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July 21, 2023

City of Palm Desert
City Clerk
73-510 Fred Waring Drive
Palm Desert, CA 92260

**Re: 2023-RFP-204
HVAC Preventative Maintenance, Repair and Replacement**

Letter of Protest

To Whom it May Concern:

This Letter of Protest is regarding Section 2.6 of the HVAC Preventative Maintenance, Repair and Replacement document which states "Each Proposer is requested to attend a mandatory pre-proposal meeting to be held at 7:30 AM on Wednesday, July 19, 2023, at Palm Desert City Hall Public Works Conference Room, 73-510 Fred Waring Drive, Palm Desert, CA 92260."

The representative from RIVCO Mechanical Services arrived 40 minutes late to the mandatory pre-proposal meeting, missing the orientation and the start of the walk thru.

I respectfully request that RIVCO's bid not be considered for this project.

Sincerely,

Todd Shaw
Vice President

Cooling

Sheet Metal

Heating