

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: October 12, 2023

PREPARED BY: Celina Cabrera, Management Analyst and
Ryan Gayler, Capital Projects Manager

REQUEST: APPROVE CHANGE ORDER NO. 1 TO CONTRACT HA45140 WITH JACOBSSON ENGINEERING CONSTRUCTION, INC., FOR THE FURNISHING AND INSTALLATION OF 10 CARPORTS AT ONE QUAIL PLACE IN THE AMOUNT OF \$601,000 (PROJECT CHA00003)

RECOMMENDATION:

1. Approve Change Order No. 1 to Contract HA45140 with Jacobsson Engineering Construction, Inc., for the furnishing and installation of 10 carports at One Quail Place in the amount of \$601,000.
2. Authorize additional 10% contingency in the amount of \$60,100 for unforeseen conditions.
3. Appropriate \$661,100 to Account Number No. 8714195-4331100 from the Housing Authority's Committed Reserve Funds.
4. Authorize the Executive Director or his designee to take any necessary actions to facilitate the agreement, to execute the Change Order and any documents necessary to effectuate the actions taken herewith.

BACKGROUND/ANALYSIS:

On April 27, 2023, the Housing Authority approved Contract No. HA45140 for One Quail Place Parking Lot Rehabilitation with Jacobsson Engineering Construction Inc., in the amount of \$2,274,467.70 and an additional \$454,893.54 contingency for unforeseen conditions.

After the award, RPM Company identified 10 carport structures requiring removal due to safety concerns. City Building and Safety Inspectors confirmed the risk of eminent structural integrity failure and immediate removal was required. On June 22, 2023, the Housing Authority ratified Contract No. HA45110 with Demo Unlimited for the emergent carport removals in the amount of \$51,683.55.

This Change Order request is for the furnishing and installation of 10 carport structures, to replace the 10 carports that were removed in June. The contractor has provided a cost proposal in the amount of \$601,000 for the work. The contractor has requested that 35 days be added to the contract to obtain the materials and construct the additional structures.

Legal Review:

This report has been reviewed by the City Attorney's office.

Appointed Body Recommendation:

The Housing Commission will review this recommendation at its regular meeting on October 11, 2023. Upon request, a verbal report will be provided at the Authority's regular meeting on October 12, 2023

FINANCIAL IMPACT:

The approval of this change order will require an appropriation in a total amount of \$661,100, \$601,000 for the change order and \$60,100 for contingency, from the Housing Authority's Committed Reserve Funds to Account No. 8714195-4331100. The contract amount for Contract HA45140 will be increased from \$2,274,467.70 to 2,875,467.70. Contingency amount increased from \$454,893.54 to \$514,993.54 for unforeseen conditions. There is no financial impact to the City's General Fund.

ATTACHMENTS:

1. Change Order No. 1
2. Jacobsson Engineering Construction Inc.'s Cost Proposal (dated July 6, 2023)