

**City of Palm Desert**  
October, 2025 Procurement Report

**Palm Desert Muni Code Chapter 3.30 - Purchasing System and Public Works Contracts**

- 3.30.050-3.30.090
- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000.
  - Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000.
  - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$75,000.
  - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
  - Public projects, contracted services, professional services, and materials, supplies and equipment over \$250,000 must be approved by City Council.
  - City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation.

**Administrative Contract/Purchase Approval by City Manager or Designee**

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
10/1/2025	Apprise by Walker and Dunlop	Economic Development	\$ 11,400	Purchase Request Form	Appraisals for Sears Building
10/1/2025	Diga Inc	Capital Projects	\$ 150,000	Purchase Request Form	Dry utility planning services for IID Substation Coordination
10/6/2025	RSG, Inc.	Housing	\$ 6,595	Task Order Request	Affordable housing calculation of rental rates and income thresholds
10/6/2025	JTB Supply Company Inc	Public Works	\$ 23,707	Change Order/Amendment Request	Purchase of specialty traffic-related equipment on as-needed basis
10/6/2025	Most Dependable Fountains, Inc.	Public Works	\$ 11,327	Purchase Request Form	Purchase of two drinking fountains for Hovely Soccer Park Improvements
10/6/2025	Apprise by Walker & Dunlop	Economic Development	\$ 2,600	Purchase Request Form	Appraisals for two city owned properties at San Pascual Avenue, in between Santa Rosa Way and Catalina Way
10/6/2025	Desert Pipe & Supply	Public Works	\$ 15,000	Purchase Request Form	Purchase of plumbing, HVAC, mechanical tools, and miscellaneous maintenance supplies as needed
10/6/2025	PB Loader	Public Works	\$ 8,785	Change Order/Amendment Request	Reallocate funds from approved contingency to cover increased freight charge and sales tax rate
10/7/2025	City of Rancho Mirage	Capital Projects	\$ (177,800)	Purchase Request Form	Reimbursement for Bridge Preventative Maintenance Project

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
10/13/2025	Proper Solutions	Development Services	\$ 20,000	Purchase Request Form	Hire a temporary office assistant to support Development Services
10/13/2025	American Right-of-Way	Capital Projects	\$ 60,000	Purchase Request Form	Procurement of traffic signal poles
10/13/2025	Proper Solutions Inc.	City Clerk	\$ 20,545	Purchase Request Form	Additional funds for a temporary employee in the City Clerk's office
10/13/2025	Sladden Engineering	Capital Projects	\$ 15,600	Purchase Request Form	Soil compaction testing and construction materials sampling and testing services for Eldorado Drive Project
10/13/2025	Star Retail Advisors	Economic Development	\$ -	Change Order/Amendment Request	No cost time extension for real estate advising support
10/16/2025	Sator Sports, Inc.	Public Works	\$ 8,181	Purchase Request Form	Purchase of four soccer goals for Hovely Soccer Park
10/16/2025	The International Board of Credentialing and Continuing Education Standards (IBCCES)	Human Resources	\$ 19,840	Purchase Request Form	Certification program for professionals who work or interact with autistic individuals
10/16/2025	KaTom Restaurant Supply, Inc.	Public Works	\$ 466	Change Order/Amendment Request	Add'l funds for sales tax on purchase of twelve new water/ice dispensers for City Hall and other City-owned facilities to replace current leased units
10/16/2025	Quinn Power Systems	Public Works	\$ 1,577	Change Order/Amendment Request	Purchase of a new emergency generator for the Aquatic Center
10/20/2025	John Harrison Contracting Inc	Housing	\$ -	Change Order/Amendment Request	Clarify HVAC maintenance contract amount is per fiscal year, and add automatic renewal of two additional one-year terms
10/20/2025	Keyser Marston Associates, Inc	Economic Development		Change Order/Amendment Request	No cost time extension for real estate advising support
10/20/2025	DocuSign	Information Technology	\$ 13,322	Purchase Request Form	Annual renewal of DocuSign software

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
10/21/2025	AEA Plumbing, Inc.	Housing	\$ 35,589	Purchase Request Form	Mold remediation, testing, and associated services for Candlewood Apartments, Unit 11
10/21/2025	Speridian	Information Technology	\$ 18,000	Change Order/Amendment Request	Extending contract through January 10, 2026 for post Clariti go-live support
10/21/2025	Vance Corporation	Capital Projects	\$ 58,140	Change Order/Amendment Request	Additional concrete removal and median landscape modifications due to unanticipated obstructions for El Paseo Street Rehab project
10/21/2025	Christmas Kings	Public Works	\$ 150,000	Change Order/Amendment Request	Additional seasonal lighting installations in expanded areas throughout the City
10/21/2025	Excel Landscape Inc	Public Works	\$ 4,770	Task Order Request	Installation of ten new 24-inch box trees at the Haystack greenbelt area adjacent to Highway 74
10/21/2025	Simplot Partners dba Simplot T&H	Public Works	\$ 28,289	Purchase Request Form	Purchase of fertilizer for various parks and additional landscape supplies as needed
10/22/2025	Granicus	Information Technology	\$ 13,330	Purchase Request Form	Purchase of Granicus module for FY2526 - City's website platform
10/23/2025	Signarama	Public Works	\$ 15,000	Change Order/Amendment Request	Additional signage services as needed
10/24/2025	DocuSign	Information Technology	\$ 8,433	Purchase Request Form	Additional DocuSign Contract LifeCycles Management module
10/28/2025	Desert Publications Inc	Special Programs	\$ 3,200	Purchase Request Form	Public Art Program advertising in the El Paseo Directory
10/28/2025	Hootsuite Inc.	Information Technology	\$ 14,868	Purchase Request Form	Social media management tool
10/28/2025	The [re]Design Group	Information Technology	\$ 212,703	Purchase Request Form	Replacement of the City's virtual machine server hardware in the data center, along with three years of technical support
10/28/2025	Xpress Graphics	Public Affairs	\$ 11,938	Purchase Request Form	Printing and distribution of the City of Palm Desert's 2026 calendar

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
10/28/2025	Safe Life Defense LLC	City Manager	\$ 4,400	Purchase Request Form	Purchase of recurring uniform rifle plates for RSO
10/28/2025	Knorr Systems International LLC	Public Works	\$ 62,777	Change Order/Amendment Request	Replacement of two Smart Pump Control System circulation pump variable frequency drives
10/28/2025	Fritts Ford	Public Works	\$ 1,286	Change Order/Amendment Request	Additional 1% sales tax due to Measure G and additional tire fee for Graffiti Truck
10/28/2025	Coachella Valley Association of Governments	Public Works	\$ 60,000	Purchase Request Form	Maintain AB 2766 formula at 75% to provide sustainable funding of the Regional PM10 Street Sweeping Program
10/30/2025	Lock Shop Inc	Public Works	\$ 15,000	Change Order/Amendment Request	Purchase of miscellaneous locks and keys as needed
10/30/2025	Servpro	Public Works	\$ 3,079	Task Order Request	Installation of window film on office windows as part of lease agreement with State Water Resources Control Board. The state will reimburse the City upon receipt of an invoice.
10/30/2025	Proper Solutions	Public Works	\$ 30,000	Change Order/Amendment Request	Additional funds to cover temporary Street Maintenance Division staffing needs through November 2025
10/30/2025	Motoport USA	City Manager	\$ 5,100	Purchase Request Form	Purchase of uniforms for Sgt. Deloss and Deputy Leal for RSO
			<b>\$ 967,047</b>		

**Purchases above fall under the City Manager's approval limits**

**Contract/Purchase Approval by City Council**

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
10/23/2025	Accenture, LLP	Capital Projects	\$ 1,821,190	Task Order	Construction management services of the Dave Erwin Community Park
10/23/2025	Jeremy Harris Construction, Inc.	Public Works	\$ 133,000	Change Order/Amendment	Additional soil removal services for the Nuisance Soil Removal project
10/23/2025	Blieu Companies, LLC	Economic Development	\$ -	Change Order/Amendment	Administrative changes clarifying the effective date, correcting the buyer's name, and affirming full force and effect of agreement

\$ 1,954,190

**Total Contract Approvals \$ 2,921,237**

**Request for Proposals Posted during the Month**

Release Date	Project Name	Department	Proposal Due Date	Project Manager	Description
10/9/2025	Storm Drain and Stormwater Channel Clean Up and Quarterly Maintenance Services	Public Works	10/20/2025	Chris Gerry	Establish a Maintenance Services Agreement for Storm Drain and Stormwater Channel Clean Up and Quarterly Maintenance Services
10/16/2025	Palm Desert Aquatic Center Facility Renovation and Concrete Replacement	Public Works	10/30/2025	Kevin Swartz	Replacement of deteriorated concrete surfaces, modernization of interior spaces, and upgrades to fixtures within the Palm Desert Aquatic Center (PDAC).

These approvals are consistent with the Purchasing Policy and the FY 2025-26 Annual Budget.

### Approved Vendor Applications

Submission Date	Vendor	Services
10/5/2025	Afterhoursfleetsvc	A certified WOSB and MBE/WBE video production company that create multilingual content in English, Spanish, and Portuguese for government, civic, and community organizations, specializing in public awareness, education, and recruitment campaigns. Our full-service approach spans concept development, scriptwriting, filming, post-production, distribution, and YouTube optimization.
Submission Date	Vendor	Services
10/7/2025	ACCO Engineered Systems Inc	BOILER, HOT WATER HEATING AND STEAM FITTING, WARM-AIR HEATING, VENTILATING AND AIR-CONDITIONING, PLUMBING, REFRIGERATION, ELECTRICAL, GENERAL BUILDING, GENERAL ENGINEERING, SANITATION SYSTEM, FIRE PROTECTION
10/8/2025	Marlow Ag Logistics, Inc.	Trucking Brokerage
10/8/2025	Aaron Douglas Projects	Unable to verify LLC name
10/8/2025	Professional Renovation Services	-
10/9/2025	Ecco Heavy Equipment Rentals	The rental of medium/heavy dirt equipment rental
10/14/2025	MA Consulting Services Inc	A veteran-owned management consulting and IT solutions firm that provides a comprehensive range of services across three primary domains: 1. Government Contracting Consulting MA Consulting assists public agencies and private firms with: Market research and competitive analysis, Proposal development, pricing strategy, and bid submission, Regulatory compliance (FAR, DFARS, and state/local requirements), Contract administration, performance monitoring, and audit support
10/14/2025	EPD Solutions	A multi-disciplinary consulting firm with extensive experience serving jurisdictions throughout Southern California with due diligence and entitlement planning, environmental compliance, technical specialty, and project/program management services. We provide related technical services including traffic/transportation studies, air quality and greenhouse gas emissions analyses, energy, visual, and noise analyses, regulatory permitting support, and land use entitlement strategy.

Submission Date	Vendor	Services
10/15/2025	Caspio, Inc	Caspio delivers custom, cloud-based applications built on our secure low-code platform, enabling the City to rapidly configure and deploy tailored digital solutions without custom code. Our services include: Workflow automation and process optimization, Online database applications that centralize information, Identity and access management offering secure Single Sign-On (SSO), Citizen and staff portals for public-facing or internal collaboration, Dynamic dashboards, Case management and service request systems for managing permits, inspections, complaints, grants, or other workflows. Caspio's professional services team provides full implementation, integration, and ongoing managed application support to ensure long-term sustainability and continuous improvement
10/15/2025	Desert Fire Extinguisher Co., Inc.	C16 - FIRE PROTECTION C10 - ELECTRICAL
10/15/2025	Professional Pest Management	C-5 - FRAMING AND ROUGH CARPENTRY C-2 - INSULATION AND ACOUSTICAL B - GENERAL BUILDING
10/17/2025	Road Services	Parking and Highway Improvement
10/22/2025	Unified Protective Services, Inc.	Unarmed and Armed Security Services
10/30/2025	Red Hawk Services, Inc	General Engineering

**Vendors are fully vetted and required to provide updated pricing annually. The utilization of approved vendors is on an as-needed basis, is not guaranteed, is contingent upon the availability of funds, and must adhere to the purchasing policy.**