

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: September 28, 2023

PREPARED BY: Marie de Vera, Executive Assistant to City Manager's Office

REQUEST: AUTHORIZE OUT-OF-STATE TRAVEL FOR THE CITY MANAGER TO ATTEND THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION ANNUAL CONFERENCE ON SEPTEMBER 30 THROUGH OCTOBER 4, 2023, IN AUSTIN, TEXAS

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## **RECOMMENDATION:**

Authorize out-of-state travel for the City Manager to attend the International City/County Management Association Annual Conference on September 30 through October 4, 2023, in Austin, Texas.

## **BACKGROUND:**

On June 22, 2023, the City Council approved the out-of-state travel requests which included authorization for the Assistant City Manager's attendance at the International City/County Management Association (ICMA) Annual Conference on September 30 through October 4, 2023, in Austin, Texas. The City Council is requested to authorize out-of-state travel for the City Manager to also attend the ICMA Annual Conference.

## **FINANCIAL IMPACT:**

Sufficient funding is available in Account 1104130-4312000 (City Manager Conferences/Seminars).