

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: November 16, 2023

PREPARED BY: Lucero Leyva, Project Manager

REQUEST: ACCEPT CONTRACT NO. C42400 AS COMPLETE FOR THE
DEVELOPMENT SERVICES LOBBY RENOVATIONS (PROJECT
CFA00014)

RECOMMENDATION:

1. Accept Contract No. C42400 with Tilden-Coil Constructors, Inc., of Riverside, California, as complete.
2. Authorize the Mayor to execute and the City Clerk to file the Notice of Completion.

BACKGROUND/ANALYSIS:

On November 18, 2021, the City Council awarded the design-build contract for the Development Services Lobby Renovations Project (CFA00014) to Tilden-Coil Constructors, Inc., in the amount \$950,000.

On June 23, 2022, the City Council provided staff with direction regarding what areas would be included in the first phase of improvements for the project.

On July 14, 2022, the City Council approved a change order in the amount of \$1,168,341. The scope for this change order included the Lobby, Conference Room, Hallway, Restrooms, a Multi-Purpose Space, and additional architectural and pre-construction services.

Construction on the Lobby began on Friday, June 9, 2023, and was substantially completed by Saturday, September 20, 2023. Staff has inspected the work performed by the contractor and has found said work to be complete and in accordance with the contract requirements.

FINANCIAL IMPACT:

There is no additional financial impact associated with this action.

ATTACHMENT:

1. Notice of Completion