

**CITY OF PALM DESERT
STAFF REPORT**

MEETING DATE: March 9, 2023

PREPARED BY: Michelle Nance, Deputy City Clerk

REQUEST: REQUEST FOR OUT-OF-STATE TRAVEL FOR MAYOR PRO TEM QUINTANILLA TO ATTEND THE 40TH ANNUAL NALEO CONFERENCE JULY 11-13, 2023, IN NEW YORK, NEW YORK

RECOMMENDATION:

Authorize out-of-state travel for Mayor Pro Tem Quintanilla to attend the 40th annual National Association of Latino Elected and Appointed Officials (NALEO) Conference to be held on July 11-13, 2023, in New York, New York.

BACKGROUND/ANALYSIS:

Mayor Pro Tem Quintanilla has expressed interest in attending the NALEO annual conference to be held in July 2023. Typically, out-of-state travel requests would be included in the upcoming budget cycle for Fiscal Year 2023/2024. Since the budget will not be considered by the City Council until June 2023, staff is requesting separate consideration of this item to allow sufficient time for appropriate travel arrangements.

NALEO Educational Fund provides national leadership on key issues that affect Latino participation in the political process, including immigration and naturalization, voting rights, election reform, the Census and the appointment of qualified Latinos to top executive and judicial positions. It achieves its mission through integrated strategies that include increasing the effectiveness of Latino policymakers, mobilizing the Latino community to engage in civic life and promoting policies that advance Latino political engagement.

FINANCIAL IMPACT:

The estimated cost for airfare, lodging and per diem expenses is \$2,500. Staff received confirmation that registration fees would be paid by NALEO should this request be approved. Remaining expenses will be included in Account No. 1104110-4312000, pending budget approval for Fiscal Year 2023/2024.

REVIEWED BY:

City Clerk:	<i>Anthony Mejia</i>
Finance Director:	<i>Veronica Chavez</i>
Assistant City Manager:	<i>Chris Escobedo</i>
City Manager:	<i>Todd Hileman</i>

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