

**City of Palm Desert  
Request For Future Agenda Item**

**Submitted By:** \_\_\_\_\_

**1. Proposed Agenda Topic**

Provide a short title for the requested item.

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**2. Summary of Request**

Briefly describe the issue or topic to be considered. Do not include arguments for or against the request.

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**3. Anticipated Staff Involvement**

Check one:

- Ceremonial / Presentation Item
- Discussion Only, No Formal Staff Report
- Brief Background Information
- Formal Staff Report / Staff Research
- Other: \_\_\_\_\_

**4. Time Sensitivity**

Is this request time sensitive?

- No
- Yes, because: \_\_\_\_\_

**Procedural Note:** Submission of this form does not place an item on a future agenda. The requesting councilmember must still make the request during the City Council agenda item for future agenda requests, and the request must receive the level of Council support required by City policy.