

This worksheet contains procurement report data with accessible tables and defined headers for screen readers.

City of Palm Desert
 Procurement Report -
 March, 2026

Monthly Summary	Record Count	Total
City Manager or Designee		\$1,585,453.94
Approvals	41	
City Council Approvals	5	-\$563,305.00
Request for Proposals	4	
Approved Vendors	12	
Total	62	\$1,022,148.94

City Manager or Designee Approvals	Column1	Column2	Column3	Column4	Column5
Date	Vendor Name	Department	Amount	Document Type	Description/Reason
3/1/2026	Fulton Distributing	Public Works	\$ 15,000.00	Change Order/Amendment Request	Increase janitorial supply funding for City facilities due to higher usage and costs.
3/2/2026	Edward Tywoniak	Human Resources	\$ 4,000.00	Purchase Request Form	Facilitation of Athenian Leadership Dialogue seminar for the City of Palm Desert (staff professional development).
3/2/2026	4Imprint	Library Services	\$ 2,000.00	Purchase Request Form	Various library outreach materials (tote bags, pens, sunglasses, etc) for community engagement.
3/4/2026	Urban Worx Construction, Inc	Public Works	\$ 42,342.04	Task Order Request	Install economizers at the State Building to allow for outside air flow on the 12 A/C units identified in the Title 24 compliance report to meet Cal/OSHA requirements.
3/4/2026	Vintage Landscaping	Public Works	\$ 25,000.00	Task Order Request	Irrigation repairs for the Palm Desert Library project.
3/5/2026	Park Consulting Group	Information Technology	\$ -	Change Order/Amendment Request	Extend project advisory services through the Clariti Business Licensing go-live date of July 2026.
3/5/2026	JW Marriott Desert Springs Resort & Spa	City Manager	\$ 8,210.00	Purchase Request Form	Hotel co-op contribution to support the District Attorneys Association conference in Palm Desert.
3/9/2026	CDW	Information Technology	\$ 53,000.00	Purchase Request Form	Computer and small equipment purchases, including cables, keyboards, and iPads.
3/9/2026	FIND Food Bank	Economic Development	\$ 54,340.00	Purchase Request Form	Tier 2 (restaurants, hotels, etc.) food recovery oversight and program management services for recovery of edible food for donation as required by SB 1383.
3/9/2026	FIND Food Bank	Economic Development	\$ 30,020.00	Purchase Request Form	Tier 1 (grocery stores) food recovery contract management services for recovery of edible food for donation as required by SB 1383.
3/9/2026	CivicPlus, LLC	Information Technology	\$ 29,128.00	Purchase Request Form	Two-year document accessibility software term to support ADA-compliant PDFs.

3/10/2026	White Cap	Development Services	\$ 2,120.87	Purchase Request Form	Safety helmets, sunglasses, and vests for staff.
3/12/2026	Garland DBS INC	Housing	\$ 202,025.56	Change Order/Amendment Request	Change Order to increase contract for additional decking replacement at Las Serenas, Neighbors and Pueblos.
3/13/2026	Salas O Biren	Information Technology	\$ 12,000.00	Purchase Request Form	One-year contract with Salas O'Brien for as-needed Audio/Visual Technical Support and Digital Signal Processing/Control System Program Maintenance services for the Council Chamber and ACR.
3/13/2026	Hermann Design Group Inc	Economic Development	\$ -	Change Order/Amendment Request	No-cost one-year extension for on-call services for golf course routing of a hotel site at Desert Willow Golf Course Hole No. 5.
3/13/2026	CV Strategies, Inc	City Manager	\$ 50,000.00	Purchase Request Form	FY 26/27 On-call strategic communications and media relations support for special circumstances or unforeseen situations.
3/16/2026	Hydrate HQ	Public Works	\$ 7,500.00	Change Order/Amendment Request	Increase for rental costs and additional maintenance to include purchase of new water dispensers at various city facilities that were approved in the FY 25/26 CIP list.
3/17/2026	Evan Brooks Associates, Inc.	Public Works	\$ 57,700.00	Purchase Request Form	Title VI compliance Program Development and Compliance Services to address findings identified in the City's recent Caltrans Title VI Program Assessment and to establish ongoing compliance with federal civil rights requirements.
3/17/2026	Plaza Crane & Transportation Inc	Public Works	\$ 75,000.00	Purchase Request Form	Three-year agreement to provide crane services as needed for various art and landscape projects. During Fiscal Year 2025/26, the crane services will be utilized by the Landscape Division for the Community Gardens Box Renovation Project (CLS00002).
3/17/2026	The Altum Group	Public Works	\$ 33,000.00	Task Order Request	Survey work to support the design of improvements at the following parks: CPK00005 Homme Adams Park; CPK00006 University Park East; CPK00008 Washington Charter School; CPK00009 Randall Henderson Trailhead.
3/17/2026	AMTEK Construction	Public Works	\$ 52,702.40	Change Order/Amendment Request	Use contingency for additional work on the PDAC renovation project.
3/17/2026	NAI Consulting	Public Works	\$ 101,458.00	Task Order Request	Engineering design support for University Park ADA and bus pullout improvements.
3/17/2026	The Altum Group	Public Works	\$ 45,980.00	Task Order Request	Design services for ADA improvements at the Bump and Grind Trailhead.
3/17/2026	NV5, Inc.	Public Works	\$ 133,651.00	Task Order Request	Design services for ADA improvements at approximately 32 bus stops citywide.
3/17/2026	County of Riverside Sheriff Accounting Department	City Manager	\$ 133,029.00	Change Order/Amendment Request	Encumber remaining approved funds for Palm Desert Premium Sheriff service, which is used to recruit and retain deputies and other staff.
3/19/2026	Edtechnologyfunds Inc	Library Services	\$ 3,000.00	Change Order/Amendment Request	Increase purchase order to cover current and future invoices for E-Rate consulting services for the library within the contract amount.

3/23/2026	Mariposa Landscapes Inc	Public Works	\$ 14,423.00	Task Order Request	Additional median improvement work for the San Pablo Median Improvement Project outside the original scope, including irrigation and planting updates.
3/23/2026	VM Pool Service and Repair	Housing	\$ 37,500.00	Purchase Request Form	Supplemental Housing Authority Commercial Pool and Spa – Extra Work agreement for additional work through the end of the fiscal year. To ensure proper risk management, this agreement is being issued as a separate agreement and will allow continuity of operations.
3/23/2026	Amtek Construction	Public Works	\$ 18,009.17	Task Order Request	Additional work to address unforeseen items outside the original project scope that were found during the PDAC Renovation Project under Contract No. C50100.
3/24/2026	MARRS Services, Inc.	Capital Projects	\$ -	Change Order/Amendment Request	Exercise one-year extension to Contract #C44820 for citywide task order services; no additional funding requested.
3/24/2026	Sladden Engineering	Capital Projects	\$ 25,700.00	Purchase Request Form	Geotechnical testing, soil analysis, and deputy inspection for the Mountain View Retention Basin project.
3/24/2026	Accenture, LLP	Capital Projects	\$ -	Change Order/Amendment Request	Exercise one-year extension to Contract #C44810 for citywide task order services; no additional funding requested.
3/24/2026	TKE Engineering, Inc.	Capital Projects	\$ -	Change Order/Amendment Request	Exercise one-year extension to Contract #C47460 for citywide task order services; no additional funding requested.
3/24/2026	Townsend Public Affairs Inc	City Manager	\$ 114,000.00	Purchase Request Form	Grant writing and advocacy services renewal and increase compensation for FY 26/27.
3/24/2026	County of Riverside Sheriff	City Manager	\$ 10,000.00	Change Order/Amendment Request	Add funds for Sheriff motor fuel.
3/26/2026	Matrix Consulting Group, Inc.	Public Works	\$ 79,080.00	Change Order/Amendment Request	Extend fleet management support through June 30, 2027 and increase funding, including contingency.
3/27/2026	Knorr Systems International LLC	Public Works	\$ 17,413.55	Change Order/Amendment Request	Add funds for diving board reinstallation parts and a replacement pool vacuum.
3/30/2026	Vintage Associates	Public Works	\$ 42,800.00	Task Order Request	Install cobble in planter areas at Park A within University Park to help control erosion, stabilize soil, and reduce maintenance.
3/30/2026	Excel Landscape Inc	Public Works	\$ 54,321.35	Task Order Request	Field improvements at Magnesia Falls Park, including top dressing, trees, and infield mix.
3/31/2026	One Network USA Inc	Economic Development	\$ -	Change Order/Amendment Request	Update vendor name and tax records following a company name change.
			\$ 1,585,453.94		

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Purchases above fall under the City Manager's approval limits

Palm Desert Muni Code Chapter 3.30.050-3.30.090
<https://ecode360.com/43763743>

City Council Approvals	Column1	Column2	Column3	Column4	Column5
Date	Vendor Name	Department	Amount	Document Type	Description/Reason
3/12/2026	Clifton Larson Allen, LLP	Finance	\$ 105,462	Professional Services Agreement	Perform professional auditing services for the reporting required in fiscal years ending June 30, 2026, June 30, 2027, and June 30, 2028, in the amount of \$105,462 for the first year, and two subsequent years as outlined in the contract. Subsequent years' increases are contingent on future budget approvals.
3/26/2026	The Gardens on El Paseo	Economic Development	\$ -	Public Parking Easement Agreement - Amendment	Update parking site plan exhibits to reflect the revised layout and EV charging locations.
3/26/2026	The Gardens on El Paseo	Economic Development	\$ -	Parking Management Plan - Amendment	Update parking management exhibits for the revised layout and EV charging locations.
3/26/2026	PFM Asset Management	Finance	\$ -	Professional Services Agreement - Amendment	Extend investment management and advisory services through June 30, 2027.
3/26/2026	Tilden-Coil Constructors, Inc.	Capital Projects	\$ (668,767)	Progressive Design-Build Contract	Revise the Phase 1 Services for the New Library Design Project and reduce the Phase 1 Fee from \$1,737,227.00 to \$86,451.00. Additionally, Design-Builder will complete demolition for a fee of \$982,008, resulting in a total reduction of \$668,767 from the original contract that was approved at the November 13, 2025 council meeting.
Total			\$ (563,305.00)		5

Purchases above fall under the City Council's approval limits

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Request for Proposals	Column1	Column2	Column3	Column4	Column5
Release Date	Project Name	Department	Proposal Due Date	Project Manager	Description
3/10/2026	Burglary Alarm Response Services at City-Owned Facilities	Public Works	4/3/2026	Kevin Swartz	Provide on-site alarm response services on a 24 hours per day, 7 days per week, 365 days per year basis for City facilities currently managed by Pye-Barker.
3/12/2026	City Facilities Janitorial Services	Public Works	4/8/2026	Kevin Swartz	Provide comprehensive janitorial services for multiple City-owned facilities and establish a three year Maintenance Services Agreement ("Agreement") with an option to extend for two additional one-year periods.
3/16/2026	Landscape Architectural Services	Public Works	4/15/2026	Shawn Muir	Design and implement landscape improvements at the Palm Desert Civic Center campus. Specific areas include the City Hall parking lot, Sheriff's Substation parking lot, State Building parking lot, and the turf area adjacent to the Skate Park.
3/31/2026	Routine Cleaning Services for Public Art and The El Paseo Sculpture Exhibition	Public Works	4/30/2026	Amy Lawrence	Provide routine cleaning services for public art and the El Paseo Sculpture Exhibition.
					4

These approvals are consistent with the Purchasing Policy and the FY 2025-26 Annual Budget.

Palm Desert Muni Code Chapter 3.30.050-3.30.090
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Approved Vendor Applications	Column1	Column2	Column3	Column4	Column5
			Submission Date	Vendor	Services
			3/2/2026	Brault Inc DBA Electro Specialty Systems	C10 - ELECTRICAL C28 - LOCK AND SECURITY EQUIPMENT C-7 - LOW VOLTAGE SYSTEMS B - GENERAL BUILDING
			3/3/2026	Argos Engineers	Civil, structural, and mechanical engineering services.
			3/11/2026	BBC Research & Consulting, Incorporated	Research, survey, disparity study, and program implementation services.
			3/13/2026	Pristine Property Cleaning, LLC	Janitorial and day porter services.
			3/17/2026	Calmix Engineering, Inc.	A - GENERAL ENGINEERING
			3/18/2026	Teamware Solutions Inc	Temporary staffing support for clerical, IT, and finance functions.
			3/19/2026	E1 AudioVisual (Exhibitone)	C-7 - LOW VOLTAGE SYSTEMS
			3/21/2026	Charter Concrete, inc.	B - GENERAL BUILDING C-8 - CONCRETE C10 - ELECTRICAL A - GENERAL ENGINEERING
			3/23/2026	Belfor USA Group, Inc.	B - GENERAL BUILDING
			3/25/2026	California Creative Solutions Inc.	IT, staffing, training, data, and project-based technical services.
			3/26/2026	GK Interpreting Services inc	Translation and interpretation services, including on-site, phone, video, and written translation.
			3/26/2026	Elite Paralegal Services, LLC	Legal investigation, litigation support, forensic analysis, and records redaction services.
					12

Vendors are fully vetted and required to provide updated pricing annually. The utilization of approved vendors is on an as-needed basis, is not guaranteed, is contingent upon the availability of funds, and must adhere to the purchasing policy.

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