

City of Palm Desert
June, 2025 Procurement Report

Palm Desert Muni Code Chapter 3.30 - Purchasing System and Public Works Contracts

- 3.30.050-3.30.090**
- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000.
 - Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000.
 - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$75,000.
 - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
 - Public projects, contracted services, professional services, and materials, supplies and equipment over \$250,000 must be approved by City Council.
 - City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation.

Administrative Contract/Purchase Approval by City Manager or Designee

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/5/2025	Civia Inc.	Information Technology	24,950.00	Purchase Request Form	GovAI software services
6/9/2025	Tops N Barricades	Public Works	10,000.00	Purchase Request Form	Purchase of various traffic control and street supplies
6/9/2025	JW MARRIOTT DESERT SPRINGS RESORT & SPA	Public Affairs	1,000.00	Purchase Request Form	Hotel Co-Op - Allied Pacific of California IPA Network Medical Management Retreat
6/9/2025	White Cap Industries	Public Works	5,000.00	Purchase Request Form	Purchase of various street maintenance and janitorial supplies
6/9/2025	Superior Ready Mix	Public Works	10,000.00	Purchase Request Form	Purchase concrete mix for street maintenance repairs
6/9/2025	Motorworx Garage	City Manager	2,000.00	Change Order/Amendment Request	Additional funds for R/M for RSO Vehicles
6/9/2025	BMW MOTORCYCLE OF RIVERSIDE	City Manager	6,000.00	Change Order/Amendment Request	Additional funds for R/M for Police Motorcycles
6/9/2025	Comprise Technologies, Inc.	Library Services	12,563.00	Purchase Request Form	Software for Library - Smart Pay and hosting services
6/10/2025	All Color Growers, Inc.	Public Works	40,282.63	Purchase Request Form	Purchase of Fall 2025 and Spring 2026 Flowers for El Paseo and Civic Center Landscape areas
6/10/2025	Otis Elevator Company	Public Works	49,210.36	Purchase Request Form	Replacement of the power unit on the Sheriff Substation elevator
6/10/2025	Unifirst	Public Works	924.00	Change Order/Amendment Request	Additional funds for Uniform Rental and Laundry Services
6/10/2025	Alarm Monitoring Services dba Pye-Barker FS	Public Works	10,000.00	Change Order/Amendment Request	Additional funds for Alarm repair and maintenance
6/10/2025	Data Ticket	Code Compliance	16,500.00	Purchase Request Form	Three year contract for citation processing and adjustment services for parking and administrative violations
6/11/2025	Lozano Smith	Human Resources	500.50	Change Order/Amendment Request	Additional funds for investigative services
6/11/2025	APPRISE BY WALKER & DUNLOP	Economic Development	3,800.00	Purchase Request Form	City property appraisals
6/11/2025	Fidelity National Title	Economic Development	1,000.00	Purchase Request Form	Professional services/Request for title report

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/11/2025	TKE Engineering Inc	CIP	3,625.00	Task Order Request	Haystack Channel Improvement - scour depth comparison
6/11/2025	Vector USA	Information Technology	9,755.81	Change Order/Amendment Request	Additional access control panels for the Chambers Area and Corporation Yard
6/13/2025	Proper Solutions	City Clerk	6,000.00	Purchase Request Form	Temporary personnel
6/13/2025	Sator Sports, Inc.	Public Works	38,667.55	Purchase Request Form	Purchase of new soccer goals for Hovely Soccer Park
6/13/2025	Desert Arc	Development Services	-	Change Order/Amendment Request	No cost time extension for HVAC replacement project
6/17/2025	Clearsource Financial	Development Services	-	Change Order/Amendment Request	No cost time extension for Development Services Fee Study
6/17/2025	John Kaliski Architects	Development Services	-	Change Order/Amendment Request	No cost time extension for Downtown and Hillside Objective Design Standards Project
6/17/2025	Consolidated Electrical Distributors, Inc. (CED)	Public Works	9,461.58	Purchase Request Form	Purchase new LED bollards for the front of YMCA building
6/17/2025	DBX, Inc.	Public Works	4,048.00	Change Order/Amendment Request	Use of contingency to add a curb on Market Place Drive and Cook St. Signal Improvements Project
6/17/2025	Lozano Smith	Human Resources	1,115.88	Change Order/Amendment Request	Additional funds for investigative services
6/18/2025	CORNERSTONE RESTAURANT SUPPLY	Public Works	7,715.38	Purchase Request Form	Purchase a Freezer, a Sandwich/Salad Preparation Refrigerator, and a Pizza Dough Press for PDAC
6/18/2025	Zumar Industries	Public Works	5,000.00	Change Order/Amendment Request	Purchase of various street maintenance and traffic maintenance supplies
6/18/2025	Merchants Building Maintenance	Public Works	3,000.00	Change Order/Amendment Request	Additional funds for janitorial services
6/18/2025	On the Fly Termite and Pest Control	Public Works	5,000.00	Change Order/Amendment Request	Additional funds for Pest Control
6/18/2025	Swarco McCain Inc.	Public Works	2,500.00	Change Order/Amendment Request	Purchase specialized traffic sign equipment
6/18/2025	JTB Supply Co.	Public Works	36,500.00	Change Order/Amendment Request	Purchase specialized traffic sign equipment (Stop sign flasher rings and sign controllers.)
6/19/2025	MOTOWORX GARAGE	City Manager	2,000.00	Change Order/Amendment Request	Additional funds for R/M for RSO Vehicles
6/20/2025	BMW MOTORCYCLE OF RIVERSIDE	City Manager	17,000.00	Change Order/Amendment Request	Additional funds for R/M for Police Motorcycles
6/20/2025	CDW	Information Technology	21,855.37	Purchase Request Form	Purchase additional Microsoft 365 licenses
6/20/2025	Palm Springs Friends of Philharmonic	Finance	-	Change Order/Amendment Request	Change allowable reimbursable to include tickets donated to Xavier Prep for San Diego Symphony
6/23/2025	Fonroche Lighting America	Public Works	28,592.55	Purchase Request Form	Purchase four solar lights for the Dinah Shore and Athena Roundabout Improvements
6/23/2025	Caliba Inc	CIP	256,860.00	Change Order/Amendment Request	Additional scope of work for FS#102

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/23/2025	Superior Ready Mix Concrete	Public Works	5,000.00	Change Order/Amendment Request	Additional funds for concrete mix for street repairs
6/24/2025	TPX Communications	Information Technology	1,457.95	Change Order/Amendment Request	Additional funds needed for internet connection at City Hall
6/24/2025	Urban SDK, Inc.	Public Works	16,050.00	Change Order/Amendment Request	One-year extension for critical City roadway data
6/24/2025	Sonsray Machinery LLC	Public Works	4,993.01	Change Order/Amendment Request	Additional funds needed for the purchase of a new backhoe
6/27/2025	Engineering Resources Southern California	CIP	-	Change Order/Amendment Request	No cost time extension for Engineering and Design services for Haystack Channel Improvement Project
6/27/2025	Desert Recreation District	Development Services	-	Change Order/Amendment Request	No cost time extension for Recreational Program Support
6/30/2025	Full Traffic Maintenance	Public Works	3,248.91	Change Order/Amendment Request	Additional funds for the purchase of reflective cones during emergency traffic control situations
6/30/2025	Ranch Recovery Centers, Inc	Development Services	-	Change Order/Amendment Request	No cost time extension for Facility Capital Improvements
6/30/2025	HR Green Pacific, Inc.	CIP	-	Change Order/Amendment Request	No cost time extension for Storm Water and Drainage Infrastructure Assessment Project
6/30/2025	NAI Consulting, Inc.	CIP	-	Change Order/Amendment Request	No cost time extension for Eldorado Drive Rehab Project
6/30/2025	WT Cox	Library Services	6,180.68	Purchase Request Form	Subscription to Library periodicals (newspapers, magazines, and newsletters)
6/30/2025	Swarco McCain Inc	Public Works	5,000.00	Change Order/Amendment Request	Additional funds for specialized traffic signal equipment
6/30/2025	Maxwell Security Services	Public Works	12,000.00	Change Order/Amendment Request	Amendment to enter into final two-year extension for after hours physical alarm response
6/30/2025	Shasta Fire Protection, Inc.	Public Works	10,000.00	Purchase Request Form	Repair the fire sprinkler system at the Artist Council building
			716,358		

Contract/Purchase Approval by City Council

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/12/2025	Quinn Company	Public Works	330,595	Purchase Agreement	Purchase a new emergency portable generator
6/12/2025	Fred Rock Pools, Inc	Housing	251,240	Maintenance Service Agreement	Pool maintenance and repair service agreement for housing authority properties
6/12/2025	Various	Housing	579,000	Omnia Partners Cooperative Agreement	Purchase of Operational supplies for housing authority properties from Quill, Waxie, Lowes, The Home Depot, HD Supply, and Sherwin Williams
6/12/2025	Mohawk Commercial, Inc.	Housing	250,000	Short Form Construction Contract	Procurement and Installation of Floor Coverings and Related Supplies, Equipment, and Service Project

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/12/2025	Tri-Star Contracting II, Inc	Housing	154,034	Short Form Construction Contract	Demolition and Partial Removal of Water Feature at One Quail Apartments
6/12/2025	Garland/DBA, Inc	Housing	5,053,562	Contract for Construction	Las Serenas, Neighbors, and Pueblos Rood Replacement and Repairs Project
6/12/2025	Architerra Design Group	Public Works	131,229	Professional Service Agreement	Ironwood Park and Trailhead Engineering and Design Services
6/12/2025	HAI, Hirsch & Associates, Inc.	Public Works	137,654	Professional Service Agreement	University Park and Washington Charter Park Engineering and Design Project
6/12/2025	Hermann Design Group	Public Works	189,387	Professional Service Agreement	Homme Adams Park Engineering and Design Project
6/12/2025	In-Site Landscape Architects	Public Works	440,057	Professional Service Agreement	Randall Henderson Trailhead and Freedom Park Engineering and Design Project
6/12/2025	Interwest Consulting Group	Public Works	193,160	Professional Service Agreement	Hovley Soccer Park Engineering and Design Project
6/12/2025	Horizon Professional Landscape, Inc.	Public Works	296,460	Maintenance Service Agreement	Landscape Maintenance Area (LMA) 7 Project
6/12/2025	All American Asphalt	CIP	22,974	Contract for Construction	Increase contingency for unforeseen construction related issues - Haystack Road Traffic Calming and Safety Improvements
6/12/2025	American Civil constructors West Coast,	CIP	810,700	Contract for Construction	Bridge Preventative Maintenance Program
6/26/2025	County of Riverside	City Manager	25,843,710	Cooperative Agreement	Five year Agreement for Fire Protection, Fire Prevention, Rescue, Fire Marshal, Hazmat, and Medical Emergency Services
6/26/2025	Lowest Responsible Bidder	Public Works	300,000	Purchase Agreement	Approval for the purchase of 174,500 pounds of grass seed from the lowest responsible bidder
6/26/2025	AMTEK Construction	Public Works	4,500,000	Maintenance Service Agreement	On-Call Contracts to eight vendors for Facilities Repairs and Improvements Amount not to exceed \$4.5 Million per fiscal year
6/26/2025	Brian Stemmer Construction	Public Works		Maintenance Service Agreement	
6/26/2025	Cove Electric Inc	Public Works		Maintenance Service Agreement	
6/26/2025	M. Brey Inc DBA MBE Construction	Public Works		Maintenance Service Agreement	
6/26/2025	PUB Construction	Public Works		Maintenance Service Agreement	
6/26/2025	Servpro	Public Works		Maintenance Service Agreement	
6/26/2025	Southern Pacific Construction	Public Works		Maintenance Service Agreement	
6/26/2025	Urban Worx Construction Inc.	Public Works		Maintenance Service Agreement	

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
6/26/2025	National Auto Fleet Group	Public Works	346,350	Purchase Agreement	Purchase of six 2025 Plug-In Hybrid 4-Door Vehicles through a Cooperative Purchasing Agreement
			39,830,112		

Total Contract Approvals **40,546,470**

Request for Proposals Posted during the Month

Release Date	Project Manager	Department	Proposal Due Date	Project Name	Description
6/24/2025	Brad Chuck	Public Works	7/10/2025	2025-26 Annual Seed Order	Purchase of 174,500 pounds of grass seed

These approvals are consistent with the Purchasing Policy and the FY 2024-25 Annual Budget.