

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: November 16, 2023

PREPARED BY: Celina Cabrera, Management Analyst

REQUEST: AWARD CONSTRUCTION SERVICES AGREEMENT TO RESOURCE ENVIRONMENTAL, INC., FOR THE ABATEMENT AND DEMOLITION OF 45-653 PORTOLA AVENUE IN THE AMOUNT OF \$71,000 PLUS CONTINGENCY (PROJECT NO. SHA00001)

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## **RECOMMENDATION:**

1. Award Construction Services Agreement to Resource Environmental, Inc. in an amount not to exceed \$71,000 plus \$14,200 for 20% contingency.
2. Authorize the City Manager to authorize change orders within the contingency amount due to unforeseen conditions.
3. Authorize the City Attorney to make necessary, non-monetary changes to the Agreement and authorize the City Manager to execute the Agreement and any documents necessary to effectuate the actions taken herewith and amend the terms as may be necessary.
4. Authorize the City Manager to approve Notice of Completion and record with Riverside County Recorder's Office.

## **BACKGROUND/ANALYSIS:**

On August 8, 2023, Staff released a Request for Proposal (No. 2023-RFP-208) for the Abatement and Demolition of 45-653 Portola Avenue. Included in the RFP was a Hazardous Building Material Survey Report dated July 20, 2023. The RFP was published as required by Palm Desert Municipal Code Section 3.30.100 on the City's online bid management provider, "OpenGov". A mandatory pre-bid meeting was held at the property on August 14, 2023, and eight companies attended. One response was received, by the RFP deadline of August 30, 2023.

## **Legal Review:**

This report has been reviewed by the City Attorney's office.

## **FINANCIAL IMPACT:**

Funds for this purpose are available in the Housing Mitigation Fund, Account Number: 2144490-4390101 for a requested \$71,000 plus \$14,200 contingency. There is no impact to the General Fund.

## **ATTACHMENTS:**

1. Short Construction Agreement
2. Resource Environmental, Inc. Proposal
3. Resource Environmental, Inc. Cost Proposal