

**City of Palm Desert**  
August, 2025 Procurement Report

**Palm Desert Muni Code Chapter 3.30 - Purchasing System and Public Works Contracts**

- 3.30.050-3.30.090
- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000.
  - Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000.
  - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
  - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
  - Public projects, contracted services, professional services, and materials, supplies and equipment over \$250,000 must be approved by City Council.
  - City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation.

**Administrative Contract/Purchase Approval by City Manager or Designee**

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
8/1/2025	Hurdzan Golf LLC	Economic Development	5,000	Purchase Request Form	Desert Willow Pads C&D Design Consultation Services
8/1/2025	UniFirst Corporation	Public Works	1,942	Change Order/Amendment Request	Increase to Uniform Rental & Laundry Svcs for FY 25-26
8/4/2025	The [Re]Design Group	Information Technology	142,906	Purchase Request Form	Secure Backup Service to protect against ransomware
8/4/2025	Desert Community College	Library Services	112,313	Purchase Request Form	Library Lease
8/5/2025	The Altum Group	Economic Development	9,950	Purchase Request Form	Topographic Survey of Desert Willow Lot C&D
8/5/2025	Joslyn Center	Development Services	-	Change Order/Amendment Request	No Cost Time Extension Restroom remodel
8/7/2025	Belfor	Capital Projects	29,950	Purchase Request Form	Lead & Asbestos Survey of Sears and Parkview Building
8/7/2025	Gannett California LocaliQ	City Clerk	35,000	Purchase Request Form	Annual purchase order for The Desert Sun Legal Advertising
8/11/2025	Amtek Construction	Public Works	705,834	Task Order Request	City Hall Improvements - Phase 3
8/11/2025	Accenture	Capital Projects	43,735	Task Order Request	Development of Progressive Design-Build RFP for New Library Facility
8/11/2025	Shuster Advisory Group LLC	Human Resources	25,000	Purchase Request Form	Consultant Services for deferred compensation plans
8/11/2025	Outdoor Creations Inc.	Public Works	16,508	Purchase Request Form	Purchase of 12 waste receptacles for various City dog parks
8/11/2025	Imperial Sprinkler Supply	Community Services	15,480	Purchase Request Form	Purchase 2 Rain Bird irrigation controllers for San Pablo Phase 1

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
8/11/2025	Doug Wall Construction	Public Works	34,710	Task Order Request	Interior paint in the Artist Council
8/11/2025	Doug Wall Construction	Public Works	36,117	Task Order Request	Desert Willow clubhouse interior repaint
8/11/2025	Prest Vuksic Greenwood Architects, Inc.	Public Works	35,000	Purchase Request Form	Architectural Desing Services
8/11/2025	Sunline Transit Agency	Public Works	97,070	Change Order/Amendment Request	Bus Shelter maintenance agreement
8/11/2025	Knorr Systems International LLC	Public Works	70,369	Purchase Request Form	Purchase two circulation pumps for PDAC
8/11/2025	Advantec Consulting Engineers, Inc	Public Works	30,000	Task Order Request	As needed professional traffic engineering services
8/11/2025	The Altum Group	Public Works	-	Change Order/Amendment Request	Amendment contract to revise the compensation section to include per fiscal year
8/12/2025	Proper Solutions	City Clerk	11,840	Purchase Request Form	Temporary staff for the City Clerk's office
8/12/2025	Modern Misting Services	Public Works	15,000	Change Order/Amendment Request	Mister system services and repairs
8/12/2025	American Landscape Inc	Economic Development	116,765	Change Order/Amendment Request	Add'l scope of work for Desert Willow Mountainview Golf Course Turf Reduction
8/13/2025	Cove Electric, Inc.	Public Works	25,000	Change Order/Amendment Request	Add'l funds for on call electrical and lighting repairs
8/13/2025	Proper Solutions	Public Works	25,000	Purchase Request Form	Temporary staff for the public works department
8/13/2025	Unity Courier	Library Services	20,000	Purchase Request Form	Link+ book courier for library collection
8/14/2025	Doug Wall Construction	Public Works	9,645	Task Order Request	Add'l funds for Civic Center Complex Improvements - Repaint doors and gates
8/14/2025	MCCi	Information Technology	12,151	Purchase Request Form	Add'l Laserfiche licenses for FY 25-26
8/14/2025	Skyline Safety And Supply	Public Works	23,970	Change Order/Amendment Request	Purchase industrial paint mixers
8/14/2025	Quinn Company	Public Works	145,067	Purchase Request Form	Purchase a CAT 306 Mini Excavator
8/14/2025	DBX, Inc.	Public Works	9,220	Change Order/Amendment Request	Install Cook Street and Market Place Drive traffic signal

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
8/15/2025	Desert Arc	City Clerk	4,030	Purchase Request Form	Shredding service for FY 25-26
8/18/2025	Quinn Company	Public Works	3,660	Purchase Request Form	Emergency generator repairs at the Joslyn Senior Center
8/19/2025	Perfect Gift LLC	City Clerk	9,463	Purchase Request Form	Purchase gift cards for Boards, Committees, and Commissions
8/19/2025	Granicus	Information Technology	23,487	Purchase Request Form	Annual software for the City's website
8/20/2025	Doug Wall Construction	Public Works	16,285	Task Order Request	Desert Willow Clubhouse exterior painting
8/20/2025	Belfor USA Group, Inc	Public Works	52,463	Purchase Request Form	Installation of underground electrical conduit for the Corp Yard Gates
8/20/2025	PUB Construction, Inc.	Public Works	30,105	Task Order Request	Emergency repairs to Civic Center Dog Park fence
8/20/2025	TKE Engineering	Capital Projects	6,840	Task Order Request	Add'l design services for Taos Palms, Candlewood, and Las Serenas parking lot improvements
8/21/2025	General Code	City Clerk	12,000	Purchase Request Form	Hard copies of the Municipal Code
8/21/2025	JW Marriott Desert Springs	Human Resources	24,417	Purchase Request Form	Venue, food, and beverage for the years of service awards & end of year party
8/21/2025	Mosaic Public Partners	Human Resources	9,500	Purchase Request Form	Professional services for the Economic Development Manager recruitment
8/25/2025	CDW	Information Technology	17,000	Purchase Request Form	AWS - cloud platform software
8/25/2025	Professional Interpreting	Economic Development	15,000	Purchase Request Form	Professional interpreting
8/25/2025	Urban SDK, Inc.	City Manager	16,050	Purchase Request Form	Speed data for traffic calming solutions
8/25/2025	Kosmont Financial Services	City Manager	49,500	Purchase Request Form	Professional Services for a Financing District Advisory
8/27/2025	Kimley Horn	Public Works	100,000	Task Order Request	On-call traffic engineering
8/27/2025	Paul Davis Restoration	Economic Development	5,200	Purchase Request Form	Lead and Asbestos testing for the Wallaroo Property
8/28/2025	Vector USA	Information Technology		Change Order/Amendment Request	No cost time extension for the access control upgrade installation at the Corp Yard
8/28/2025	Sladden Engineering	Capital Projects	15,600	Purchase Request Form	Eldorado drive soil, pavement, and aggregate testing

**2,271,143**

**Purchases above fall under the City Manager's approval limits**

**Contract/Purchase Approval by City Council**

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
8/28/2025	Best Best & Krieger	City Clerk	-	Amendment	Extend term to December 31,2025
8/28/2025	Knorr Systems International	Public Works	1,004,206	Purchase	Purchase pump room equipment for the Aquatic Center
8/28/2025	AK Landscaping	Public Works	750,000	Amendment	Amendment to clarify the contract aggregate amount of \$750,000 per fiscal year
8/28/2025	Excel Landscape	Public Works		Amendment	
8/28/2025	Landscape	Public Works		Amendment	
8/28/2025	Mariposa Landscape	Public Works		Amendment	
8/28/2025	Vintage Landscape	Public Works		Amendment	
8/28/2025	Superb Engineering	CIP/Public Works	1,154,434	Construction Contract	Cahuilla Hills Park Improvements Project
8/28/2025	All American Building Services	CIP	458,936	Construction Contract	University Park Drive On-Street Parking Improvement Project
8/28/2025	Pavewest, Inc	Public Works	750,000	Amendment	Increase annual compensation for the Parking Lot Rehabilitation and Maintenance Program
8/28/2025	Country of Riverside	City Manager	1,630,005	Agreement	Animal field, shelter, and licensing services with a three-year term ending June 30,2028
			<b>5,747,582</b>		

**Total Contract Approvals 8,018,725**

**Request for Proposals Posted during the Month**

Release Date	Project Name	Department	Proposal Due Date	Project Manager	Description
8/13/2025	Palm Desert Aquatic Center Pump Room Renovation	Public Works	8/28/2025	Shawn Muir	Construct pump room renovations and replace equipment
8/18/2025	City Hall Window Safety Measures-Ballistic Glass and Film Installation	Public Works	9/16/2025	Kevin Swartz	Full replacement with ballistic-rated glass windows and application of ballistic window film

**These approvals are consistent with the Purchasing Policy and the FY 2025-26 Annual Budget.**