

2025/2026 FINANCIAL PLAN MEMORANDUM

TO: Chris Escobedo, City Manager

FROM: Veronica Chavez, Director of Finance

DATE: June 26, 2025

SUBJECT: **2025/26 OUT OF STATE TRAVEL REQUESTS & BUDGET ESTIMATES**

Department	Organization	Destination	Attendee	Price
City Council	International Council of Shopping Centers (ISCS)	Las Vegas, NV	Councilmembers (up to 2)	\$5,000
City Manager	Virginia Institute of Government (LEAD)	Richmond, VA	Management (up to 5)	\$50,000
	International City Managers Association (ICMA)	Tampa/Hillsborough County, FL	City Manager Assistant City Manager	\$7,000
	International Council of Shopping Centers (ICSC)	Las Vegas, NV	City Manager Assistant City Manager	\$5,000
Library Services	American Library Association	Chicago, IL	Director, Librarian (2)	\$5,000
	Public Library Association	Minneapolis, MN	Director, Librarian (2)	\$5,000
	CORE Forum	Denver, CO	Assistant Director (1)	\$2,500
	Digital Content Conference	Cleveland, OH	Librarian (1)	\$2,500
Development Services	International City/County Management Association (ICMA) or American Planning Association (APA)	Tampa, FL or Detroit, MI	Director of Development Services	\$3,500
	International City/County Management Association (ICMA) or American Planning Association (APA)	Tampa, FL or Detroit, MI	Deputy Director of Development Services	\$3,500
	International Council of Shopping Centers (ICSC)	Las Vegas, NV	Director of Development Services	\$2,500
	International Code Council (ICC) Cert Training w/Construction Exam Center	Henderson, NV	Chief Building Official	\$2,000
Economic Development	International City/County Management Association (ICMA)	Tampa, FL	Director of Economic Development	\$3,500
	International Economic Development Council	Detroit, MI	Director of Economic Development	\$3,500
	International City/County Management Association (ICMA) or International Economic Development Council	Tampa, FL or Detroit, MI	Deputy Director of Economic Development	\$3,500
	International Council of Shopping Centers (ICSC)	Las Vegas, NV	Director of Economic Development Deputy Director of Economic Development	\$5,000
	Waste Expo or RCon	Las Vegas, NV or Columbus, OH	Management Analyst	\$2,500

	Collaboration of Design and Art (CODA) Summit or Americans for the Arts (AFTACON)	Washington DC or TBD	Management Analyst or Deputy Director of Economic Development	\$2,500
	ESTO (Educational Seminar for Tourism Organizations)	Phoenix, AZ	Public Affairs Manager	\$2,500
	James Beard Dinner – Palm Desert Food & Wine	New York, NY	Public Affairs Manager	\$2,000
	Palm Desert Marketing Workshop with Creative Agency	Austin, TX	Public Affairs Manager	\$0
Finance	Government Finance Officers Association	Chicago, IL	Director of Finance or Deputy Director	\$5,000
	International City Managers Association	Tampa, FL	Director of Finance or Deputy Director	\$2,500
	Laserfiche National Conference	Las Vegas, NV	Cyber Security Officer IT System Administrators (2)	\$ 3,600
	Informa – Black Hat USA Cyber Security Conference	Las Vegas, NV	Cyber Security Officer	\$5,000
Capital Projects	American Public Works Assoc. - PWX Conference	Chicago, IL	Project Managers (2)	\$8,000
Public Works	American Public Works Assoc. - PWX Conference	Chicago, IL	Director of PW, Sr. PM, Project Manager, Landscape Inspector	\$16,000
	OpenGov Transform Conference	Rosemont, IL	Management Analyst	\$3,500
	Concrete World	Las Vegas, CA	(3) Maintenance Worker I/II/III	\$10,000
	International City Managers Association (ICMA)	Tampa, FL	Director of Public Works	\$3,500
	Certified Playground Safety Inspector (CPSI)	Schertz, TX	Landscape Inspector	\$4,000