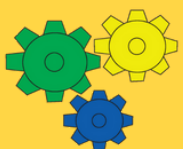




On-Call Engineering Services 2025-RFP-211

Work Proposal



NAI
Consulting

68-955 Adelina Road
Cathedral City, CA 92234
(760) 323-5344
www.naiconsulting.com



October 9, 2025

City of Palm Desert
Public Works Department
73-510 Fred Waring Drive
Palm Desert, CA 92260

Subject: ON-CALL ENGINEERING SERVICES (2025-RFP-211)

Dear Members of the Evaluation Team and Selection Committee,

NAI Consulting, Inc. (NAI) is pleased to submit our proposal to provide On-Call Engineering Services to the City of Palm Desert. Established in 1996 and headquartered in Cathedral City, NAI is a locally based civil engineering firm with over 40 years of combined engineering experience. Our team has a strong history of supporting municipalities across the Coachella Valley and is well-prepared to assist in the successful delivery of your Capital Improvement Program.

NAI is built on a philosophy of responsiveness, adaptability, and dedication to public service. As a smaller firm, we pride ourselves on providing hands-on support, tailored solutions, and consistent communication throughout the duration of every project. We understand the needs of desert communities and bring local insight, historical knowledge, and genuine commitment to helping cities like Palm Desert move forward with confidence.

Our proposed Project Manager and Principal-In-Charge, Lorissa Gruehl, P.E, brings two decades of professional experience in civil engineering design, ADA compliance, project management, and funding oversight. Lorissa has successfully led numerous municipal infrastructure projects across the valley, including recent work with the Cities of La Quinta, Indio, and Cathedral City. She will serve as your primary point of contact and will be supported by our team of in-house professionals, who can provide scalable support depending on project needs.

This proposal reflects our deep understanding of the City's priorities and our commitment to providing high-quality engineering services in the areas of street rehabilitation, drainage improvements, sidewalk/ADA upgrades, and public facility enhancements. We are confident that our local presence, technical expertise, and collaborative approach align well with the City's goals.

NAI's office is located at 68-955 Adelina Road, Cathedral City, CA 92234. All services for this contact will be managed from this location. For this proposal, please direct any communication to:

Lorissa Gruehl, P.E.

Email: Lgruehl@naiconsulting.com
Office: (760) 323-5344
Direct: (760) 799-0066

We have reviewed the City's draft Professional Service Agreement and respectfully offer the following comment for consideration:

1. Insurance:
 - a. At this time, NAI does not own any commercial vehicles. Our Automotive Liability coverage applies specifically to "for hired and non-owned autos" and is issued at a limit of \$1,000,000. We kindly request confirmation that our current coverage is acceptable.
 - b. NAI is unable to waive rights of subrogation and cannot name the City as additionally insured under for Professional Liability. We kindly request that the following sentence is added to

Additional Insurance Clause 3.2.11.2 (F) Waiver of Subrogation: "Professional Liability Insurance is excluded from this section."

We acknowledge receipt of Addenda Numbers 1 and 2, and confirm that our Fee Schedule shall remain valid for the full duration of the contract, including any extensions authorized by the City. Additionally, we confirm that this proposal will remain valid for a period of 120 days from the RFP due date of October 9, 2025.

We sincerely appreciate the opportunity to be considered and look forward to the possibility of supporting the City of Palm Desert.

Respectfully submitted,



Lorissa Gruehl, P.E.

Principal in Charge, Senior Civil Engineering

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Attachment “A” A

- **Redline of Professional Services Agreement**

Other Bid Submissions:

- Non-Collusion Affidavit
- Staff Licensing; SAM.gov
- Business Type
- Litigation History
- Changes to Agreement
- No Deviations from the RFP
- Project Team Resumes (separate from work proposal)
- List of Signatory(s) Authorized to Sign and Bind an Agreement
- Conflict of Interest Disclosure
- Certification of Proposal
- Fee Proposal (separate from work proposal)



STATEMENT OF QUALIFICATIONS

I. EXPERIENCE AND TECHNICAL COMPETENCE

BACKGROUND

NAI Consulting, Inc. (NAI) is a small firm with strong ties to the Coachella Valley. We are headquartered in Cathedral City and have been an active partner in the Capital Improvement community for nearly 30 years. During this time, NAI has supported City Staff in delivering their Capital Improvement Programs through two recessions, numerous CVAG, Caltrans, and RCTC Directors, and large corporate buyouts of previously familiar firms. Our team includes employees who have worked for public agencies and trained employees who have gone on to work at public agencies. We have provided Project Management, Engineering Services, and Grant Administrative Services to virtually every city in and around the Coachella Valley, including Palm Desert, Cathedral City, La Quinta, Indio, Palm Springs, Rancho Mirage, Coachella, Desert Hot Springs, Beaumont, and the Town of Yucca Valley. NAI is proud to have served as a consistent, trusted partner in capital project delivery across the Coachella Valley. We appreciate the opportunity to extend this legacy of service by supporting the City of Palm Desert through the proposed "On-Call Engineering Services" contract.



Our hours of operation have us in the office:

Monday-Thursday from 7:00 AM to 5:00 PM
 Fridays from 7:00 AM to 4:00 PM
 With every other Friday off.

Since we are a small, family-owned business, our hours are flexible, and you can reach us by cellphone at any time.

NAI's Unique Quality

A core strength of NAI's service model is our flexibility in supporting public clients according to their specific and evolving needs. We focus on public works staff augmentation rather than replacement and integrate seamlessly within existing City operations. Our team works in alignment with City leadership, without influencing decisions related to staffing levels or organizational structure. This approach enables our clients to engage our support at varying levels, whether to fill a vacant position one year or to provide targeted project management the next.

Project Engineering Support and Project Management Administration Experience

This proposal will demonstrate that NAI is the most qualified consultant to provide the requested Engineering Support Services for various projects. We have experience in all public works project delivery aspects, from a basic needs analysis to final acceptance. We have been developing the Capital Improvement Programs for Indio and La Quinta over the past several years, as well as managing specific projects upon request. We are familiar with the RCTC Measure A requirements and the CVAG Regional Arterial Program.

You will see that NAI can track project budgets and schedules, and develop engineered drawings and specifications. We have written Requests for Proposals for most public work services, including bridge design, street design, signal improvements, drainage improvements, transportation planning, construction management, and even street maintenance contracts.

NAI is a full-service Civil Engineering firm. Our recent engineering experience includes designing street widenings and street rehabilitation plans, designing ADA improvements for roads and buildings, designing traffic control plans, designing signing and striping plans, and preparing specifications and engineers' estimates for our design projects. We prepare and review specifications and engineers' estimates for projects we manage, including developing traffic signal equipment replacement specifications and providing plan checks for signal interconnect installation and bridge plans. We have the expertise to provide plan check services for various capital improvement projects and development projects.

NAI's Ability to Ensure Project Funding

NAI can and does comply with state and federal procedures to ensure project funding. We have dedicated Staff who provide funding assistance daily.

EXPERIENCE WITH SIMILAR WORK

NAI has maintained long-standing relationships with all our clients through on-call contract management. NAI provides similar on-call work through the following contracts:


- Design Professional Services for the City of Cathedral City.
Term of Agreement: July 1, 2025, to June 30, 2028.
- On-Call Engineering Support & Grant Administration Services for the City of Cathedral City.
Term of Agreement: July 1, 2025, to June 30, 2028.
- On-Call CIP Project Management and Professional Engineering Services for the City of La Quinta.
Term of Agreement: July 1, 2024, to June 30, 2027.
- On-Call Professional Civil Engineering Services for the City of Indio.
Term of Agreement: June 5, 2024, to June 30, 2027.
- On-Call Project Administration Services for the City of Palm Springs.
Term of Agreement: May 28, 2024, to June 30, 2029.
- Engineering Consultant Services for the City of Desert Hot Springs.
Term of Agreement: July 1, 2023, to June 30, 2027.


REFERENCES

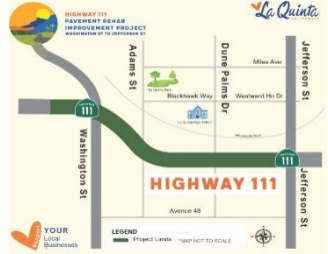
CLIENT	CONTACT	PHONE	EMAIL
City of Cathedral City	John Corella – Director of Engineering & Public Works	(760) 770-0327	jcorella@cathedralcity.gov
Design Professional Services		Term: July 1, 2025, to June 30, 2028	
City of La Quinta	Bryan McKinney – Public Works Director & City Engineer	(760) 777-7045	bmckinney@laquintaca.gov
Project Management and Contract Administration Support Services		Term: July 1, 2024, to June 30, 2027	
City of Indio	Timothy Wassil – Director of Public Works	(760) 391-4017	twassil@indio.org
As-Needed Civil Engineering Services		Term: June 5, 2024, to June 30, 2027	

PROJECT SPOTLIGHT

The following is a Project Spotlight of key projects that the proposed NAI Team has delivered.

Via De Anza Street Improvements, P1/P2/P3						
CITY OF CATHEDRAL CITY	Contact Information:	John Corella, P.E., Public Works Director	Email:	JCorella@cathedralcity.gov	Phone:	760-770-0327
	Funding Source:	CDBG	Total Est. Const. Cost:	\$2,300,000	Completion:	08/2024
	Project Leads:	Lorissa Gruehl, Joshua Nickerson				
	Essential Functions:	Engineering with Schedule and Budget Tracking				
	Project Challenges:	Urban In-Fill, Resident Sensitivity, CVWD Water Line Replacements				
Project Description:	Widen each side of road. Project included the reconfiguration of the profile and modifications to residential driveways. Incorporate Curb and Gutter Improvements					

North Indio Pavement Improvements						
CITY OF INDIRIO	Contact Information:	Timothy Wassil, P.E., Public Works Director	Email:	TWassil@indioca.gov	Phone:	760-391-4017
	Funding Source:	CMAQ	Total Est. Cost:	\$1,278,1000	Completion:	10/2019
	Project Leads:	Lorissa Gruehl, Joshua Nickerson				
	Essential Functions:	Grant Application, Federal Compliance, Schedule and Budget Tracking, Engineering Environmental (Sub)				
	Project Challenges:	Federally Funded				
Project Description:	Construct new road section along four unpaved roads in Indio, north of Interstate 10. Project included establishing centerline profile and construction drainage improvements					

On-Going Design Support for Pavement Management Plan						
CITY OF LA QUINTA	Contact Information:	Bryan McKinney, P.E., Public Works Director	Email:	BMcKinney@laquintaca.gov	Phone:	760-777-7045
	Funding Source:	Local	Total Est. Cost:	\$1,000,000+ per project. Over \$30M for past 5 years	Completion:	On-Going
	Project Personnel:	Lorissa Gruehl, Jose Cortez				
	Essential Functions:	Engineering, Schedule, and Budget Tracking				
	Project Challenges:	Maximizing Project Budget, Resident Sensitivity				
Project Description:	On-Going project that has included over ten(10) pavement management projects, which have ranged from slurry seal, pavement rehabilitation, and traffic calming restriping associated with over 160 streets, including Highway 111					

Firm Staffing and Key Personnel

Staffing

- *Provide the number of staff to be assigned to perform the Services and the names/discipline/job title of each as well as your firm's capacity to provide additional personnel as needed.*

Key Personnel

- *Identify key persons that will be principally responsible for working with the City. Indicate the role and responsibility of each individual.*

Team Organization

- *Describe proposed team organization, including identification and responsibilities of key personnel.*

Subcontractors

- *The Proposer shall identify functions that are likely to be subcontracted and identify the subcontractor that is anticipated to perform each function.*
-



II. FIRM STAFFING AND KEY PERSONNEL

KEY PERSONNEL

PRINCIPAL IN CHARGE - CIVIL ENGINEERING - Ms. Lorissa Gruehl, P.E. C76730

Lorissa is a registered Engineer in the State of California and serves as the lead civil engineering/project manager. She has over 20 years of experience working on various infrastructure planning, design, and construction projects, including design-build. She has experience working directly with project development teams to create efficient and constructible projects that meet the client's objectives.

Lorissa is considered an asset to city on-call programs. Through staff extensions, Lorissa has supported cities in becoming more efficient and successful in delivering capital projects. She has proven herself to be a capable asset to city on-call programs. Typical services she provides include plan checking and estimating, value engineering analysis, request for proposal (RFP) preparation, and project engineering support. She also includes preparation and tracking of project schedules and budgets, preparation of bid documents, preparation of bid summary comparisons, and construction support.

Lorissa's design experience includes roadway geometrics, bikeway geometrics, site grading, park site rehabilitation, traffic design, retaining wall design, and storm drain improvements. Her knowledge and familiarity with the latest design standards, including FHWA, ASHTO, and Caltrans, facilitate successful project delivery. She has comprehensive knowledge of various design software, including AutoCAD, Civil 3D, AutoTURN, MicroStation and InRoads.

Lorissa currently provides these services in the following roles:

- Principal Civil Engineer for the CIP Project Management and Engineering Services for the City of La Quinta.
- Principal Civil Engineer for the As-Needed Civil Engineering Services for the City of Indio.
- Principal Civil Engineer for the On-Call Engineering Support Services for the City of Cathedral City.

Lorissa has been the lead civil engineer for roadway widening and pavement management projects ranging from slurry seal, pavement rehabilitation and traffic calming. She has led ADA-related improvements, ranging from pavement reconstruction, sidewalk reconstruction, signing and striping modifications, curb ramp reconstruction, and various sidewalk and curb ramp improvement projects throughout the valley.

PRINCIPAL IN CHARGE - PROJECT MANAGEMENT - Mr. Joshua Nickerson, P.E. C81376

Josh is a registered Engineer in the State of California and serves as the Project Manager, as needed. With over 15 years of experience in design and project management, he brings an array of knowledge to support capital improvement projects from the cradle to the grave. Throughout his career in the Coachella Valley, Josh has developed a solid reputation for providing administrative and engineering support for federal and state-funded projects. With his in-depth knowledge of state and federal procedures and his continuously expanding network of agency contacts, he successfully manages projects through federal and state funding requirements.

This ongoing support requires a significant amount of interagency coordination between the cities, the Riverside County Transportation Commission (RCTC), the California Transportation Commission (CTC), and the California Department of Transportation (Caltrans).

He has a profound knowledge of local and state standards, including, but not limited to, the Local Assistance Procedures Manual, the Local Assistance Program Guidelines, the Project Development Procedures Manual, the Caltrans Construction Manual. Specific services he provides include project budgeting and scheduling, FTIP coordination/updates, RCTC, CTC, and Caltrans coordination, and request for authorization (RFA) preparation for federally funded phases of work. His services also include requests for allocation for state-funded phases of work, CEQA/NEPA review, federal and state invoicing, federal RFP preparation, federal project specifications preparation, among other services.

TEAM ORGANIZATION

ASSOCIATE ENGINEER – Mr. Jose Cortez

Jose provides expert engineering support for this contract, drawing on his extensive experience in the design and delivery of construction projects. He brings valuable expertise in CAD drafting, cost estimating, project engineering, and project management. His background includes close collaboration with city staff and project managers to develop plans and align scopes of work, schedules, and budgets, helping mitigate risks related to quality control and cost escalation.

Through his 5 years of experience, Jose has established a strong foundation as an Associate Engineer with his involvement in pavement management and ADA improvement projects. His responsibilities have included sidewalk gap closures, pavement rehabilitation, signing and striping modifications, and curb ramp reconstruction. He is also experienced in preparing comprehensive bid documents, estimates, technical specifications, bid comparisons, and plan reviews, as well as tracking budgets and managing various project-related tasks.

ASSOCIATE PROJECT MANAGER – Ms. Erika Sinohuiz

Erika serves as an Associate Project Manager, providing administrative and management support for federal and state-funded projects. She excels in coordinating efforts between cities, the California Department of Transportation (Caltrans), and the Riverside County Transportation Commission (RCTC).

With 5 years of steadily increasing project management experience, she has detailed knowledge of local and state standards, including the Local Assistance Procedures Manual (LAPM) and Local Assistance Program Guidelines (LAPG). She has prepared requests for authorization (RFA) for federally funded phases and requests for allocation for state-funded phases. Additionally, Erika has managed federal and state invoicing, labor compliance oversight, and meticulous project closeouts.

Erika will support the following efforts: project management, project budgeting and scheduling, Request for Proposals (RFP) preparation, and project specification development.

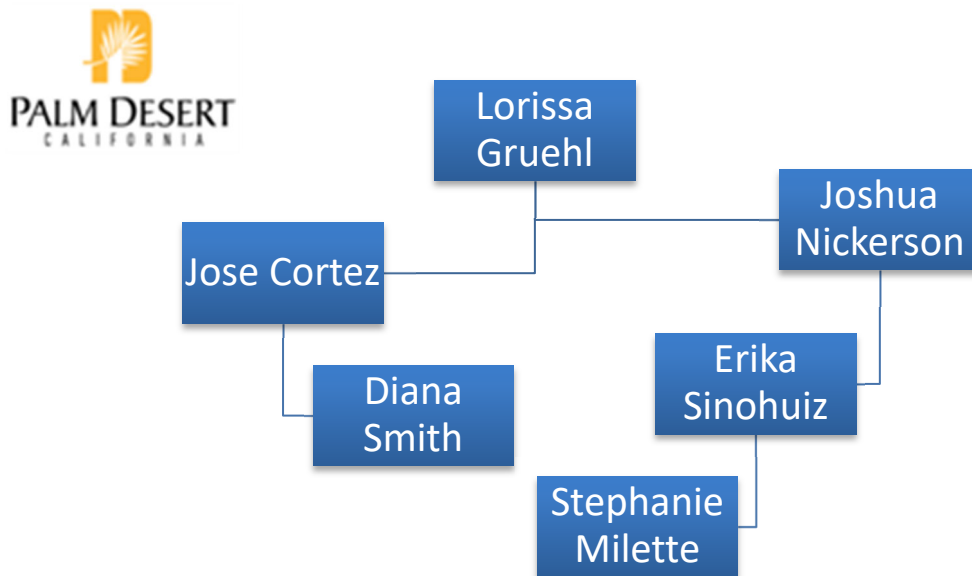
MANAGEMENT ANALYST - Ms. Diana Smith

Diana serves as project management and administrative support. She has served as an administrator to various private sector-funded projects and has experience working closely with project managers, project superintendents, architects, and state and city staff to ensure the fluidity of each project. Diana is familiar with budgeting, schedule tracking, project and consultant reimbursement invoice preparation, and overall project organization requirements. Her experience with the state and local agencies allows her to care for further administrative needs as they arise.

PROJECT SUPPORT - Ms. Stephanie Milette

Stephanie provides project management and administrative support for various improvement projects. She assists in preparing federal and state invoicing, utility letters and coordination, bid comparison, due diligence, drafting of award packages, and administrative assignments. Her familiarity with budget and schedule tracking, project filing, preparation of progress payment invoicing for consultant reimbursement, and project reimbursement aided in the success of multiple projects.

ORGANIZATIONAL STRUCTURE



SUBCONTRACTORS

In an effort to mitigate costs and promote efficiency, NAI is prepared to collaborate with any of the City's existing On-Call Service providers to address additional project needs as they arise. Should those services be unavailable, NAI is also ready to engage trusted and qualified firms with whom we have long-standing professional relationships to support project delivery.

Proposed Method to Accomplish the Work

Describe the technical and management approach to providing the Services to the City. Proposer should take into account the scope of the Services, and general functions required. Include a draft first year schedule of tasks, milestones, and deliverables that will provide for timely provision of the Services. In reviewing the scope of Services and goals described herein, the Proposer may identify additional necessary tasks and is invited to bring these to the City's attention within the discussion of its proposed method to accomplish the work.



III. PROJECT APPROACH & METHODOLOGY

Introduction

NAI Consulting applies a proven, repeatable process to every on-call engineering assignment, blending our technical capabilities with a deep understanding of Coachella Valley's unique environmental, operational, and regulatory conditions. Our methodology is designed to integrate seamlessly with City workflows, leverage our local agency relationships, and anticipate the challenges that can impact project schedules and budgets. From initial scoping through construction closeout, we focus on proactive coordination, schedule discipline, and quality control to deliver projects that meet City goals, regulatory requirements, and community expectations.

1. Project Initiation & Alignment

Every task order begins with a focused project initiation phase. We meet with City staff to confirm project objectives, establish success metrics, and define key deliverables. During this phase, we:

- Review existing City plans, Capital Improvement Program priorities, and adjacent development activity.
- Identify potential conflicts, such as overlapping schedules with other City or regional projects.
- Establish project-specific communication protocols, including primary contacts, meeting frequency, and reporting formats.

By setting expectations early, we create a clear decision-making framework that keeps the project moving efficiently from concept to completion.

2. Stakeholder & Agency Coordination

Successful delivery of public works projects in Palm Desert requires early and sustained communication with a range of stakeholders. We coordinate proactively with:

- Utility companies to identify conflicts, schedule relocations, and avoid costly construction delays.
- Regional and state agencies such as RCTC, CVAG, CVWD, and Caltrans to ensure designs meet all applicable standards and funding requirements.
- Community stakeholders to minimize construction impacts, especially during peak tourism and event seasons.

We also integrate public input where appropriate, helping build consensus and reduce the risk of late-stage changes.

3. Coachella Valley–Specific Risk Management

NAI's local expertise allows us to address challenges unique to this region:

- **Seasonal Traffic Peaks:** We plan construction schedules to avoid major events such as the Fashion Week El Paseo, Golf Cart Parade, and high-season tourism, reducing disruption to residents and businesses.
- **Extreme Heat & Weather Events:** We recommend construction methods, materials, and scheduling adjustments that perform reliably in high temperatures and withstand seasonal storms.
- **Wind-Blown Sand & Flash Flooding:** We design drainage and erosion control measures to address these recurring challenges, extending the life of infrastructure and reducing maintenance costs.

By factoring in these conditions from the outset, we reduce schedule interruptions and long-term maintenance issues.

4. Schedule & Budget Control

We maintain detailed project schedules and budgets from project initiation through closeout. Our tools include:

- Milestone tracking with clear dependencies and critical path identification.
- Budget-to-actual monitoring to quickly detect and address potential overruns.
- Change management procedures to evaluate cost and schedule impacts before authorizing adjustments.

This disciplined approach provides City staff with transparency and confidence that resources are being used effectively.

5. *Quality Assurance / Quality Control (QA/QC)*

A robust QA/QC process is built into every project. A senior engineer not directly involved in the day-to-day design reviews all plans, specifications, and estimates at major milestones. This review ensures:

- Compliance with City, Caltrans, ADA, and applicable federal standards.
- Constructability to minimize change orders.
- Accuracy of quantities, costs, and technical details.

By incorporating QA/QC at each stage, we help safeguard the City's investment and reduce construction-phase risks.

6. *Communication & Reporting*

We prioritize consistent, clear communication with the City throughout each project. Our reporting process includes:

- Regular status updates summarizing progress, upcoming activities, and any issues requiring City input.
- Budget and schedule dashboards to quickly assess project health.
- Decision logs and action item lists to maintain accountability.

This structured reporting supports informed decision-making and ensures alignment between the City and our project team.

7. *Construction-Phase Support*

Our involvement continues beyond design. During bidding and construction, we:

- Respond promptly to Requests for Information (RFIs) and submittal reviews.
- Attend construction meetings and site visits to support City inspectors.
- Assist with change order evaluations and schedule adjustments.
- Provide final acceptance documentation and closeout support to ensure funding compliance and project completeness.

IV. UNDERSTANDING UNIQUE CHALLENGES AND REQUIREMENTS OF PUBLIC WORK PROJECTS

Delivering public works projects in the Coachella Valley requires more than technical skill; it demands an in-depth understanding of the region's environmental conditions, seasonal demands, and interagency dynamics. The desert climate creates unique design and construction considerations. Extreme heat accelerates material wear, expansive soils require specialized foundation and pavement solutions, and wind-blown sand can quickly compromise drainage and traffic safety if not accounted for in project planning. Seasonal flash flooding compounds these factors, necessitating drainage and erosion control systems that perform reliably during short but intense storm events.

The Coachella Valley's economy and daily life are also shaped by a calendar of world-class events, high tourism seasons, and local agricultural operations. Projects must be scheduled and phased to avoid peak traffic periods and minimize disruptions to residents, businesses, and visitors. This requires careful coordination not only with City departments but also with neighboring jurisdictions, regional agencies, and utility providers whose operations often intersect with planned improvements.

Equally important is navigating the complex regulatory and funding environment. Many projects rely on Measure A, CVAG, RCTC, or Caltrans-administered funds, each with its own compliance requirements, review timelines, and documentation standards. Meeting these requirements while keeping projects on schedule demands a team that is already familiar with the agencies, their processes, and the expectations of local review boards.

NAI Consulting's decades of experience in the Coachella Valley mean we approach each assignment with an informed perspective on these challenges. We anticipate constraints early, incorporate region-specific design solutions, and work collaboratively with all stakeholders to ensure that each project meets its intended purpose, complies with funding and regulatory requirements, and serves the community well into the future.

V. SCOPE OF WORK

NAI's services will include, but will not be limited to, the following:

- Prepare any necessary documents for City signatures and coordinate with various City Departments to acquire and maintain funding and approvals.
- Perform plan reviews of grading, erosion control, street, storm drain, sanitary sewer, and water improvement plans, along with hydrology studies, SWPPPs, and WQMPs prepared by outside design firms and City Engineering Department staff.
- Assist in preparing formal and informal requests for design and/or construction project proposals and summarize proposals received.
- Monitor and report on project status, budget vs. actual expenditures, and contract time vs. actual time.
- Provide design and construction services for minor Capital Improvement Projects.
- Prepare and track project schedules.
- Prepare correspondence, reports, and memoranda necessary to administer projects.
- Assist with TTPS, FTIP, CVAG, RCTC, SCAG, and related government agency projects
- Other duties as assigned by the Director of Engineering/Public Works.

1. Plan Checking

The NAI team is experienced in reviewing plans and documents for improvements within the City's right of way, commercial developments, golf course projects, and subdivision improvements for conformance with local and applicable ordinances and standards. In general, plan checking will include the following:

- Check the design for conformance to:
 - The Tentative Map
 - Related Specific Plans
 - General Plan Requirements
 - City Ordinances
 - Site Development Plan
 - Conditions of Approval
 - City and applicable standards
 - The City's approved checklist
 - Other Agencies' recommendations, such as RCFC, CVWD, and Caltrans.
- Check for the accuracy of the design in conformance with the City's most current Plan Check List.
- Check general mathematics and design criteria.
- Call out for redesign of any portion of the plans that:
 - Will not function
 - Is inconsistent with the approved Conditions of Approval or the Tentative Map
 - Will be potentially unsafe to the public
 - Is impractical to construct

Water and sewer plans are checked by and processed through CVWD. However, we will review these plans as needed should they affect other improvements under our review, i.e., storm drain improvements.

All plans will be reviewed under the direct supervision of the designated Project Manager (a California Registered Engineer). A Registered Civil Engineer will be responsible for reviewing the overall design concept and any complex design features. All meetings with City Staff will be conducted by the Project Manager.

NAI has conducted numerous plan checks across a range of projects for various cities throughout the Coachella Valley. Our team is well-versed in the implementation of new design submittal platforms, including Emergo and Tyler, and we are enthusiastic about leveraging these innovative technologies to enhance collaboration between design teams and reviewing agencies.

DESIGN ENGINEERING SERVICES

The following tasks detail our understanding and approach to a generic transportation project. This hypothetical scope of work program describes the effort needed to prepare construction documents, including final design plans, specifications, and construction cost estimates. NAI will always employ value engineering techniques to analyze design/construction alternatives that may improve the design or make the project more cost-efficient.

The following tasks are ones that NAI can fulfill as the lead designer or as a project manager:

1. Project Coordination

To facilitate the review and approval process, we will collaborate closely with the key individuals at the City who are responsible for the review of specific elements of the project and will submit draft copies of significant work items before the milestone submittal date. This gives us a clear understanding of what the reviewers expect, and they have a preview of what will be submitted before the actual submittal is made. Our experience working on projects with City oversight has taught us the importance of maintaining accurate and detailed meeting minutes, decision logs, and action item lists during the project development process. Utilizing this technique documents decisions, ensures consistency in decisions, and provides a concise list of tasks to be accomplished by each participant and a specific schedule to complete the task.

We will hold a meeting with the City before beginning any significant work. The purpose of this meeting is to:

- Solicit input regarding the goals for the project desired by each agency
- Agree on the intended scope of the project
- Agree on the basic design standards to be met
- Review the status of design and plan preparation for other street improvements or development projects near or adjacent to the proposed project site and obtain any mapping and design file information that may be available for these other projects

2. Review Existing Information

Once we have prepared the final scope documents and are issued a Notice to Proceed, we will begin the design phase of the project. This will consist of research and data collection, reviewing the documents provided by the City, coordination and investigation, field surveying, utility identification, and pavement evaluation.

We will prepare our preliminary plans based on information from our research, data collection, survey, and pavement testing. After 65% review and approval by the City, we will incorporate comments and begin work on the final PS&E.

3. Field Survey

NAI can obtain a surveyor or coordinate with one of the City's on-call surveyors. We will coordinate encroachment permits for surveys not within the City right-of-way.

In addition to cross-section surveys, the surveying task will locate all existing structures and improvements within and behind existing street right-of-way and adjoining streets in areas of the proposed improvements that may be pertinent to or in conflict with the proposed design and identify surface features that may not have been visible in aerial photographs. This may include structures, utility poles, fire hydrants, catch basins, signs, water valves, manholes, driveways, and walkways.

4. Utility Conflict Map/Utility Coordination

NAI will consult, coordinate, and perform related follow-ups with the affected utility companies regarding the specific project-imposed impact locations to identify design controls and considerations necessary for plan preparation and approvals. Requests for information will include requests for future utility projects that may be affected by the proposed improvements. We will keep the City informed of the contact with the utility companies. Plan submittals will be forwarded to the utility companies for verification of their facilities known by them. The existing franchise agreements with each affected utility will determine whether the plans indicate the necessary modifications/relocations to be performed as a part of the project or whether the utility company must perform and pay for its own work. This will be determined for each utility company and facility.

5. Right of Way and Permitting

If the project requires right of way, rights of entry, or encroachment permits, NAI can obtain a right of way consultant or surveyor as needed. Typical information and procedures may include recommendations for impacted areas, negotiated agreements, and coordination with the property owner or agency.

6. Geotechnical Information

If the project requires a geotechnical recommendation or street borings, NAI can obtain a Geotech as needed. Typical information and procedures may include recommendations for location of borings, review of draft recommendations, and coordination.

7. Environmental Documentation

If the project requires an Environmental Document, beyond a simplistic Categorical Exemption, NAI can obtain an Environmental Consultant as needed.

8. Hydrology and/or Hydraulics

If the project requires a hydrology study and/or hydraulic calculations, NAI can obtain a firm to conduct the necessary information. Typical information and procedures may include recommendations for the area of impact, proposed and existing roadway profile, recommendations for the size of storm to calculate, and coordination.

9. Geometric Base Maps

This task will include developing plans showing proposed geometry and other pertinent alignment data of the proposed engineering, including typical sections, profiles, superelevations, proposed right-of-way limits, approximate wall locations, and additional clarifying information, as necessary. They will be generated using the project report geometric plans. The geometric base maps (GBM) will be submitted to the City for approval before proceeding with the final design. The GBM will form the basis for the final design's skeleton sheets.

After the base sheets are developed, we will perform a field review to document existing field conditions and determine where additional information or field data may be required to provide adequate information to complete the conceptual widening alternatives and confirm the location and type of utilities and other improvements.

10. Roadway Plans

NAI will prepare roadway design plans to satisfy the project requirements as follows:

- *Street Widening* – The plan set typically will include an alignment, profile, and widening details. Utility relocations will be identified, and drainage improvements will be included as required. In most cases, roadway widening occurs in areas with existing improvements within the City's right of way. NAI will design the improvements to minimize conflicts to the furthest extent possible and will provide positive drainage at all driveways within the right of way to the furthest extent possible. NAI will also design the profile to minimize the amount of existing pavement to be reconstructed.
- *Pavement Rehabilitation and/or Reconstruction* – The plan set typically will include a plan view of the streets with the limits of each type of rehabilitation or reconstruction method, i.e., crack fill, slurry seal, grind and overlay, etc. NAI can make recommendations on the type of pavement rehabilitation/reconstruction method, or we can prepare the plans based on the recommendation of a geotechnical report. The plans will show all valves and manholes in the pavement that the Contractor will need to raise/lower or cover to protect in place, depending on the rehabilitation method. For reconstruction projects, the plan set will include an alignment, profile, and reconstruction details. The profile may be omitted depending on whether the profile will be adjusted. If the profile is changing significantly, the plans will identify utility line conflicts. Where the City does not wish to reconstruct the pavement, a curb opening can be designed to prevent water from ponding at low spots.
- *Median Addition* – The plan set will include an alignment and profile. The profile may be omitted depending on if positive drainage can be maintained along the alignment if placed at the existing elevation on the road. Typically, this cannot be maintained at new left turn pockets since the curb is typically placed on the opposite side of the crown. Where landscaped medians are requested, NAI can contract with a Landscape Architect. The plans will identify utility line conflicts.
- *ADA Compliant Sidewalks and Access Ramps* – The plan set will include the limits and special details where required to reconstruct or install an ADA compliant sidewalk. The scale to prepare sidewalk and access ramp plans is typically 1" =20' or 1" =10' depending on the length so that adequate detail can be shown. NAI will verify that the location where the sidewalk joins is ADA compliant. NAI will verify that the sidewalk can be constructed to ADA standards. If it cannot, special details such as short retaining walls will be designed. NAI will inspect each existing ramp to determine the most cost-efficient way to bring the ramp into compliance. For instance, if a curb ramp meets all standards except it does not have truncated domes. The curb ramp will be protected and domes will be added.

11. Traffic Plans

NAI is fully capable of preparing signing, striping, and traffic control plans for roadway projects we design. When needed, we can also coordinate directly with the City's Traffic Engineer to ensure consistency with City standards.

For traffic signal work, NAI can prepare minor modification plans, such as adding pedestrian push buttons or relocating signal poles. For more complex signal modifications or new installations, NAI will coordinate with the City's Traffic Engineer or engage a qualified Traffic Engineering consultant as appropriate.

12. Contract Specifications/Bid Documents

Project Specifications will conform to the requirements of the Standard Specifications for Public Works Construction, City, and Caltrans Standard Specifications as applicable.

NAI will use the City's boilerplate front-end documents and prepare final special provisions for items, details, materials, procedures, and other conditions not adequately covered by the City, Caltrans, or Public Works Standard Specifications. A listing and copy of all standard plans required for the project will be provided in the appendix, and copies of any plans

used that are not standard will also be included. After incorporating the first plan check comments, we will prepare final technical specifications and/or special provisions for the proposed construction work.

13. Construction Cost Estimates

NAI will prepare a preliminary estimate of probable construction costs for the project, including a proposed bid item list, estimated quantity, line-item cost estimates and estimate of construction working days for the improvements per City format. At the first plan check, NAI will develop a preliminary estimate of probable construction costs for comparison with previous project budget estimates.

After incorporating the first plan check comments, NAI will prepare the final estimate of probable construction costs for the project, including a proposed estimate of construction working days for the improvements per City format. NAI will refine the preliminary estimate and provide quantity take-offs with appropriate unit prices and extensions.

14. Quality Assurance/Quality Control

Quality Assurance / Quality Control is crucial to NAI's overall approach to managing and controlling the work. This helps ensure the City receives a successful project on time and within budget.

As part of the program, a competent designer will review the work provided by the project engineer. During this review, the checker will mark up the plans and discuss any proposed changes with the project engineer. Changes to the plans, specifications, and calculations are only made after the differences are reconciled.

15. Final PS&E Package

After incorporating review comments for the plans, specifications, and cost estimate, NAI will submit an electronic copy of all documents prepared for the project. At the request of the City, NAI will also submit bond hard copies of the final package.

16. Bid Support/Construction Support

The NAI team will perform support services to the City during the advertising, bidding, and construction of the project as requested. These services will include written interpretation and clarification regarding the intent of the plans, specifications, and special provisions. NAI will also provide a professional review of shop drawings and contractor submittals for conformance to the bid documents as well as provide recommendations on progress pay estimates and change requests. Upon completion of construction, NAI will perform a field review and include the contractor's as-built redlines and provide record drawings to the City.

PROJECT MANAGEMENT SERVICES

1. General Contract Management

As detailed in the requested services, NAI will actively manage the consultant contracts as assigned. This will include attending PDT meetings, reviewing schedules, approving consultant invoices, organizing project submittals, and maintaining project budgets. Without this active management, we have found that many contracts will stagnate as the consultants lose the direction of the project needs.

2. Coordination with Various Funding Partners

Administering regional, county, state, or federal funding begins with the grant application and does not end until the final report of expenditures is accepted, and final payment is received by the City. NAI has successfully delivered several hundred million dollars worth of projects partially funded with grant monies.

NAI's Project Team has a better-than-average understanding and working knowledge of the various grant requirements and/or procedures and stays current on the ever-changing environment. This knowledge and experience will ensure the successful delivery of capital projects that are partially funded with these restricted sources.

Our team knows that state and federal regulations extend beyond the life of a single project. Every year the City must submit updated DBE and ADA forms specifying how the local agency is planning to comply with these federal requirements throughout the year. The City must update its Quality Assurance Program (QAP) every five years to ensure that the construction material testing and certifications are kept current.

We know all of these ancillary state and federal requirements and will assist the City in maintaining good standing with Caltrans Local Assistance. We will be responsible for tracking and updating the DBE/ADA annual forms in accordance with LAPM Chapter 9, "Civil Rights and Disadvantaged Business Enterprises," and ensure the City's QAP complies with Caltrans procedures outlined in the Caltrans QAP Manual.

We also stay up to date on the latest changes from the Funding Partners and will work with the City on ensuring Staff receive the notices and can stay in compliance with any modifications.

3. Coordination with Other Agencies and Stakeholders

As a representative of the City for each assigned project, NAI will maintain a positive relationship with other impacted agencies, stakeholders, and the public. This includes utility agencies, flood control districts, regulatory agencies, CVAG, and adjoining jurisdictions that share public improvements. As part of this ongoing coordination, NAI will hold stakeholder or public engagement meetings as necessary to ensure the project is well received and meets the expectations of everyone involved.

4. Prepare and Track Project Schedules

At the beginning of the fiscal year, the NAI Team will meet with city staff and assist in prioritizing the delivery of each project listed within the City's capital improvement program (CIP). NAI will prepare an overall critical path Gantt chart schedule, which clearly illustrates when objectives for each project will be accomplished and the time relationship with other projects. This timeline "plan" is invaluable in managing staff workload, designing consultant deliverables, and anticipating approvals by city management and elected policymakers.

5. Assistance During Bidding and Contractor Procurement

This critical objective begins with preparing biddable specifications, constructible plans, and a realistic engineer's estimate (PS&E) package. The NAI Team is fully experienced with city procedures and will respond to contractor requests for information (RFI), prepare any necessary addenda(s) to the bid documents, prepare bid comparison summaries that compare the bids received to the engineer's estimate and/or each other, perform due diligence on the low bidder, and prepare a staff report with award findings and recommendations for consideration by the City Council.

6. Project Scoping

When a project scope is complete and thorough, it is a powerful tool that can be used for many documents, such as the CIP, staff reports, and funding applications. Typical items NAI prepares, or coordinates are as follows:

- Identify the project limits.
- Identify above-ground utilities and other obstructions.
- Identify existing right of way using parcel maps or other maps as available.
- Research record drawings from the City's database.
- Layout proposed improvements for quantities and other potential impacts (utilities and right of way).
- Coordinate Preliminary Hydrology as needed.
- Coordinate a Traffic Study as needed - Typical information may include signal synchronization, signal optimization, interconnect, and coordination recommendations.
- Prepare a detailed scope and assumptions.
- Prepare an engineer's estimate and add allowances for unknowns.

7. Consultant Procurement

The NAI Team has solid knowledge of the City's Consultant Selection Process for small and large projects. We will draft a comprehensive Request for Proposal (RFP) and/or Request for Qualifications (RFQ) that clearly defines the project scope and intent and identifies a critical path schedule or administrative issues. We will negotiate the consultant's scope of work, negotiate the suitable fee, prepare a professional consultant services agreement, and prepare a staff report with consultant selection findings and recommendations for consideration by the City Council.

8. Project Status Coordination

The NAI Team will provide project-specific input to the department's "Master Schedule," which provides a status of critical path project issues. We will be prepared to report all project matters related to budget, expected expenditures, and deliver a schedule in the Department monthly Master Schedule meeting or any necessary impromptu meeting. We will also prepare for and attend the bi-monthly meeting with the Finance Department staff.

9. Prepare staff reports for City Council consideration.

We understand that the City typically prepares the required staff reports. However, when requested, we will prepare the necessary staff reports to ensure the successful delivery of assigned capital projects.

ADDITIONAL PROJECT MANAGEMENT SERVICES

1. Grant Applications

One quality that NAI provides above managing grant-funded projects is the ability to secure regional, state, or federal funding. Besides CVAG's well-known 75% project funding support for projects listed in the Transportation Project Prioritization Study (TPPS) report, there are numerous other grant opportunities that we will assist and manage in applying. As grant opportunities arise, we will work with the City to draft the application's language. We will prepare all information necessary for a successful application.

2. 5-Year Capital Improvement Program Updates

NAI Consulting understands that the City prepares the Capital Improvement Program (CIP); however, at the City's direction, NAI is ready, willing, and able to take the lead to prepare the CIP update yearly. We have prepared CIPs in the past and have an intimate knowledge of the process. We understand the impact of early and frequent coordination with the various departments in the City to ensure that all projects and funding sources are identified and that priority projects are fully scoped and ready for implementation. There are many moving parts when preparing a CIP, including ensuring that all funding is being allocated correctly and that, together with the CIP, Measure A and SB1 funds are reviewed, updated, and forecasted.

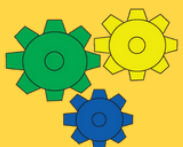
Attachment "A"
Redline of Professional Services Agreement

3.2.11.2(F)

(F) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against the City, its elected or appointed officers, agents, officials, employees, volunteers, and representatives or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against the City, its elected or appointed officers, agents, officials, employees, volunteers and representatives and shall require similar written express waivers and insurance clauses from each of its subconsultants. Professional Liability is excluded from this section.

Comments: NAI is unable to waive rights of subrogation and cannot name the City as an additional insured under the Professional Liability Coverage.

Contact us
for further
inquiries



NAI
Consulting



68-955 Adelina Road
Cathedral City, CA 92234
(760) 323-5344
www.naiconsulting.com



On-Call Engineering Services 2025-RFP-211

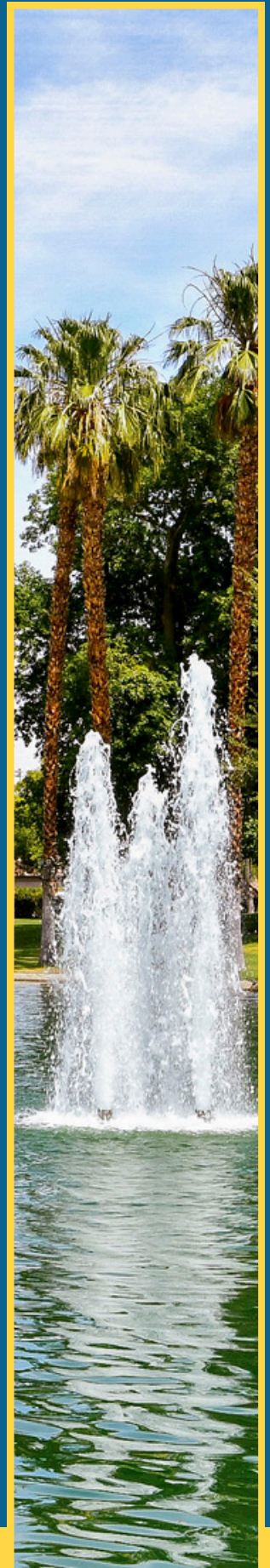
Fee Proposal



68-955 Adelina Road
Cathedral City, CA 92234
(760) 323-5344
www.naiconsulting.com

Fee Proposal

*Please provide a ~~lump-sum, not to exceed~~ **complete** fee proposal for the scope of Services. The fee proposal shall include hourly rates for all personnel for "Additional Work" (as such term is defined in the proposed Agreement attached herein).- Per Addendum 1, Dated 09/17/2025*



NAI Consulting, Inc.
Compensation for Services

Date: 10/09/2025

Contract No.: TBD

Project No.: TBD

Participation Amount: TBD

Prime Consultant

Subconsultant

2nd Tier Subconsultant

Combined Rate						Combined ICR
Fringe Benefit:	0%	+	Administrative Costs	112.23%	=	112%

Fee:	=	23%
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BILLING INFORMATION

CALCULATION INFORMATION

Job Title/ Name / Classification	Hourly Billing Rates			Effective Date of Hourly Rate		Actual or Avg. Hourly Rate	% or \$ Increase	Hourly Range - for Classifications Only
	Straight	OT (1.5x)	OT(2x)	From	To			
Principal Civil Engineer*	\$ 222.00	N/A	N/A	1/1/2025	12/31/2025	\$ 85.00	0.0%	Not Applicable
Principal Project Manager*	\$ 222.00	N/A	N/A	1/1/2026	12/31/2026			
- Joshua Nickerson	\$ 222.00	N/A	N/A	1/1/2027	12/31/2027			
- Lorissa Gruehl	\$ 222.00	N/A	N/A	1/1/2028	12/31/2028			
	\$ 222.00	N/A	N/A	1/1/2029	12/31/2029			
Project Manager VI*	\$ 196.00	N/A	N/A	1/1/2025	12/31/2025	\$ 75.00	0.0%	\$70.00 - \$80.00
Senior Engineer VI*	\$ 196.00	N/A	N/A	1/1/2026	12/31/2026			
	\$ 196.00	N/A	N/A	1/1/2027	12/31/2027			
	\$ 196.00	N/A	N/A	1/1/2028	12/31/2028			
	\$ 196.00	N/A	N/A	1/1/2029	12/31/2029			
Project Manager V*	\$ 176.00	N/A	N/A	1/1/2025	12/31/2025	\$ 67.50	0.0%	\$65.00 - \$70.00
Senior Engineer V*	\$ 176.00	N/A	N/A	1/1/2026	12/31/2026			
	\$ 176.00	N/A	N/A	1/1/2027	12/31/2027			
	\$ 176.00	N/A	N/A	1/1/2028	12/31/2028			
	\$ 176.00	N/A	N/A	1/1/2029	12/31/2029			
Project Manager IV*	\$ 163.00	N/A	N/A	1/1/2025	12/31/2025	\$ 62.50	0.0%	\$60.00 - \$65.00
Senior Engineer IV*	\$ 163.00	N/A	N/A	1/1/2026	12/31/2026			
	\$ 163.00	N/A	N/A	1/1/2027	12/31/2027			
	\$ 163.00	N/A	N/A	1/1/2028	12/31/2028			
	\$ 163.00	N/A	N/A	1/1/2029	12/31/2029			
Project Manager III*	\$ 150.00	N/A	N/A	1/1/2025	12/31/2025	\$ 57.50	0.0%	\$55.00 - \$60.00
Senior Engineer III*	\$ 150.00	N/A	N/A	1/1/2026	12/31/2026			
	\$ 150.00	N/A	N/A	1/1/2027	12/31/2027			
	\$ 150.00	N/A	N/A	1/1/2028	12/31/2028			
	\$ 150.00	N/A	N/A	1/1/2029	12/31/2029			

NAI Consulting, Inc.
Compensation for Services

Project Manager II* Senior Engineer II*	\$ 137.00	N/A	N/A	1/1/2025	12/31/2025	\$ 52.50		\$50.00 - \$55.00
	\$ 137.00	N/A	N/A	1/1/2026	12/31/2026		0.0%	
	\$ 137.00	N/A	N/A	1/1/2027	12/31/2027		0.0%	
	\$ 137.00	N/A	N/A	1/1/2028	12/31/2028		0.0%	
	\$ 137.00	N/A	N/A	1/1/2029	12/31/2029		0.0%	
Project Manager I* Senior Engineer I*	\$ 132.00	N/A	N/A	1/1/2025	12/31/2025	\$ 50.48		\$45.00 - \$50.00
	\$ 139.00	N/A	N/A	1/1/2026	12/31/2026		5.0%	
	\$ 146.00	N/A	N/A	1/1/2027	12/31/2027		5.0%	
	\$ 153.00	N/A	N/A	1/1/2028	12/31/2028		5.0%	
	\$ 161.00	N/A	N/A	1/1/2029	12/31/2029		5.0%	
Associate Project Manager II* Associate Engineer II*	\$ 111.00	N/A	N/A	1/1/2025	12/31/2025	\$ 42.50		\$40.00 - \$45.00
	\$ 117.00	N/A	N/A	1/1/2026	12/31/2026		5.0%	
	\$ 123.00	N/A	N/A	1/1/2027	12/31/2027		5.0%	
	\$ 129.00	N/A	N/A	1/1/2028	12/31/2028		5.0%	
	\$ 135.00	N/A	N/A	1/1/2029	12/31/2029		5.0%	
Associate Engineer I* Associate Project Manager I*	\$ 98.00	N/A	N/A	1/1/2025	12/31/2025	\$ 37.50		\$35.00 - \$40.00
	\$ 103.00	N/A	N/A	1/1/2026	12/31/2026		5.0%	
	\$ 108.00	N/A	N/A	1/1/2027	12/31/2027		5.0%	
	\$ 113.00	N/A	N/A	1/1/2028	12/31/2028		5.0%	
	\$ 119.00	N/A	N/A	1/1/2029	12/31/2029		5.0%	
Assistant Project Manager* Assistant Engineer Office Manager	\$ 85.00	\$ 127.50	\$ 170.00	1/1/2025	12/31/2025	\$ 32.50		\$30.00 - \$35.00
	\$ 89.00	\$ 133.50	\$ 178.00	1/1/2026	12/31/2026		5.0%	
	\$ 93.00	\$ 139.50	\$ 186.00	1/1/2027	12/31/2027		5.0%	
	\$ 98.00	\$ 147.00	\$ 196.00	1/1/2028	12/31/2028		5.0%	
	\$ 103.00	\$ 154.50	\$ 206.00	1/1/2029	12/31/2029		5.0%	
Administrative Support	\$ 70.00	\$ 105.00	\$ 140.00	1/1/2025	12/31/2025	\$ 27.00		\$25.00 - \$30.00
	\$ 74.00	\$ 111.00	\$ 148.00	1/1/2026	12/31/2026		5.0%	
	\$ 78.00	\$ 117.00	\$ 156.00	1/1/2027	12/31/2027		5.0%	
	\$ 82.00	\$ 123.00	\$ 164.00	1/1/2028	12/31/2028		5.0%	
	\$ 86.00	\$ 129.00	\$ 172.00	1/1/2029	12/31/2029		5.0%	
Administrative Assistant	\$ 59.00	\$ 88.50	\$ 118.00	1/1/2025	12/31/2025	\$ 22.50		\$20.00 - \$25.00
	\$ 62.00	\$ 93.00	\$ 124.00	1/1/2026	12/31/2026		5.0%	
	\$ 65.00	\$ 97.50	\$ 130.00	1/1/2027	12/31/2027		5.0%	
	\$ 68.00	\$ 102.00	\$ 136.00	1/1/2028	12/31/2028		5.0%	
	\$ 71.00	\$ 106.50	\$ 142.00	1/1/2029	12/31/2029		5.0%	

* Positions are exempt from Overtime Compensation

NOTES:

1. Key Personnel must be marked with an (*) and employees that are subject to prevailing wage requirements must be marked with two (**). All costs must comply with the Federal cost principles. Subconsultants will provide their own cost proposals.
2. The cost proposal format shall not be amended.
3. Billing Rate= actual hourly rate*(1+ICR)*(1+Fee). Indirect cost rates shall be updated on an annual basis in accordance with the consultant's annual accounting period and established by a cognizant agency or accepted by Caltrans. All costs must comply with the Federal cost principles for reimbursement.
4. For named employees and key personnel enter the actual hourly rate. For classification only, enter the Average Hourly Rate for that classification.

NAI Consulting, Inc.
Compensation for Services

Date: 10/09/2025

Contract No.: _____

Project No.: _____

Prime Consultant

Subconsultant

2nd Tier Subconsultant

SCHEDULE OF OTHER DIRECT COST ITEMS				
Description of Item	Quantity	Unit	Unit Cost	Total
Postage*				At Actual
Reprographics*				At Actual
Travel > 50 Miles**				At Actual
Permits / Fees*				At Actual
Additional Insurance*				At Actual
Subconsultant 1:			\$	-
Subconsultant 2:			\$	-
Subconsultant 3:			\$	-
Subconsultant 4:			\$	-
Subconsultant 5:			\$	-

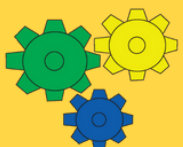
* Billed at Direct Cost

** - Travel Less than 50 miles will not be billed. Travel over 50 miles will be billed at the federal standard milage rate.

List services the consultant is providing unter the proposed contract:

Project Management
Grant Administration
Professional Design Services

Contact us
for further
inquiries



NAI
Consulting



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Cathedral City, CA 92234
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