



CITY OF PALM DESERT TASK ORDER

Contract No / P.O. #:		
Task Order No.:		
Task Order Bonds Needed?:	YES	NO
Retention Required?:	YES	NO
Account No.:		
Project No.:		
Vendor No.:		

Contract Purpose: _____
 Contractor Name: _____
 Project Manager: _____

This Task Order is hereby executed on:

The Contractor is hereby authorized to perform the following work subject to the provisions of the Agreement identified above:

Description of Work

The dollar amount for this task order is: _____ dollars and ___/100 (_____)

Estimated Completion Date:

The undersigned Contractor hereby agrees that it will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all work specified above in accordance with the Agreement identified above and will accept as full payment therefore in the amount shown above.

1. APPROVED BY: _____
City Manager

2. ACCEPTED BY: _____
Contractor

3. CERTIFIED FUNDS AVAILABLE: _____
Finance Director

NOTE: No payments will be made prior to City Manager or Council approval

QC: _____