

City of Palm Desert
May, 2025 Procurement Report

Palm Desert Muni Code Chaper 3.30 - Purchasing System and Public Works Contracts

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| 3.30.050-3.30.090 | <ul style="list-style-type: none"> - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000. - Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000. - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$75,000. - Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list. - Public projects, contracted services, professional services, and materials, supplies and equipment over \$250,000 must be approved by City Council. - City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation. |
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Administrative Contract/Purchase Approval by City Manager or Designee

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
5/2/2025	Harris & Associates	Finance	50,000	Purchase Request Form	Professional Services/Housing Division Assessment
5/5/2025	A+ Window & Gutter Cleaning	Public Works	15,000	Change Order/Amendment Request	Additional funds requested for window cleaning, roof cleaning, and drain/gutter maintenance
5/5/2025	Horizon Lighting	Public Works	10,000	Change Order/Amendment Request	Additional work needed at Fire Station 33 & 67
5/5/2025	Desert Air Conditioning, Inc	Public Works	15,000	Change Order/Amendment Request	Additional repairs needed for aging HVAC units
5/5/2025	Sustainovation	Human Resources	6,260	Change Order/Amendment Request	Training and Development Sessions
5/6/2025	Hydrate HQ	Public Works	2,000	Change Order/Amendment Request	Increase in vendor fees for the rental of water machines
5/6/2025	BELFOR Property Restoration	Public Works	32,000	Task Order Request	Joe Mann Park Pedestrian Gate modifications
5/6/2025	Zumar Industries Inc.	Public Works	15,940	Purchase Request Form	Purchase 141 Street Name Signs
5/6/2025	ULINE	City Manager	1,025	Purchase Request Form	Purchase emergency management supplies for disaster preparedness
5/6/2025	ULINE	City Manager	10,073	Purchase Request Form	Purchase disaster preparedness supplies for the housing of animals in the event of an emergency
5/6/2025	Belfor	Public Works	133,012	Task Order Request	Enhance site security at the Corp Yard by increasing the height of the gates to 7 ft instead of 4 ft
5/7/2025	4IMPRINT INC	City Manager	1,000	Purchase Request Form	Purchase outreach merchandise for the Citizens on Patrol
5/7/2025	ZERO9 HOLSTERS	City Manager	1,968	Purchase Request Form	Purchase equipment for the Riverside County Sheriff's Department
5/7/2025	PATCHPANEL	City Manager	440	Purchase Request Form	Purchase uniform patch replacements for the Riverside County Sheriff's Department
5/7/2025	BUSHIDO TACTICAL LLC	City Manager	3,300	Purchase Request Form	Purchase 5 ballistic carriers for the Riverside County Sheriff's Department
5/7/2025	SAFE LIFE DEFENSE LLC	City Manager	4,400	Purchase Request Form	Purchase 5 uniform rifle plates for the Riverside County Sheriff's Department
5/12/2025	GLOBAL INDUSTRIAL EQUIPMENT	City Manager	26,430	Purchase Request Form	Purchase emergency management supplies for disaster preparedness
5/13/2025	Horizon Lighting, Inc.	Public Works	85,968	Purchase Request Form	Installation of the new emergency generator at the Palm Desert Aquatic Center
5/13/2025	Patton Door & Gate	Housing	15,000	Change Order/Amendment Request	Remove and replace gate motors at one quail place
5/13/2025	Frazer	CIP	4,335	Change Order/Amendment Request	Additional funds requested for required accessories for new paramedic unit
5/16/2025	Overdrive	City Manager	25,000	Change Order/Amendment Request	Additional funds for digital content catalog
5/18/2025	Joe A. Gonsalves & Son	City Clerk	36,000	Purchase Request Form	State Lobbying and Legislative Affairs Support
5/19/2025	United Rentals	Public Works	4,142	Purchase Request Form	Purchase a Rammer Tamper
5/20/2025	Full Traffic Maintenance	Public Works	4,995	Purchase Request Form	Purchase of regulatory traffic signs
5/20/2025	Proper Solutions	Public Works	22,000	Change Order/Amendment Request	Temporary administrative staff for public works
5/20/2025	Sustainovation	Human Resources	1,840	Change Order/Amendment Request	Training and Development Sessions
5/21/2025	Keyser Marston Associates	Economic Development	15,000	Purchase Request Form	Alessandra Feasibility Analysis Project
5/22/2025	Willdan Engineering	Building & Safety	75,000	Change Order/Amendment Request	Increase contract for supplement plan review and inspection services between Willdan,Veritas, & Interwest
5/22/2025	Bureau Veritas	Building & Safety	75,000	Change Order/Amendment Request	Increase contract for supplement plan review and inspection services between Willdan,Veritas, & Interwest
5/22/2025	Interwest Consulting Group	Building & Safety	75,000	Change Order/Amendment Request	Increase contract for supplement plan review and inspection services between Willdan,Veritas, & Interwest
5/22/2025	RAPID CONSULTING LLC	City Manager	4,000	Purchase Request Form	Purchase Rapid Radios for Emergency Preparedness
5/22/2025	READY ALLIANCE GROUP INC	City Manager	2,686	Purchase Request Form	Purchase emergency food supplies
5/28/2025	Skyline Safety and Supply	Public Works	10,000	Change Order/Amendment Request	Purchase reflective shirts, paint, and other miscellaneous street maintenance supplies
5/29/2025	Michael Baker International, Inc.	Public Works	55,390	Change Order/Amendment Request	Increase size of Civic Center Park Playground and include landscape and lighting in the project scope
5/29/2025	Selbert Perkins Design	Public Works	-	Change Order/Amendment Request	No cost time extension for the City Entry Monumnet Signs Project
5/29/2025	Crossfire Corp	Housing	19,800	Change Order/Amendment Request	Tankless water heater annual maintenance for One Quail place
5/30/2025	CBRE Advisory & Transaction Services	Public Works	20,000	Purchase Request Form	Professional Services for as-needed land appraisals and acquisition cost services
			879,004		

Contract/Purchase Approval by City Council

Date	Vendor Name	Department	Amount	Document Type	Description/Reason
5/8/2025	Hermann Design Group	Economic Development	57,500	Amendment	Additional design for turf reduction on Mountain View and construction management services
5/22/2025	Park Consulting Group	Information Technology	299,880	Amendment	Additional compensation and time extension for consulting and project management services for the implementation of Clariti Land Management System
5/22/2025	V.M. Pool Repair and Service, Inc	Housing	20,000	Amendment	Additional pool services for FY 2024-25 at Palm Desert Housing Authority Properties
5/22/2025	Interwest Consulting Group, Inc	Development Services	-	Amendment	Extension of the contract term through December 31, 2025, with one additional one-year automatic extension
5/22/2025	Vintage Landscape	Public Works	605,520	Maintenance Services Agreement	Landscape Maintenance for Area No.16
5/22/2025	FG Creative	Economic Development	50,000	Amendment	Additional Marketing Services for El Paseo Parking and Business Improvement District
5/22/2025	American Asphalt South, Inc	Capital Projects	2,710,175	Construction Contract	2025 Slurry Seal Project
5/22/2025	American Landscape, Inc	Economic Development	1,942,685	Construction Contract	Turf Reduction and Landscaping Improvements on the Mountain View Course at Desert Willow Golf Resort
5/22/2025	Vance Corporation	Capital Projects	5,283,489	Construction Contract	El Paseo Street Rehabilitation Project
5/22/2025	Match Corporation	Capital Projects	3,055,696	Construction Contract	Eldorado Drive Rehabilitation Project
			14,024,944		
	Total Contract Approvals		14,903,948		

Request for Proposals Posted during the Month

Release Date	Project Manager	Department	Proposal Due Date	Project Name	Description
5/7/2025	Shawn Muir	Public Works	6/11/2025	Marketing Services for the Palm Desert Aquatic Center	Comprehensive Marketing Services for the Palm Desert Aquatic Center
5/16/2025	Randy Chavez/Chris Gerry	Public Works	6/17/2025	Nuisance Soil Removal Project	Remove and dispose of approximately 12,000 cubic yards of stockpiled soil
5/29/2025	Brad Chuck	Public Works	6/13/2025	Volleyball Court Sand Replacement Project	Removal and disposal of existing sand, transportation of removed material to a specified location, and the supply and installation of West Coast Premium Top Dress Sand

These approvals are consistent with the Purchasing Policy and the FY 2024-25 Annual Budget.