

City of Palm Desert Staff Report

Meeting Date: April 23, 2026

Prepared By: Jennifer Aguilar, Purchasing Coordinator

Department: Finance

Subject: March 2026 Procurement Report

Recommendation

Receive and file the Procurement Report for March 2026.

Background

The monthly procurement report documents the procurement activities of the City of Palm Desert for the month ending March 31, 2026, in accordance with the Purchasing Policy.

Included in the procurement report is the list of vendors who have been fully vetted by staff and have been added to the City's Approved Vendor List.

Legal Review

This report has been reviewed by the City Attorney's Office.

Financial Impact

There is no financial impact from this action.

Attachments

1. Procurement Report for March 2026

Conflict of Interest Awareness Checklist

Note: *This checklist is informational only and does not constitute a legal determination. Each Councilmember remains responsible for identifying, disclosing, and evaluating any disqualifying interests under the Political Reform Act and applicable FPPC regulations.*

1. Site-Specific Property Interest

Does this item involve a project site or other identifiable real property?

Yes

No

If yes, identify the project site:

Councilmembers should consider whether they own, lease, or hold interests in real property within 1,000 feet of the project site. (Gov. Code § 87103(b); FPPC Reg. 18702.2).

2. SB 1439 / Gov. Code § 84308 Applicability (Campaign Contributions)

Does this item involve a license, permit, other entitlement for use, or a contract or franchise agreement that is not competitively bid, a labor agreement, or a personal employment contract?

Yes

No

If yes, identify the applicant(s), appellant(s), party, or participant(s):

Councilmembers should review campaign contributions received within the prior 12 months from parties or participants to the proceeding and must not accept contributions over \$500 from those parties for 12 months following the final decision. (Gov. Code § 84308).