

**PALM DESERT RECREATIONAL FACILITIES CORPORATION BOARD**  
**CITY OF PALM DESERT**  
**REGULAR MEETING MINUTES**

June 10, 2024, 11:00 a.m.

Present: Directors Gina Nestande and Kathleen Kelly, Vice Chair Phil Smith, Chair Oscar Armijo

Staff Present: Secretary Níamh Ortega

**1. CALL TO ORDER**

A Regular Meeting of the Palm Desert Recreational Facilities Corporation Board was called to order by Chair Armijo on June 10, 2024, at 11:00 a.m. in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

**2. ROLL CALL**

**3. NON-AGENDA PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**Motion by:** Vice Chair Smith

**Seconded by:** Director Nestande

To approve the consent calendar as presented.

**(4 to 0)**

**4.a APPROVAL OF MINUTES**

Approve the Minutes of June 12, 2023.

**5. CONSENT ITEMS HELD OVER**

None.

**6. ACTION CALENDAR**

**6.a RECEIVE AND FILE THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2023**

Calvin Kunkel, of Lance, Soll & Lunghard, and Derek White, General Manager of Desert Willow Golf Resort, narrated a PowerPoint presentation and responded to director inquiries.

**Motion by:** Vice Chair Smith

**Seconded by:** Director Nestande

Receive and file the Annual Financial Report for the Fiscal Year ended June 30, 2023.

**Motion Carried (4 to 0)**

**6.b RECEIVE AND FILE THE FEDERAL AND STATE INCOME TAX RETURNS FOR THE PALM DESERT RECREATIONAL FACILITIES CORPORATION FOR THE YEAR ENDED JUNE 30, 2023**

Derek White, General Manager of Desert Willow Golf Resort, provided a staff report and responded to director inquiries.

**Motion by:** Vice Chair Smith

**Seconded by:** Director Nestande

Receive and file the Federal and State income tax returns for the year ended June 30, 2023.

**Motion Carried (4 to 0)**

**6.c REVIEW AND APPROVE THE PROPOSED FINANCIAL PLAN FOR THE FISCAL YEAR 2024-2025**

Derek White, General Manager of Desert Willow Golf Resort, provided a staff report and responded to director inquiries.

**Motion by:** Vice Chair Smith

**Seconded by:** Director Nestande

Review and approve the financial plan for the 2024-2025 fiscal year.

**Motion Carried (4 to 0)**

**6.d ANNUAL ELECTION OF PALM DESERT RECREATIONAL FACILITIES CORPORATION CHAIR AND VICE-CHAIR**

**Motion by:** Director Kelly

**Seconded by:** Director Nestande

Select Phil Smith to serve as Chairperson and Oscar Armijo to serve as Vice Chairperson.

**Motion Carried (4 to 0)**

**7. INFORMATIONAL REPORTS & COMMENTS**

**7.a BOARD OF DIRECTORS**

None.

**7.b CITY STAFF**

None.

**8. ADJOURNMENT**

The Palm Desert Recreational Facilities Corporation Board adjourned.

Respectfully submitted,

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Anthony J. Mejia, Secretary

APPROVED ON: \_\_/\_\_/2025