

City of Palm Desert
January, 2026 Procurement Report

Palm Desert Muni Code Chapter 3.30 - Purchasing System and Public Works Contracts

- 3.30.050-3.30.090
- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000.
 - Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000.
 - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$75,000.
 - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
 - Public projects, contracted services, professional services, and materials, supplies and equipment over \$250,000 must be approved by City Council.
 - City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation.

Administrative Contract/Purchase Approval by City Manager or Designee

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|----------|---------------------------------|------------------------|--------------|--------------------------------|---|
| 1/2/2026 | Aflex Technology (NZ) Ltd. | Public Works | \$ 19,877.05 | Purchase Request Form | Purchase of various pool Aflex accessories and attachments to provide a competitive advantage in both retaining current guests and attracting new ones. The accessories and attachments are specifically compatible with the Aflex inflatable recreational amenity previously purchased for the Aquatic Center. |
| 1/5/2026 | Vance Corporation | Capital Projects | \$ 18,340.36 | Change Order/Amendment Request | Remove existing RRFB and push button foundations by hand and the reconfiguration of traffic control as part of the El Paseo Street Rehabilitation Project. |
| 1/5/2026 | Great Western Recreation | Public Works | \$ 13,092.05 | Purchase Request Form | Purchase of ten (10) new tables as part of Palm Desert Aquatic Center (PDAC) Improvements |
| 1/5/2026 | Amazon | Public Works | \$ 50,000.00 | Purchase Request Form | Purchase of miscellaneous supplies as needed from Amazon, including the purchase of six metal file cabinets for the Palm Desert Library. Expenditures will be limited to those necessary to support essential maintenance and ongoing operational requirements. |
| 1/5/2026 | Knorr Systems International LLC | Public Works | \$ 38,720.25 | Change Order/Amendment Request | Replacement of electronically damaged Smart Pump Control Systems for the Splash Pad, replacement of both chemical storage tanks due to age and material degradation, and replacement and proper anchoring of two grates. |
| 1/5/2026 | Safeway Sign Co. | Public Works | \$ 51,138.60 | Purchase Request Form | Purchase of street name signs, traffic warning signs, and related poles and anchors, as well as miscellaneous purchases as needed for citywide maintenance. |
| 1/5/2026 | The [re]Design Group | Information Technology | \$ 18,423.59 | Change Order/Amendment Request | Invoiced taxes for the Hardware Refresh Project to replace the City's VM Servers. |

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|-----------|--|----------------------|---------------|--------------------------------|---|
| 1/5/2026 | Universal Trailers, INC | City Manager | \$ 54,479.12 | Purchase Request Form | Purchase a DUI enforcement trailer for the Riverside County Sheriff's Department. - No risk to the City. |
| 1/6/2026 | Vintage Associates | Public Works | \$ 6,320.00 | Task Order Request | Supply and install ten (10) new 24-inch box trees and eight (8) Japanese Oleanders in the Haystack greenbelt area adjacent to Highway 74. |
| 1/9/2026 | All American Building Services | Capital Projects | \$ 27,524.70 | Change Order/Amendment Request | Change order to mill and remove the existing asphalt from curb to curb in the area where the median was removed and replace with a thinner layer of new asphalt to create a uniform wearing surface for vehicular traffic in the re-aligned travel lanes to support the added on street parking on both sides of University Park Drive. |
| 1/9/2026 | Unlimited Mechanical | Public Works | \$ 60,460.00 | Purchase Request Form | One-year Maintenance Services Agreement with four, one-year term extensions for preventative maintenance of appliances (Refrigerators, Freezers, Water Dispensers, Ice Machines, Exhaust Hoods, etc.) at City-Owned Facilities, as well as additional work and purchases not covered under the preventative maintenance contract. |
| 1/9/2026 | County of Riverside Sheriff Department Palm Desert Station | Economic Development | \$ 24,172.87 | Purchase Request Form | Riverside County Sheriff's Department's services for the 2025 Palm Desert Golf Cart Parade. |
| 1/12/2026 | Apprise by Walker and Dunlop | Economic Development | \$ 3,900.00 | Purchase Request Form | Appraisal for two APNs combined: A portion of Desert Willow Lot Pad A (620-400-025) and 620-400-026 (2.40 Acres) Excluding the parking lot section within the blue line. Appraised as a vacant land. |
| 1/14/2026 | Koolfog, Inc. | Public Works | \$ 25,000.00 | Change Order/Amendment Request | Amendment No. 1 changing the term from three years with two optional one-year extensions to one-year with four optional one-year extensions due to vendor being unable to acquire bonds for the three-year contract amount of \$75,000. |
| 1/14/2026 | Willis Towers Watson Northeast Inc | Finance | \$ 10,351.00 | Purchase Request Form | Fine Art Insurance for the Palm Springs Art Museum/Artist Center Sculpture Garden-Sculptures. |
| 1/14/2026 | Pub Construction | Public Works | \$ 129,000.00 | Task Order Request | Task Order with PUB Construction to repaint structures at the Corporation Yard. |
| 1/15/2026 | Bushido Tactical LLC | City Manager | \$ 2,427.00 | Purchase Request Form | Purchase of Riverside County Sheriff's Department Tactical Ballistic carriers. |

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|-----------|----------------------------------|------------------------|---------------|-----------------------|---|
| 1/15/2026 | Readyly | Information Technology | \$ 33,000.00 | Purchase Request Form | Three-year agreement for an AI widget on the city website which includes the one-time implementation fee, and several other AI-powered services for the city website such as multilingual AI chat, search, indexing of city-provided content, configurable workflow to support citizen services, staff-facing analytics, and more. |
| 1/16/2026 | Esri | Information Technology | \$ 16,000.00 | Purchase Request Form | Annual purchase of ArcGIS Business Analyst for FY2526. |
| 1/16/2026 | Recycle Coach | Information Technology | \$ 27,300.00 | Purchase Request Form | Educational software platform provided by the City as both a downloadable mobile application and a web-based tool embedded on the City's website. Burrtec Waste & Recycling has committed to reimbursing the City for half of the cost of Year 1 of the contract and may continue reimbursement for Years 2 and 3, contingent upon performance. |
| 1/16/2026 | League of California Cities | City Manager | \$ 21,361.00 | Purchase Request Form | Funds to pay for the League of California Cities, City of Palm Desert Membership dues for the 2026 calendar year. |
| 1/16/2026 | Esri | Information Technology | \$ 180,900.00 | Purchase Request Form | Renewal of three-year agreement with Esri for the ArcGIS Enterprise Software. |
| 1/20/2026 | Kimley Horn and Associates, Inc. | Public Works | \$ 70,000.00 | Task Order Request | Provide on-call traffic engineering support to the City, including conducting traffic analyses, developing professional recommendations to address ongoing traffic and roadway operational needs, and reviewing traffic control plans. |
| 1/22/2026 | Arkance USA LLC | Information Technology | \$ 22,110.00 | Purchase Request Form | Purchase and annual renewal of Bluebeam software as a central platform for digital plans and documents, enabling faster reviews and streamlined workflows. |
| 1/22/2026 | Clearsource Financial | Development Services | \$ 24,960.00 | Purchase Request Form | Agreement for a cost of service study for fire user and regulatory fees. |
| 1/22/2026 | ClientFirst | Information Technology | \$ 31,435.00 | Purchase Request Form | Contract for the selection and implementation of a new phone system for City Hall. |

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|-----------|--------------------------------|------------------|---------------|--------------------------------|---|
| 1/27/2026 | Caliba Inc | Capital Projects | \$ 102,027.00 | Change Order/Amendment Request | Change order to include additional work under the FS 102 New Build and Onsite Improvements Project. Additional work includes inclusion of reinforcement for site bollards per RFI 108.0 and 108.1 responses, rerouting storm drainpipe in conflict with Carport 1 and 3 footings per RFI 92.0 and 97.0 responses, additional work required to reroute 12-inch storm drain through CMU site wall per RFI 104.0 response, additional work required to weld rebar at carport column baseplates per RFI 76.1 response, additional work required to weld studs to columns to allow for continuous plywood attachment per RFI 125.0, additional work required to relocate temporary power pole to allow for installation of IID infrastructure per RFP 11.0, additional work required to provide survey staking of all utilities in northeasterly corner of Fire Station 102 site, including, sewer, data, and other new utilities that were recently installed to allow for IID layout and coordination efforts for integration from offsite to onsite improvements per RFP 12.0, additional costs incurred to provide for double scoring of CMU block, including additional cost for lost material and labor due to breakage from adding double scoring to CMU blocks related to RFP 7.0, additional costs incurred to pay for City of Palm Desert and CALFIRE permit fees, and additional costs incurred to provide for a mobile hose rack per RFP 3.0. A credit was applied for the initial hose rack that was specified. |
| 1/27/2026 | PBK Architects | Capital Projects | \$ 63,655.00 | Change Order/Amendment Request | Additional traffic signal design services for Fire Station 71 to ensure the egress and ingress design is thoroughly evaluated and better suited to the operational needs of the fire station at this high-volume intersection. This scope was not included in the original contract scope. |
| 1/27/2026 | Gold Arc, Inc. dba Pasco Doors | Public Works | \$ 14,500.00 | Purchase Request Form | Short-form agreement for as needed door maintenance and repairs to City-owned facilities. |

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|-----------|-----------------------------|------------------------|--------------|--------------------------------|--|
| 1/27/2026 | FSI | Information Technology | \$ 26,004.00 | Purchase Request Form | Renewal of Sophos software for cybersecurity that provides protection against threats like malware, ransomware, and phishing through a unified platform. |
| 1/27/2026 | Q3 Consulting | Capital Projects | \$ 23,300.00 | Change Order/Amendment Request | Additional services for the North Palm Desert City Limit Improvements project, including data collection and review, existing-condition hydrology and hydraulic analysis, and preparation of the existing-condition drainage report for the improvements design for the Cook and Gerald Ford Project |
| 1/28/2026 | Belfor | Capital Projects | \$ 2,800.00 | Change Order/Amendment Request | Test parking lot asphalt for asbestos prior to demolition for the New Library Facility Project. |
| 1/30/2026 | Washington Charter School | City Manager | \$ 21,000.00 | Purchase Request Form | Crossing Guard Reimbursement to Washington Charter School for 2025-2026 school year. |
| 1/30/2026 | Stlijaja, LLC (AKA 59 Club) | Finance | \$ 20,000.00 | Change Order/Amendment Request | Performance analysis is needed to keep DW the best in the country. |

\$ 1,253,579

Purchases above fall under the City Manager's approval limits

Contract/Purchase Approval by City Council

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|----------|---------------------------------------|----------------------|--------------|-----------------------------------|--|
| 1/8/2026 | Rice Construction | Special Programs | \$ 50,000 | Maintenance Services Agreement | Maintenance services for the City's Public Art Collection and El Paseo Sculpture Exhibition during the re-bidding period. |
| 1/8/2026 | Holistic System Integration Solutions | Development Services | \$ 312,000 | Amendment | Additional funds to complete Phase 2 of the Clarity Permitting Software and support the integration of additional services. |
| 1/8/2026 | Imperial Irrigation District | City Manager | \$ 4,700,000 | Funding and Reservation Agreement | Establishes a cost-sharing partnership between the Imperial Irrigation District (IID), the City of Palm Desert, the City of Rancho Mirage, Riverside County, the Berger Foundation, and participating developers to fund and construct the Cook Street (Thousand Palms) electrical substation. |

| Date | Vendor Name | Department | Amount | Document Type | Description/Reason |
|-----------|-------------------------------------|------------------|---------------------|-----------------------------|---|
| 1/22/2026 | Van Engineering | Capital Projects | \$ 237,779 | Construction Contract | Taos Palms Apartments Site Improvements Project to address flooding issues and correct site ADA deficiencies. |
| 1/22/2026 | Goldenvoice | Special Programs | \$ 180,070 | Loan Agreement | Ten-year loan agreement with Goldenvoice for the installation of Taffy by Stephanie Lin at |
| 1/22/2026 | Palm Desert University Gateway, LLC | City Manager | \$ 23,232 | Purchase and Sale Agreement | Acquisition of approximately 2,122 square feet of property for right-of-way purposes to provide access to the soon-to-be-built Dave Erwin Park. |
| | | | \$ 5,503,081 | | |

Task Order Contracts Approval by City Council

| Date | Task Order Type | Department | Amount | Document Type | Vendor Name | Description/Reason |
|----------|--------------------------------|--------------|---------------------|---------------------------------|-----------------|--|
| 1/8/2026 | As-Needed Engineering Services | Public Works | \$ 1,000,000 | Professional Services Agreement | The Altum Group | As-needed engineering services to support smaller public works and capital improvement projects. |
| | | | \$ 1,000,000 | Professional Services Agreement | NAI Consulting | As-needed engineering services to support smaller public works and capital improvement projects. |
| | | | \$ 1,000,000 | Professional Services Agreement | NV5, Inc. | As-needed engineering services to support smaller public works and capital improvement projects. |
| | | | \$ 3,000,000 | | | |

Total Contract Approvals \$ 9,756,660

Request for Proposals Posted during the Month

| Release Date | Project Name | Department | Proposal Due Date | Project Manager | Description |
|--------------|--|--------------|-------------------|-----------------|---|
| 1/5/2026 | 2026-27 Outside Agency Funding Request | Finance | 4/30/2026 | Michelle Loredo | Invitation to outside agencies to apply for available funding to support charities that further Palm Desert programs and services and assist residents in need of support. |
| 1/22/2026 | Title VI Program Development and Compliance Services | Public Works | 2/12/2026 | Chris Gerry | Provide end-to-end Title VI compliance services, including program development, policy drafting, public-facing materials, staff training, documentation, and implementation support sufficient to address all findings identified by Caltrans and FHWA. |

| Release Date | Project Name | Department | Proposal Due Date | Project Manager | Description |
|--------------|---|----------------------|-------------------|------------------|--|
| 1/22/2026 | Post Deployment Workday Support | Finance | 2/23/2026 | Clayton Von Helf | Ongoing proactive system evaluation for improvement of function and performance, as a public enterprise. |
| 1/29/2026 | 2026-27 Community Event Sponsorship Request | Economic Development | 4/30/2026 | Shelby Goodwin | Funding availability for sponsorships for community events taking place during the 2026/2027 fiscal year (July 1, 2026-June 30, 2027). |

These approvals are consistent with the Purchasing Policy and the FY 2025-26 Annual Budget.

Approved Vendor Applications

| Submission Date | Vendor | Services |
|-----------------|-----------------------------|--|
| 1/1/2026 | Alpha Technologies USA Inc. | An IT consulting and staffing firm incorporated in the State of Delaware, certified as an MBE by NMSDC, with over 27 years of experience delivering enterprise-level technology and workforce solutions. Our service offerings include staff augmentation, IT consulting, application development and maintenance, software engineering, systems integration, infrastructure and data-center operations, relocation services, and GAP analysis. We support Federal, State, and Local Government agencies as well as Fortune 500,1000 organizations across diverse industries, including financial services, retail, non-profit, telecommunications, pharmaceutical, and insurance sectors. With a global talent pool of 700+ highly skilled IT professionals, Alpha Technologies is a trusted provider of scalable, secure, and reliable IT solutions. |
| 1/7/2026 | Roto Lighting | Locally crafted outdoor lighting in Indio, Ca. All of our products come with a lifetime fixture warranty, it will be the last fixture you have to buy. Only bulb and lens changes in the future. |
| 1/12/2026 | August-Jaye, Inc. | B - GENERAL BUILDING |
| 1/12/2026 | Panda Roja LLC | Providing design, technical, and leadership services for the performing arts, events, hospitality, and themed environments. |
| 1/13/2026 | Skyline Events Company | Provides professional event planning, meeting management, and logistical coordination services for public sector, nonprofit, and corporate clients. Services include end-to-end event management, conference and meeting coordination, venue sourcing, vendor procurement, travel and lodging coordination, on-site event support, registration management, and post-event reporting. Skyline specializes in efficiently supporting government and municipal events, community engagement programs, and professional conferences with a strong emphasis on compliance, budget control, and high-quality execution. |

| Submission Date | Vendor | Services |
|-----------------|--|---|
| 1/16/2026 | Best Contracting Services, Inc. | Roofing, Waterproofing, Sheet Metal, Wall Panels, Glazing |
| 1/16/2026 | Enova Create | Provides professional commercial printing and print production services, supplying schools, organizations, and businesses with high-quality printed materials such as curriculum, instructional documents, marketing materials, signage, and endless other custom print products. |
| 1/20/2026 | Brickley Construction Company, Inc. DBA Brickley Environmental | B - GENERAL BUILDING C33 - PAINTING AND DECORATING C39 - ROOFING C22 - ASBESTOS ABATEMENT (Check DOSH Asbestos Registration) C21 - BUILDING MOVING, DEMOLITION ASB - ASBESTOS (For Bidding Purposes Only) HAZ - HAZARDOUS SUBSTANCES REMOVAL |
| 1/27/2026 | Electrical Innovations of California | C10 - ELECTRICAL |
| 1/27/2026 | TalentZok | Provides temporary staffing, temp-to-hire solutions, direct placements, and active-roster candidate deployment across a wide range of public-sector functions, including: Administration, Finance, Human Resources, and Payroll Housing, Planning, Permitting, and Community Development Public Works & Engineering Legal, Records, and City Clerk Support Public Safety Support (non-sworn) |
| 1/27/2026 | Van Engineering Inc | A - GENERAL ENGINEERING |
| 1/28/2026 | Resplendence Language Arts LLC | Provides professional language interpretation and document translation services for public sector, educational, nonprofit, and institutional clients. Services include remote live interpretation and written document translation in multiple African, Caribbean, and global languages. All services are delivered by qualified linguists with cultural competency and experience supporting multilingual communities. |
| 1/29/2026 | Jeff B Zook, A Professional Architectural Corp | Professional architectural and engineering services. |

Vendors are fully vetted and required to provide updated pricing annually. The utilization of approved vendors is on an as-needed basis, is not guaranteed, is contingent upon the availability of funds, and must adhere to the purchasing policy.