

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: June 26, 2025

PREPARED BY: Maria Gonzalez, Management Analyst
Chris Gerry, Senior Project Manager

SUBJECT: RESOLUTIONS TO APPROVE THE MANAGEMENT DISTRICT PLAN AND ORDER THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE PRESIDENT'S PLAZA III PROPERTY AND BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2025/26

RECOMMENDATION:

1. Adopt a resolution entitled "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, APPROVING THE MANAGEMENT DISTRICT PLAN FOR THE PRESIDENT'S PLAZA III PROPERTY AND BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2025/2026."
2. Adopt a resolution entitled "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE PRESIDENT'S PLAZA III PROPERTY AND BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2025/2026."

BACKGROUND/ANALYSIS:

The President's Plaza III Property and Business Improvement District (PBID III) was originally formed in Fiscal Year 2001/02 for a five-year term. A majority of property owners subsequently voted to renew PBID III for three additional five-year terms, with the current one being from Fiscal Year 2021/22 through 2025/26. The Management District Plan and Engineer's Report (Management District Plan) for PBID III is required to be prepared and approved annually, and the County of Riverside requires the annual order to levy and collect the assessments. The only modification of the PBID III budget that will be implemented this year is a three percent (3%) cost-of-living adjustment that was built into the current five-year plan as approved by the property owners.

PBID III includes properties that are located south of Palm Desert Drive at Highway 111, and north of El Paseo, between Highway 74 and Sage Lane. The City of Palm Desert (City) collects annual assessments from PBID III property owners to pay for landscape maintenance, street sweeping, and parking lot lighting within the common parking lot areas. The street boundaries of PBID III are shown in the attached Management District Plan (page 14).

The attached resolutions will approve next fiscal year's Management District Plan and allow the County to levy and collect the associated annual assessments within PBID III, on behalf of the City.

Legal Review:

This report has been reviewed by the City Attorney's Office.

FINANCIAL IMPACT:

The assessment and collection of the levy amount will finance both ongoing maintenance and associated costs related to PBID III. Budgets for these costs have been included in the Proposed FY 2025-26 Annual Budget. Therefore there is no impact to the General Fund with this action.

ATTACHMENTS:

1. Resolution – Approve Management Plan
2. Resolution – Order the Levy
3. FY 2025/26 Management District Plan and Engineer's Report