

City of Palm Desert

PW - Operations & Maintenance

Randy Chavez, Deputy Director 73-510 Fred Waring Drive, Palm Desert, CA 92260

PROPOSAL DOCUMENT REPORT

RFP No. 2023-RFP-201

Facilities Repairs and Improvements Project 2

RESPONSE DEADLINE: July 19, 2023 at 2:00 pm Report Generated: Saturday, July 29, 2023

R&R B Inc DBA Servpro of Chino/Chino Hills Proposal

CONTACT INFORMATION

Company:

R&R B Inc DBA Servpro of Chino/Chino Hills

Email:

sales@servpro-grie.com

Contact:

Amber Pedersen

Address:

13885 Redwood Ave Chino, CA 91710

Phone:

(909) 548-3191

Website:

servprochinochinohills.com

Submission Date:

Jul 19, 2023 10:19 AM

ADDENDA CONFIRMATION

Addendum #1

Confirmed Jul 18, 2023 2:02 PM by Amber Pedersen

QUESTIONNAIRE

1. Proposal (WITHOUT COST)*

Pass

Proposals shall be concise, well organized and demonstrate qualifications and applicable experience. Proposals shall be organized and include page numbers for all pages in the proposal. The proposal shall be uploaded here, in the following order and shall include:

A. Cover Letter

1. This letter should briefly introduce the firm, summarize the firm's general qualifications, include an executive summary of the specific approach which will be used to deliver the work scope; and identify the individual(s) name, address and phone number authorized to negotiate Agreement terms and compensation.

B. Experience and Technical Competence

1. **Background**: Provide history of the firm's consulting experience which specifically addresses the individual or firm's experience with similar Service as described in this RFP.

2. **References**: The proposal shall include a list of recently completed projects that are similar in scope and function to this RFP. Provide a description of the project, client name, and the name, title, and telephone number of the primary contact person.

C. Firm Staffing and Key Personnel

- 1. **Staffing**: Provide the number of staff to be assigned to perform the Services and the names/discipline/job title of each as well as your firm's capacity to provide additional personnel as needed.
- 2. **Key Personnel**: Identify key persons that will be principally responsible for working with the City. Indicate the role and responsibility of each individual.
- 3. **Team Organization**: Describe proposed team organization, including identification and responsibilities of key personnel.
- 4. **Subcontractor**s: The Proposer shall identify functions that are likely to be subcontracted and identify the subcontractor that is anticipated to perform each function.

D. Proposed Method to Accomplish the Work

1. Describe the technical and management approach to providing the Services to the City. Proposer should take into account the scope of the Services, and general functions required. Include a draft first year schedule of tasks, milestones, and deliverables that will provide for timely provision of the Services. In reviewing the scope of Services and goals described herein, the Proposer may identify additional necessary tasks and is invited to bring these to the City's attention within the discussion of its proposed method to accomplish the work.

City_of_Palm_Desert_RFP_2023-RFP-201.pdf

2. Non-Collusion Declaration*

Pass

The undersigned declares:

I am an authorized representative of my company, the party making the foregoing Bid, to certify the following.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder

to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Confirmed

3. Enter your valid CA Contractors State License Board (CSLB) number*

Pass

Please enter your License Number here. This will be verified against the state database

935856

Click to Verify Value will be copied to clipboard

4. Type of Business*

Pass

S Corporation (if corporation, two signatures are required)

5. Litigation*

Pass

Provide litigation history for any claims filed by your firm or against your firm related to the provision of Services in the last five (5) years (or type "N/A").

N/A

6. Changes to Agreement*

Pass

The City standard professional services agreement contract is included as an attachment herein. The Proposer shall identify any objections to and/or request changes to the standard contract language in this section of the proposal (or type "N/A"). If you are identifying changes here <u>ALSO</u> upload a copy of the redlined Language/Agreement with your Proposal. <u>Changes requested may effect</u> the City's decision to enter into an Agreement.

N/A

7. No Deviations from the RFP*

Pass

In submitting a proposal in response to this RFP, Proposer is certifying that it takes no exceptions to this RFP including, but not limited to, the Agreement. If any exceptions are taken, such exceptions must be clearly noted here, and may be reason for rejection of the proposal. As such, Proposer is directed to carefully review the proposed Agreement and, in particular, the insurance and indemnification provisions therein (or type "N/A").

N/A

8. Project Team Resumes*

Pass

Submit resumes of all key personnel/support staff that will produce work product for the Services. Describe their qualifications, education, and professional licensing.

Palm Desert RFP Bios.pdf

9. List the Signatory(s) Authorized to Sign and Bind an Agreement.*

Fail

(If two (2) signatures are required, include the following information for both signatories)

- A. Full Name
- B. Title
- C. Physical Business Address
- D. Email Address
- E. Phone Number

Rick Brogdon, President/Owner, 13885 Redwood Ave. Chino, CA 91710, rick@servpro-grie.com (909)548-3191

10. Certification of Proposal: The undersigned hereby submits its proposal and, by doing so, agrees to furnish services in accordance with the Request for Proposal (RFP), and to be bound by the terms and conditions of the RFP.*

Pass

Confirmed

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Construction Foreman	1	Hourly Rate	\$125.00	\$125.00
2	Construction Supervisor	1	Hourly Rate	\$125.00	\$125.00
3	Framer	1	Hourly Rate	\$125.00	\$125.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
4	Drywall Installer	1	Hourly Rate	\$125.00	\$125.00
5	Plumber	1	Hourly Rate	\$125.00	\$125.00
6	Concrete Worker	1	Hourly Rate	\$125.00	\$125.00
7	Carpenter	1	Hourly Rate	\$125.00	\$125.00
8	Painter	1	Hourly Rate	\$115.00	\$115.00
9	Welder	1	Hourly Rate	\$125.00	\$125.00
10	Flooring Installer	1	Hourly Rate	\$125.00	\$125.00
11	Laborer	1	Hourly Rate	\$111.00	\$111.00
TOTAL		I			\$1,351.00

RE: Facilities Repairs and Improvements Project 2 RFP 2023-RFP-201

Prepared for:



Prepared By:



Team Brogdon

Serving the Greater Inland Empire

Cindy Helmstead, Director of Sales & Marketing

Account Manager

cindy@servpro-grie.com



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SERVPRO Team Brogdon

13885 Redwood Ave Chino, CA 91710 Office: (909) 548-3191

Richard Trupiano City of Palm Desert

PW - Operations & Maintenance Phone: (760) 776-6327 rtrupiano@palmdesert.gov

Re: Proposal for Facilities Repairs and Improvements Project 2

We are pleased to submit our response to the Facilities Repairs and Improvements Project RFP. SERVPRO Team Brogdon, a highly qualified and experienced contractor, is eager to offer our expertise and commitment to successfully complete this ongoing project.

R&R B, Inc. – SERVPRO Team Brogdon, specializes in construction, project management, and consulting services. With a focus on quality restoration and extensive experience in emergency and non-emergency services, we possess the necessary skills to address the facilities repairs and improvements needed. Our firm's general qualifications lie in our reputation for delivering exceptional results, adhering to high-quality standards, and maintaining effective project management. We have successfully executed numerous projects, including mitigation, fire damage restoration, mold remediation, asbestos/lead abatement, and various construction initiatives. Our extensive experience and expertise position us as a trusted contractor in the industry.

Our specific approach to delivering the work scope for the Facilities Repairs and Improvements Project emphasizes efficient project execution, effective management, and seamless communication. We will conduct regular site visits, perform thorough assessments, and provide detailed reports outlining maintenance projects, estimated costs, and project timelines. Our dedicated team of skilled technicians, supported by a reliable network of subcontractors, ensures the successful completion of complex construction tasks, comprehensive project management, and expert consulting services.

SERVPRO Team Brogdon Owners Rick Brogdon and Rhonda Brogdon, located at 13885 Redwood Ave, Chino, CA 91710 and reachable at 909-548-3191 are available to negotiate Agreement terms and compensation on behalf of SERVPRO Team Brogdon.

Cindy Helmstead, Director of Sales & Marketing, will serve as the Account Manager for the City of Palm Desert.

Warm regards,

Amber Pedersen

Office Administrator amber@servpro-grie.com



Experience and Technical Competence.

Background

SERVPRO Team Brogdon is a leading provider of commercial, industrial, and residential restoration, construction, and cleaning services that specializes in water, fire, and mold damage, asbestos abatement as well as biohazard and crime scene cleanup. We're here 24/7/365 to respond to any emergency.

Trust us to make it "Like it never even happened."

Founded and led by the dynamic duo of Rick Brogdon and Rhonda Brogdon, SERVPRO Team Brogdon stands as a testament to their unwavering dedication and exceptional leadership. With over 17 years as SERVPRO franchise owners, Rick and Rhonda have been instrumental in establishing a strong presence in the industry. Currently at the helm of seven franchises in Southern California, spanning across San Bernardino and Riverside counties, SERVPRO Team Brogdon's reach extends far and wide. Their franchise locations include Chino/Chino Hills, Hesperia/Apple Valley/Barstow/Twentynine Palms/Victorville, Palm Springs, and Indio/Coachella/Indian Wells/La Quinta.

We take pride in our Indio office, which has been serving the Palm Springs, Coachella, Indian Wells, and La Quinta communities for over 40 years. Equipped with a 10,000 square foot warehouse, office space, a robust fleet of trucks, and a skilled team of technicians and employees, we have the necessary resources to handle any repair, improvement, or emergency service required by the City of Palm Desert.

SERVPRO Team Brogdon has a proven track record of successfully completing projects that align with the specifications outlined in the RFP. Our expertise covers a wide range of construction disciplines, including framing, drywall installation, painting, concrete work, carpentry, welding, flooring installation, fixtures, and plumbing. With an in-house team of skilled professionals, we ensure meticulous execution and outstanding results throughout the construction process.

Moreover, we have established a vast network of top-quality subcontractors who complement our inhouse capabilities. These subcontractors have been carefully vetted based on their expertise, reliability, and commitment to delivering exceptional results. By leveraging this network, we enhance the efficiency and overall quality of our projects, ensuring timely completion and customer satisfaction.

At SERVPRO Team Brogdon, we understand the unique requirements of the City of Palm Desert. Our experienced team is adept at coordinating multiple trades, managing complex timelines, and adhering to stringent industry standards. From foundational elements such as concrete and framing to the final touches of fixtures and plumbing, we possess the skills and resources to consistently deliver outstanding results.

We are excited about the opportunity to collaborate with the City of Palm Desert on this project. With our proven expertise, extensive experience, and unwavering commitment to excellence, SERVPRO Team Brogdon is the ideal partner to fulfill the construction, project management, and consulting needs outlined in the RFP.



References

We take pride in our extensive portfolio of successfully completed projects that demonstrate our ability to deliver the services outlined in the RFP. These projects have showcased our expertise and proficiency in various construction disciplines, including framing, drywall installation, painting, concrete work, carpentry, welding, flooring installation, fixtures, and plumbing. Each reference provided below exemplifies our commitment to quality, timely execution, and customer satisfaction. We invite you to review these references, which serve as a testament to our capabilities and track record of excellence.

Title of Project: Hi Desert Word Center

Address: 30918 Soapmine Rd. Barstow, CA 92311

Contact Person: Katie Sampler Telephone No.: 760-256-1312

Scope of Service: Drywall, painting, insulation, finish carpentry, electrical

Project Location: 30918 Soapmine Rd. Barstow, CA 92311

Date of Completion: 09/19/2022 Contract Amount: \$38,129

Title of Project: Home 2 Suites

Address: 2570 Fisher Blvd. Barstow, CA 92311

Contact Person: Katherine H. Telephone No.: 909-731-6181

Scope of Service: Paint, drywall, insulation, wallpaper, plumbing, tile

Project Location: 2570 Fisher Blvd. Barstow, CA 92311

Date of Completion: 10/20/2022 Contract Amount: \$78,000

Title of Project: Desert City Dialysis

Address: 11883 Amethyst Rd. Suite 101 Victorville, CA 92392

Contact Person: Len Noy Telephone No.: 978-560-9739

Scope of Service: Cabinets, drywall, paint, insulation

Project Location: 11883 Amethyst Rd. Suite 101 Victorville, CA 92392

Date of Completion: 03/21/2023 Contract Amount: \$9.000

Title of Project: Coachella Valley Unified School District

Address: 87-225 Church St. Thermal, CA 92274

Contact Person: David Baucom Telephone No.: 760-848-1872

Scope of Service: Abatement and window replacement Project Location: 83800 Airport Blvd. Thermal, CA 92274

Date of Completion: In Progress

Contract Amount: \$134,000



References - Continued

Title of Project: Desert Sands Unified School District Address: 47950 Dune Palms Rd. La Quinta, CA 92253

Contact Person: Johnny Alvarez Telephone No.: 760-771-8553

Scope of Service: Repairs, shelfing, cabinets, countertops Project Location: 83200 Dr. Carreon Blvd. Indio, CA 92201

Date of Completion: 06/16/2023

Contract Amount: \$7,515

Title of Project: JFK Memorial Hospital Address: 47-111 Monroe St. Indio, CA 92201

Contact Person: Todd Sackett Telephone No.: 760-775-8191

Scope of Service: Cabinets, countertops, drywall, paint Project Location: 47-111 Monroe St. Indio, CA 92201

Date of Completion: 06/01/2023 Contract Amount: \$11,000

Title of Project: Immanuel Christian School

Address: 201 W. Graaf Ave. Ridgecrest, CA 93555

Contact Person: Heather Urich Telephone No.: 760-446-6114

Scope of Service: Drywall, tape, mud, texture, primer, paint, countertops, cabinets and abatement

Project Location: 201 W. Graaf Ave. Ridgecrest, CA 93555

Date of Completion: 07/18/2022 Contract Amount: \$152,019



Letters of Recommendation





lon land Empire

May 16, 2023

To Whom It May Concern,

I would like to say thanks for the excellent work SERVPRO Team Brogdon provided when a fire sprinkler discharged and caused damage to several guest rooms, hallways, and breakfast room. They responded quickly and did an excellent job with the cleanup and reconstruction. I would highly recommend SERVPRO Team Brogdon to other agencies that need mitigation or reconstruction services. The response was quick, the work was thorough and completed within the scheduled time frame.

Jonathan Huynh

General Manager

Comfort Suites Victorville

714-497-9178

Comfort Suites Victorville I-15
12281 Mariposa Rd. | Victorville, CA 92395
760.245.6777 | ChoiceHotels.com/CA727





MATT ROTH

Real Estate | Mortgage Loan Broker



Matt Roth Broker

DRE | 01153470 NMLS | 2102875 NMLS | 1986483 | F- (619) 464-0285

O- (323) 428-9475

mattroth@mattrothEstates.com www.MattRothRealtor.com

July 13, 2023

MATT ROTH

REAL ESTATE | MORTGAGE BROKER

9535 White Place La Mesa, CA 91942

(323) 428-9475

To Whom It May Concern: It is a privilege to write this letter to vouch for Servpro-Team Brogdon and their capabilities in providing their wide variety of services.

I am a Real Estate | Mortgage Loan Broker representing various properties in Southern California. Servpro-Team Brogdon has handled several jobs at different properties of mine, ranging from water damage and mold remediation. They have also handled the reconstruction of the properties after the damage has been mitigated. Their team has always handled things with the utmost professionalism and efficiency.

We have always been completely satisfied with their performance and outcome of the projects. I am happy to recommend the services of Servpro-Team Brogdon. If you have any questions, please feel free to contact me.

Sincerely,

MATT ROTH, Broker

- 9535 White Place, La Mesa, CA 91942

d Empire







July 10, 2023

To Whom it May Concern:

ServPro provided excellent and timely services for us amidst a large water loss. A plumbing issue had affected over 5,000 square feet of our facility creating over \$100,000 in damage. ServPro completed the renovations and updates to our restrooms and provided cleaning services for the remainder of the building. Kristy and Oscar were timely and communicated extremely well with our administration, additional contractors, and insurance team. Their team ensured we were satisfied every step of the way and went above and beyond to make sure the job was done right. We are truly grateful and highly recommend them!

Senior Pastor & Business Administrator



Firm Staffing and Key Personnel Team Brogdon

Serving the Greater Inland Empire

Staffing

At SERVPRO Team Brogdon, we take pride in the strength and capabilities of our staff, which consists of over 25 skilled technicians spread across our three offices. This dedicated workforce empowers us to handle a wide range of maintenance projects for the City of Palm Desert efficiently. Our technicians bring a wealth of expertise and experience to the table, allowing us to deliver high-quality services that meet the city's needs and exceed expectations.

Our Indio office, conveniently located at 81785 Trader Place Suite A, Indio, CA 92201, serves as the primary responding office for the City of Palm Desert. This office is equipped with a 10,000 square foot warehouse, spacious office facilities, and an extensive fleet of trucks. With these resources at our disposal, along with a highly skilled team of technicians and employees, we have the necessary infrastructure and capabilities to handle any repair, improvement, or emergency service required by the City of Palm Desert.

To ensure the successful execution of maintenance projects, all services rendered for the City of Palm Desert will be overseen by Curtis Brogdon, our Operations Manager. Curtis brings extensive knowledge and experience to his role, ensuring that each project is meticulously planned, coordinated, and executed to meet the city's requirements and specifications. Supported by a team of key personnel, including Kristy Dayton, Dave Garcia, Aubrey Garcia, and Cindy Helmstead, our dedicated team is committed to delivering exceptional results and providing a seamless experience for the City of Palm Desert.

In addition to our skilled in-house team, we leverage our extensive subcontractor network to further enhance our capabilities. Our carefully selected subcontractors have a proven track record of delivering exceptional workmanship and meeting project deadlines. We strategically utilize their specialized expertise to handle specific aspects of the maintenance projects, allowing us to provide comprehensive solutions that address the city's unique needs. Through this collaborative approach, we ensure that all work is executed to the highest standards, leveraging the combined expertise of our in-house team and trusted subcontractors.

By leveraging our skilled staff and subcontractor network, SERVPRO Team Brogdon is fully equipped to successfully execute maintenance projects for the City of Palm Desert. Our comprehensive approach, attention to detail, and commitment to exceeding expectations enable us to deliver exceptional results, tailored to meet the specific needs of the city. We are dedicated to providing the highest level of service, ensuring the long-term functionality, safety, and aesthetics of the city's facilities.



Key Personnel

Team Brogdon

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Curtis Brogdon, Operations Manager: Curtis Brogdon is a highly experienced professional who brings a wealth of knowledge and expertise to his role as Operations Manager. With a deep understanding of the industry, Curtis oversees the assessment and planning of work for SERVPRO Team Brogdon. He plays a pivotal role in ensuring that each project is carefully evaluated, meticulously planned, and executed to meet the specific requirements of the City of Palm Desert. Curtis's attention to detail, strategic thinking, and extensive experience contribute to the successful implementation of maintenance projects.

Kristy Dayton, Construction Manager: As the Construction Manager, Kristy Dayton plays a vital role in collaborating closely with Curtis Brogdon in the assessment and planning of work. With her comprehensive understanding of construction principles and techniques, Kristy brings valuable insights to the table. Her meticulous attention to detail ensures that every aspect of the maintenance projects is thoughtfully considered, resulting in effective execution and successful outcomes. Kristy's expertise and dedication contribute to the seamless coordination and management of construction activities.

Dave Garcia, Project Manager: Dave Garcia is a seasoned project manager with a proven track record of delivering successful outcomes. Working closely with our team based in the Indio office, Dave ensures the smooth execution of projects. His leadership, organization, and effective communication skills enable him to provide guidance and supervision to our technicians. Dave's ability to navigate complex project requirements, allocate resources efficiently, and monitor progress closely ensures that projects are completed on time and to the highest standards.

Aubrey Garcia, Project Manager: Aubrey Garcia collaborates with Dave in overseeing the project management aspect of SERVPRO Team Brogdon's operations. With a wealth of experience and expertise, Aubrey contributes to the seamless execution of tasks and adherence to project objectives. Together with Dave, Aubrey ensures that all tasks are carried out efficiently, deadlines are met, and quality workmanship is maintained throughout the duration of the projects. Their combined knowledge and dedication enable them to overcome challenges and deliver exceptional results.

Cindy Helmstead, Director of Sales and Marketing, Account Manager: Cindy Helmstead serves as the dedicated Account Manager for the City of Palm Desert. As the primary point of contact, Cindy ensures seamless communication between SERVPRO Team Brogdon and the City. Her role is to address concerns promptly, facilitate effective coordination, and ensure that client expectations are met or exceeded. Cindy's commitment to client satisfaction, proactive approach, and exceptional organizational skills make her an invaluable asset in maintaining a strong partnership with the City.



Team Organization

Team Brogdon

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Our team is organized to ensure optimal coordination and efficiency throughout the project. Under the leadership of Curtis Brogdon, Kristy Dayton, Dave Garcia, and Aubrey Garcia, our technicians work together to execute the necessary maintenance tasks. This collaborative approach ensures smooth operations and adherence to project timelines.

Supporting our technicians and project managers are our office administrators, Amber Pederson and Heather Schaeffer. They play a vital role in handling administrative tasks, supporting the team, and contributing to the overall success of our projects.

With this well-structured staffing setup, key personnel in strategic roles, and a cohesive team organization, SERVPRO Team Brogdon is well-prepared to deliver exceptional results and foster a successful partnership with the City of Palm Desert.



Rick Brogdon
Co-Owner & President



Rhonda Brogdon
Co-Owner & Operator



Cindy Helmstead Director of Sales & Marketing



Curtis Brogdon
Operations Manager



Kristy Dayton
Reconstruction Manager



David Garcia
Project Manager



Aubrey Garcia
Project Manager



Laura Thomsen
Sales & Marketing Manager



Angie Brogdon
Office Manager



Amber Pederson
Office Administrator



Heather Scheaffer
Office Administrator



Subcontractors

Team Brogdon

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In addition to our in-house expertise, we maximize our capabilities by utilizing a network of trusted subcontractors. These subcontractors have been carefully selected based on their specialized skills and proven track record of delivering high-quality workmanship. When necessary, we leverage their expertise to handle specific aspects of the projects, ensuring that all tasks are executed to the highest standards.

By collaborating with our subcontractors, we are able to tap into their specialized knowledge and capabilities, enhancing the overall quality and efficiency of our projects. This allows us to address diverse maintenance needs across various disciplines, including framing, drywall installation, painting, concrete work, carpentry, welding, flooring installation, fixtures, and plumbing. We maintain close relationships with our subcontractors, ensuring clear lines of communication, coordination, and accountability.

Our team actively oversees and manages the work of subcontractors, providing guidance, supervision, and quality control to ensure their work aligns with our commitment to excellence. This collaborative approach allows us to scale our workforce and resources based on project demands, ensuring that we can meet tight deadlines, handle multiple concurrent projects, and deliver services efficiently.

By leveraging our extensive subcontractor network in conjunction with our skilled in-house team, SERVPRO Team Brogdon ensures the successful execution of maintenance projects for the City of Palm Desert. Through this strategic approach, we offer comprehensive solutions tailored to meet the specific needs of the city, delivering exceptional results that exceed expectations.

List of Subcontractors:

Name Under Which Subcontractor is Licensed: Jergensen Construction

License Number: 536592

Address of Office, Mill or Shop: 9320 Daisy Rd. Oak Hills, CA 92344 Specific Description of Sub-Contract and Bid Items of Work: Concrete

Name Under Which Subcontractor is Licensed: Western Plumbing

License Number: 1021101

Address of Office, Mill or Shop: 2784 Wycliffe St. Corona, CA 92879 Specific Description of Sub-Contract and Bid Items of Work: Plumbing

Name Under Which Subcontractor is Licensed: California On-Site Welding

License Number: 999417

Address of Office, Mill or Shop: 23702 Cruise Circle Dr. Canyon Lake, CA 92587

Specific Description of Sub-Contract and Bid Items of Work: Welding

Name Under Which Subcontractor is Licensed: Vector USA

License Number: 654046

Address of Office, Mill or Shop: 8647 Ninth St. Rancho Cucamonga, CA 91730 Specific Description of Sub-Contract and Bid Items of Work: Audio/Visual



Proposed Method to Accomplish the Weath Brogdon

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Assessment and Planning: Our skilled technicians will regularly visit each facility listed in the scope of work. During these visits, we will conduct thorough inspections and assessments to identify maintenance needs and recommend improvement projects. Our expertise spans various areas, including framing, drywall installation, painting, concrete work, carpentry, welding, flooring installation, fixtures, and plumbing. Working closely with City staff, we will develop long-term plans for facility upkeep, ensuring that each location's unique requirements are addressed.

Resource Allocation and Subcontractor Network: With a highly skilled in-house team, we possess the proficiency to handle a wide range of maintenance tasks directly. Our technicians specialize in various trades, enabling us to efficiently address maintenance needs across multiple disciplines. Additionally, we have cultivated a network of trusted subcontractors who excel in specific areas. This strategic partnership allows us to tap into their expertise when necessary, ensuring that all projects are completed to the highest standards.

Task Scheduling and Milestones: Collaborating closely with City staff, we will develop a detailed schedule of tasks, milestones, and deliverables for the entire contract term. This schedule will prioritize maintenance projects based on their urgency and importance. By establishing clear deadlines for each task, we ensure effective project management and progress monitoring. Regular updates will be provided to the City, promoting transparency and facilitating adjustments as needed.

Collaboration and Communication: Open communication and collaboration are vital to the success of any project. We will establish clear communication channels and designate specific points of contact to ensure prompt response to maintenance requests and efficient coordination of site visits. By actively engaging in discussions with City staff, we will address any modifications or additional tasks required to achieve the project goals effectively.

Quality Assurance: Our commitment to delivering high-quality workmanship is unwavering. Adhering to industry best practices, building codes, and safety regulations, our technicians will ensure that all maintenance projects meet the highest standards. Thorough quality inspections will be conducted throughout the process to identify and address any deficiencies promptly. Our goal is to ensure that the City's facilities are safe, functional, and aesthetically pleasing.



Proposed Method to Accomplish the Work - Teant Proposed on

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Emergency Response Plan:

We understand the critical importance of emergency preparedness, and as part of our proposal, we have developed an expanded Emergency Response Plan tailored specifically for the City of Palm Desert. This plan includes:

Activation Process: In the event of an emergency, City staff can reach our dedicated 24/7/365 dispatch phone number. Our experienced staff will gather essential information and deploy qualified technicians and necessary supplies to the emergency location. An on-call manager will coordinate the deployment of workers and equipment.

Primary Responding Office: Our Indio office, conveniently located at 81785 Trader PI STE A, Indio, CA 92201, will serve as the primary responding office for the City of Palm Desert. This strategically positioned facility allows for a quick response to emergency situations.

Account Manager and Communication: A dedicated Account Manager, Cindy Helmstead, will be promptly notified of any emergency situations. Cindy will serve as the primary point of contact, ensuring effective communication and coordination between SERVPRO Team Brogdon and the City. Her role is to provide personalized attention to the City's emergency needs, ensuring a seamless and efficient response.

Response Time: Our on-site response time to the City of Palm Desert is typically 1 to 2 hours or less. We understand the importance of a swift response in emergency situations. In the unlikely event of unforeseen circumstances beyond our control, we will promptly communicate with the on-site contact and Cindy Helmstead to provide estimated arrival times.

Emergency Supplies and Security: Our emergency crews arrive fully equipped with necessary supplies to address emergency situations. This includes board-ups, shrink wrap for exposed parts, perimeter fencing, locks, lock-in/out protocols, and 24/7 pre-qualified outside security measures. We prioritize the immediate protection of properties to minimize further damage and ensure the safety of the affected areas.

In conclusion, SERVPRO Team Brogdon's proposed methodology encompasses a comprehensive range of services to meet the City of Palm Desert's facility maintenance needs. Our team of skilled technicians excels in various trades, allowing us to efficiently address a wide range of tasks. We are committed to delivering high-quality workmanship, effective communication, and prompt response times. With our expertise and dedication to excellence, we are confident that our services will enhance the functionality and longevity of the City's facilities. Additionally, our comprehensive Emergency Response Plan ensures the City's preparedness and rapid resolution in the event of unforeseen emergencies, allowing for efficient and effective emergency response and mitigation.



Curtis Brogdon

Operations Manager SERVPRO Team Brogdon

PROFESSIONAL EXPERIENCE

Curtis Brogdon is an accomplished Operations Manager with an extensive background in the restoration and construction industry. With 14 years of experience at SERVPRO Team Brogdon, Curtis has consistently proven himself as a valuable member of the team, demonstrating exceptional skills in project management, customer service, and team leadership. Throughout his career at SERVPRO Team Brogdon, Curtis has held various positions, including Technician, Crew Chief, and Production Manager.

Curtis's project management expertise spans a wide range of jobs, ranging from smaller-scale projects valued at \$500 to multimillion-dollar endeavors exceeding \$2M. It is through these experiences that Curtis has found a deep passion for tackling large-scale projects, as they provide him with invaluable opportunities to grow and expand his skill set. In 2022, Curtis spearheaded the cleanup and restoration of a substantial warehouse fire in Ontario, CA, which stands as the largest project he has ever managed.

In addition to his hands-on experience, Curtis is highly certified in various areas, including Water Damage Restoration Technician, Applied Microbial Remediation, Commercial Drying, Applied Structural Drying, and Asbestos Supervisor. These certifications exemplify his commitment to staying at the forefront of industry knowledge and his dedication to delivering the highest quality of workmanship. Curtis's unwavering dedication to his craft, combined with his meticulous attention to detail and strong managerial skills, has earned him a reputation as a reliable and skilled Operations Manager.

When faced with large-scale, area-wide disaster projects, Curtis's expertise extends beyond the boundaries of his own team. He has traveled extensively throughout the United States, collaborating with other SERVPRO franchises to provide assistance during critical times such as Hurricane Irene in 2009 and the Texas Winter Freeze in 2021. These experiences have solidified his adaptability, resourcefulness, and ability to thrive under challenging circumstances.

With a track record of successfully managing projects of varying scales, a deep commitment to continuous learning, and a steadfast dedication to excellence, Curtis Brogdon is an ideal candidate to lead and oversee any restoration or construction project. His exceptional skills, extensive experience, and proven ability to deliver outstanding results make him a valuable asset to any project.

EDUCATION, TRAINING & CERTIFICATIONS

IICRC Water Damage Restoration Technician IICRC Advanced Structural Drying Technician IICRC Applied Microbial Remediation Technician IICRC Commercial Drying Specialist Asbestos Supervisor Certification



Kristy Dayton

Reconstruction Manager SERVPRO Team Brogdon

PROFESSIONAL EXPERIENCE

Kristy Dayton is an accomplished Reconstruction Manager for SERVPRO Team Brogdon, equipped with a wealth of 15 years' experience within the SERVPRO Network. Throughout her career, Kristy has excelled in diverse roles such as Estimator, Project Manager, and General Manager. Her extensive expertise and unwavering dedication make her an invaluable asset to our team. Kristy's exceptional leadership and comprehensive understanding of the industry ensure the successful execution of projects under her guidance. With her proven track record of delivering exceptional results, she consistently surpasses client expectations and upholds SERVPRO Team Brogdon's commitment to excellence.

In addition to her experience, Kristy has also completed numerous training and certification programs such as Xactimate and Biohazard Management. With a strong foundation in customer service, estimating, project management, finances, and data entry, Kristy possesses a versatile skill set that makes her an invaluable addition to the SERVPRO Team Brogdon.

Kristy has helped SERVPRO franchises all over the country during large-scale, area- wide disaster projects such as Hurricane Charley (2004), Hurricane Ivan (2004), Hurricane Sandy (2012), the 2018 Malibu fires, the 2021 Texas freeze, Hurricane Ida (2021),the 2023 Oregon polar freeze, and the 2023 Northeast Polar freeze

EDUCATION, TRAINING & CERTIFICATIONS

Xactimate
Biohazard Management



David Garcia

Project Manager SERVPRO Team Brogdon

PROFESSIONAL EXPERIENCE

David Garcia is an experienced Project Manager with an impressive 30-year career in the restoration and construction industries. Throughout his extensive career within the SERVPRO Network, David has held various roles including Production Assistant, Crew Chief, Estimator, Production Manager, and Operations Manager.

David's expertise is underscored by his notable certifications from the Institute of Inspection, Cleaning and Restoration Certification (IICRC). Holding certifications as a Water Remediation Technician, Applied Structural Drying, Carpet Cleaning Technician, Stone & Tile Cleaning Technician, and Applied Microbial Remediation Technician, David brings valuable skills and knowledge to SERVPRO Team Brogdon. Moreover, his past experience as an Asbestos Building Inspector and RRP Lead further enhances his qualifications.

Beyond his professional pursuits, David dedicates his free time to making a positive impact in his community. He actively volunteers with the Narrow Door food pantry and actively fundraises to donate toys to the Coachella Valley Christmas Store, showcasing his commitment to serving others. David's contributions extend beyond local engagements, as he has been instrumental in assisting SERVPRO franchises across the country during large-scale, area-wide disaster projects. His proficiency as an Estimator and Project Manager has been demonstrated in his involvement with critical situations, such as the fires in Pioneer Town (2006), the fires in San Diego (2008), the floods in La Quinta (2013), the floods in Texas (2021), and the storms in Northern California (2023). David's unwavering dedication and proven track record make him an invaluable asset to SERVPRO Team Brogdon.

EDUCATION, TRAINING & CERTIFICATIONS

IICRC Water Remediation Technician

IICRC Applied Structural Drying Technician

IICRC Carpet Cleaning Technician

IICRC Stone, Masonry, and Ceramic Tile Cleaning

IICRC Applied Microbial Remediation Technician

Previously Asbestos Building Inspector Certified Previously RRP Lead Certified



Aubrey Garcia

Project Manager SERVPRO Team Brogdon

PROFESSIONAL EXPERIENCE

Aubrey Garcia is an exceptional Project Manager at SERVPRO Team Brogdon, with an impressive 25-year career focused on restorations and construction. Having held various positions within her career, Aubrey possesses a deep understanding of the construction industry and has honed her project management skills. Her versatility and adaptability make her an invaluable asset to any team. Throughout her journey, she has acquired a diverse skill set, demonstrating proficiency in administrative tasks, overseeing operations, and providing effective leadership. Aubrey's ability to excel in different roles showcases her versatility and adaptability within the construction industry.

Aubrey's extensive construction experience is marked by her successful management of notable projects. Whether working alongside construction crews in the field, coordinating with adjusters on-site, or leading impactful marketing events, she consistently demonstrates her expertise and effectiveness. Aubrey's exceptional communication, organizational skills, and leadership abilities foster strong collaborations with clients, stakeholders, and construction teams, ensuring seamless project execution.

Beyond her professional accomplishments, Aubrey actively engages in community involvement through her participation in organizations such as CAI (Community Associations Institute) and the Rancho Mirage Chamber of Commerce. Her commitment to community service initiatives further highlights her desire to make a positive impact beyond her professional responsibilities. Aubrey's construction expertise has been tested during area-wide catastrophes, including the flash flooding events that impacted the Coachella Valley in 2014 and 2015. Her adept management of construction projects and skillful damage mitigation in challenging situations underscore her ability to deliver effective solutions and lead successful restoration efforts.

Aubrey Garcia's extensive construction experience, versatile skill set, and unwavering commitment to excellence make her an invaluable choice for any construction project. Her profound understanding of the industry, coupled with exceptional communication, organizational skills, and leadership abilities, guarantee the successful completion of projects with utmost professionalism and quality.



Cindy Helmstead

Director of Sales & Marketing SERVPRO Team Brogdon

PROFESSIONAL EXPERIENCE

Cindy Helmstead is a seasoned professional in the restoration and construction industries, with over 30 years of experience under her belt. As the Director of Sales & Marketing for SERVPRO Team Brogdon, she plays a critical role in driving business growth and ensuring customer satisfaction.

Cindy's career in the restoration industry began with her work on the sales team of other restoration companies, where she gained extensive training and expertise in all areas of the industry. Her experience includes working on complex restoration projects, managing teams, and providing top-notch customer service.

Over the years, Cindy has attended numerous educational seminars and training in marketing, as well as content restoration. Her dedication to continuous learning and staying up to date with the latest trends in the industry has helped her excel in her role and deliver exceptional results.

In addition to her work in the construction and restoration industry, Cindy has also studied and received her principal real estate broker's license as well as a notary public license. Her background in real estate and legal documentation has proven to be a valuable asset in her work, providing her with a comprehensive understanding of the legal and regulatory landscape that surrounds the restoration industry.

Cindy's passion for helping others, combined with her extensive knowledge and experience in the restoration and construction industries, make her a valuable asset to any team. She is dedicated to providing top-notch customer service and ensuring that every project she works on is completed to the highest standards of quality and professionalism.