

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: July 10, 2025

PREPARED BY: Jenavieve Alvarez, Management Aide, Information Technology

SUBJECT: DECLARATION OF SURPLUS PROPERTY AND AUTHORIZATION OF DISPOSAL.

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## **RECOMMENDATION:**

Declare the items listed on Attachment 1 of this staff report as surplus property and authorize disposal as appropriate.

## **BACKGROUND/ANALYSIS:**

All items on the attached equipment list are either broken or obsolete over a 5-year period. Therefore, staff is requesting City Council authorization to dispose of these items in accordance with Finance Policy FIN-009 and all pertinent federal and state laws and regulations.

## **Legal Review:**

This report has been reviewed by the City Attorney's Office.

## **FINANCIAL IMPACT:**

There is no fiscal impact associated with this item.

## **ATTACHMENTS:**

1. FY2024-25 Surplus Property List