

**LIBRARY ADVISORY COMMITTEE  
CITY OF PALM DESERT  
REGULAR MEETING MINUTES**

April 28, 2025, 1:00 p.m.

Present: Member Jann Buller, Member Risa Lumley, Member Cathy Malone, Member Paul Murphy, Chair Robin Stewart

Absent: Member Matthew Johnson, Member Ralph Perry

Staff Present: Director of Library Services Gary Shaffer, Assistant Director of Library Services Shannon Vonnegut, Library Manager Lauren Hancock

Liaison(s) Present: Mayor Pro Tem Evan Trubee

**1. CALL TO ORDER**

A Regular Meeting of the Library Advisory Committee was called to order by Chair Stewart on Monday, April 28, 2025, at 1:00 p.m., in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

**2. ROLL CALL**

**3. NON-AGENDA PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**Motion by:** Member Stewart

**Seconded by:** Member Malone

To approve the consent calendar as presented.

**Motion Carried (5 to 0)**

**4.a APPROVAL OF MINUTES**

**Motion by:** Member Stewart

**Seconded by:** Member Malone

Approve the Minutes of March 24, 2025.

**Motion Carried (5 to 0)**

**5. BUSINESS ITEMS**

None.

**6. INFORMATIONAL REPORTS**

**6.a CITY COUNCIL LIAISON**

In response to inquiry, Director of Library Services Shaffer provided a brief update on the upcoming library event, Dia de los Ninos/Children's Day taking place Saturday, May 3, 2025.

Mayor Pro Tem Trubee expressed gratitude for library staff and committee for continued success.

**6.b CITY STAFF**

**6.b.1 UPDATES TO LIBRARY ADVISORY COMMITTEE MEMBERSHIP AND MEETING SCHEDULE**

Senior Deputy Clerk Lomeli provided an update on committee membership and meeting schedule and responded to member inquiries.

**6.b.2 MARCH 2025 LIBRARY UPDATES**

Director of Library Services Shaffer and Library Manager Hancock narrated a PowerPoint presentation.

**6.c ATTENDANCE REPORT**

Report provided; no action taken on this item.

**7. REQUESTS FOR ACTION**

Committee Member Murphy suggested incorporating presentations related to athletics into library events.

**8. ADJOURNMENT**

The Library Advisory Committee adjourned at 1:33 p.m.

Respectfully submitted,

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Monique Lomeli, Sr. Deputy Clerk  
Recording Secretary

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Gary Shaffer, Director of Library Services  
Secretary

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DATE APPROVED BY LIBRARY ADVISORY COMMITTEE