
	8581	obsolete	e-waste
	8582	obsolete	e-waste
	8586	obsolete	e-waste
	8584	obsolete	e-waste
<u>Radars</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
	8259	obsolete	e-waste
	8595	obsolete	e-waste
	7847	obsolete	e-waste
	7845	obsolete	e-waste
	8602	obsolete	e-waste
	8261	obsolete	e-waste
	7842	obsolete	e-waste
	8599	obsolete	e-waste
	7846	obsolete	e-waste
	8600	obsolete	e-waste
	7841	obsolete	e-waste
<u>Furniture/Other</u>	<u>Asset #</u>	<u>Condition</u>	<u>Destination</u>
APC	7924	obsolete	e-waste
APC	8124	obsolete	e-waste
Dell Tape Autoloader	8798	obsolete	e-waste

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