

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: December 11, 2025

PREPARED BY: Kevin Swartz, Project Manager

SUBJECT: REJECT BID PROPOSAL FOR ON-CALL SPORTS COURTS  
MAINTENANCE AND REPAIRS WITHIN CITY PARK FACILITIES  
(PROJECT NO. CFA00011)

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## **RECOMMENDATION:**

1. Reject bid proposal submitted under Request for Proposal (RFP) 2025-RFP-202 for On-Call Sports Courts Maintenance and Repairs.
2. Authorize staff to re-advertise the request.

## **BACKGROUND/ANALYSIS:**

The Public Works Department oversees the maintenance and operational readiness of all sports courts located within the City of Palm Desert (City) park facilities. The City sought to enter into an agreement with a qualified contractor to perform assessments, routine maintenance, and on-call repairs of tennis, pickleball, basketball, volleyball courts, and associated site amenities. Each facility has unique repair and maintenance needs that will be addressed under the resulting agreement. The scope of work includes, but is not limited to, the following categories:

### Recreational Court Maintenance and Repairs:

- Resurfacing and striping of tennis, basketball, volleyball, and pickleball courts.
- Installation and repair of fencing, gates, net posts, hoops, backboards, poles, and nets.
- Repair or replacement of court lighting.
- Surface inspections for cracks, wear, and damage.
- Surface patching, crack sealing, and line repainting.
- Routine debris removal to maintain safe and clean conditions.
- Installation or replacement of shade structures.
- Installation and repair of amenities such as drinking fountains, trash and recycling receptacles, benches, misters, bleachers, and scoreboards.

### Site and Pavement Work:

- Resurfacing and repairing asphalt or concrete pavement, including pathways to courts.
- Crack sealing, patching, restriping, and ADA compliance improvements.

### Signage Installation and Replacement:

- Design, fabrication, and installation of new or replacement signage.

**Selection Process:**

On September 11, 2025, the City issued RFP (Project ID No. 2025-RFP-202) through OpenGov for On-Call Sports Courts Maintenance and Repairs. The RFP closed on September 30, 2025, and the City received a single proposal from SAVI Construction, Inc.

Upon review, staff determined that while SAVI Construction has demonstrated experience with concrete (sidewalks) and asphalt (parking lots), the proposal did not demonstrate sufficient experience in sports court maintenance or rehabilitation. As outlined in the RFP, demonstrated sports court experience was a minimum qualification requirement. The specialized nature of sports court surfacing, coatings, striping, and material-specific repair techniques requires demonstrated expertise to ensure high-quality results, safety, and long-term performance. As such, staff concluded the firm does not meet the qualifications necessary for this project.

Given the limited response and the absence of specialized qualifications in the single proposal received, staff recommend rejecting the proposal and re-advertising the RFP. As part of the reissuance, staff will expand outreach by contacting other jurisdictions for contractor recommendations and notifying qualified firms of the opportunity. This approach is intended to increase competition and attract proposers with the requisite sports court experience.

**Legal Review:**

This report has been reviewed by the City Attorney's Office.

**FINANCIAL IMPACT:**

There is no fiscal impact associated with rejecting the bid proposal and re-advertising the RFP. The reissuance will allow the City to broaden outreach efforts and solicit proposals from contractors with proven sports court experience, without incurring additional costs.