



# CITY OF PALM DESERT

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OFFICE OF THE CITY MANAGER

November 25, 2025

## LETTER OF INTENT TO ACCEPT AWARD

California Department of Justice  
Tobacco Grant Program  
TobaccoGrants@doj.ca.gov

Dear Tobacco Grant Program Staff:

On behalf of the City of Palm Desert, thank you for the opportunity to participate in the California Department of Justice Tobacco Grant Program. The City is honored to be selected for award consideration and is committed to supporting the State's efforts to reduce youth access to tobacco products and strengthen local enforcement capacity.

This Letter of Intent confirms that the City of Palm Desert intends to accept the Tobacco Grant Program award issued by the California Department of Justice. The City appreciates the Department's continued investment in public health and enforcement partnerships throughout California.

The City affirms the following:

- The City of Palm Desert will obtain a governing body resolution formally accepting the award and authorizing the City to enter into a Memorandum of Understanding (MOU) with the California Department of Justice, as required by the Grantee Handbook.
- The City understands that the final award amount will be determined and reflected in the forthcoming Summary of Award and Grant Agreement provided by DOJ.
- Upon receipt of the contract documents, the City will promptly review, execute, and return all required opening documents within the established submission timelines.

We are grateful for this significant opportunity and look forward to partnering with the Department throughout the grant term. Please proceed with issuance of the final contractual documents at your earliest convenience.

Sincerely,

Chris Escobedo  
City Manager  
City of Palm Desert