

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: October 23, 2025

PREPARED BY: Lucero Leyva, Senior Project Manager

SUBJECT: AWARD A TASK ORDER TO ACCENTURE, LLP, FOR CONSTRUCTION MANAGEMENT SERVICES OF THE DAVE ERWIN COMMUNITY PARK PROJECT (CPK00002)

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## **RECOMMENDATION:**

1. Award a task order to Accenture, LLP, for construction management services of the Dave Erwin Community Park in the amount of \$1,655,190, plus a \$166,000 contingency for unforeseen circumstances.
2. Authorize the City Attorney to make non-monetary changes to the task order as necessary.
3. Authorize the City Manager to execute the task order and any related documents to effectuate this action.

## **BACKGROUND/ANALYSIS:**

On April 24, 2025, the City Council approved the final design concept and official name for the new community park located in the North Sphere. The park was named Dave Erwin Community Park and is envisioned as a key recreational amenity for the community.

The 27-acre park will include a wide variety of features and amenities, such as:

- Basketball and pickleball courts
- Pavilion shelters with BBQ stands
- Interconnected walking paths
- Plazas and adaptable garden spaces
- Large and small dog parks
- Multi-Use lawn areas and community gardens
- Disc golf, bocce ball, and outdoor fitness equipment
- Retention basin

Since City Council's approval, staff have been working closely with the design team to finalize the construction documents.

To ensure the project stays on schedule, meets all technical and quality milestones, and is completed efficiently, staff recommends engaging Accenture, LLP, to provide professional construction management services. Accenture (formerly known as Anser Advisory) was previously selected through a competitive procurement process, which included a qualifications-based evaluation and interviews conducted by a multi-departmental staff panel.

As part of their scope, Accenture will provide the following:

**Preconstruction Services:**

- Constructability reviews at 30%, 60%, and 90% design phases
- Technical specification reviews
- Development of a Critical Path Master Schedule
- Bidding support, including bid evaluation and recommendation

**Construction Administration Services:**

- Quality assurance and contractor coordination
- Utility coordination and field inspections
- Warranty documentation and closeout support

A detailed breakdown of all services is included in the attached proposal.

Staff recommends that the City Council authorize the City Manager to execute a task order with Accenture for construction management services related to the Dave Erwin Community Park Project in the amount of \$1,655,190, plus a \$166,000 contingency.

**Legal Review:**

This report has been reviewed by the City Attorney’s Office.

**FINANCIAL IMPACT:**

Funding for this task order is available from multiple sources, including the Parks & Recreation Fund, Measure G Fund, and the Capital Bond Funds. These funds are allocated across multiple fiscal years and are included in the approved FY 2025-26 Financial Plan and Five-Year Capital Improvement Project (CIP) list. The table below outlines the Dave Erwin Community Park project budget and expenditures to date:

Authorized Budgets	Date Authorized	Total	Parks & Rec Fund 233	Cap Bond Fund 451	Meas G Fund 400
Approved Budget FY 20/21	7/1/2020	1,000,000	1,000,000	-	-
Mid-Year Budget Adjustment FY 22/23	12/1/2022	800	800	-	-
Appropriation FY 22/23	8/25/2023	324,033	-	324,033	-
Approved Budget FY 23/24	7/1/2023	178,862	-	178,862	-
Approved Budget FY 24/25	7/1/2024	150,000	-	150,000	-
Approved Budget FY 25/26	7/1/2025	500,000	500,000	(175,488)	-
5-Year CIP Plan FY 25/26 – 26/27	7/1/2025	15,500,000	-	-	15,500,000
<b>Total Authorized Budget to Date</b>		<b>17,478,207</b>	<b>1,500,800</b>	<b>477,407</b>	<b>15,500,000</b>

Authorized Expenditures	Date Authorized	Total	Parks & Rec Fund 233	Cap Bond Fund 451	Meas G Fund 400
Interwest Consulting Group, Inc (C43900)	8/25/2022	1,324,033	1,000,000	324,033	-
HR Green (A43530)	7/7/2022	800	800	-	-
MARRS Services (C44820)	2/16/2023	3,375	-	3,375	-
Accenture LLP (C44810)	2/16/2023	14,876	-	14,876	-
<b>Total Authorized Expenditures to Date</b>		<b>1,343,084</b>	<b>1,000,800</b>	<b>342,284</b>	<b>-</b>
<b>FY 25/26 – CM Services: Accenture LLP*</b>		<b>635,123</b>	<b>500,000</b>	<b>135,123</b>	<b>-</b>
<b>FY 26/27 – CM Services: Accenture LLP*</b>		<b>1,020,067</b>	<b>-</b>	<b>-</b>	<b>1,020,067</b>
<b>FY 26/27 – Contingency</b>		<b>166,000</b>	<b>-</b>	<b>-</b>	<b>166,000</b>
<b>Total Request</b>		<b>\$1,821,190</b>			
<b>Remaining Project Budget Available</b>		<b>14,313,933</b>	<b>-</b>	<b>-</b>	<b>14,313,933</b>

**ATTACHMENTS:**

1. CM Task Order – Accenture LLP
2. Accenture LLP – Dave Erwin Proposal
3. Vicinity Map