

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: June 12, 2025

PREPARED BY: Celina Cabrera, Senior Management Analyst

SUBJECT: APPROVE AMENDMENT NUMBER 1 TO HA48600 WITH MOHAWK COMMERCIAL FOR THE PROCUREMENT OF FLOOR COVERINGS AT PALM DESERT HOUSING AUTHORITY PROPERTIES IN AN AMOUNT NOT TO EXCEED \$250,000 FOR FISCAL YEAR 2025-26.

RECOMMENDATION:

1. Approve Amendment No. 1 to contract HA48600 with Mohawk Commercial, Inc. ("Mohawk") for the procurement of floor coverings and installation at Palm Desert Housing Authority ("Authority") properties in an amount not to exceed \$250,000 for Fiscal Year 2025/26.
2. Authorize Special Counsel to make necessary nonmonetary changes to the agreement.
3. Authorize the Executive Director to execute agreement, amendments, changes, and all documents necessary to effectuate this action in accordance with Section 3.30.170 of the PDMC.

BACKGROUND/ANALYSIS:

On average, Palm Desert Housing Authority ("Authority") replaces damaged, deteriorated, or inefficient flooring in approximately 20% of its total units annually. Flooring products typically replaced include vinyl, carpet, carpet tile, tile, underlayment, padding, adhesives, and more. Mohawk Commercial, Inc., is a national government cooperative contract holder with Omnia, offering floor coverings and related supplies at the government cooperative rate. Omnia satisfies the City's bidding requirements pursuant to Section 3.30.160(E) of the Palm Desert Municipal Code,

On November 14, 2024, the Authority entered contract HA48600 with Mohawk Commercial for floor covering services in an amount not to exceed \$175,000 and allows for the renewal for four additional 1-year terms. At that time, Mohawk was added as a flooring contractor. The budget for flooring procurement and installation was split between two contractors: Sid's Carpet Barn, which installs the product Engineered Floors, and Mohawk. Each had a contract for \$175,000 for a combined flooring budget of \$350,000.

For FY 2025-26, staff is recommending the use of one national cooperative flooring contractor, Mohawk, for PDHA's flooring needs. This request is the first amendment to renew for one year, and to increase the not to exceed compensation for one vendor from \$175,000 to \$250,000.

Legal Review:

This report has been reviewed by the City Attorney's Office.

Appointed Body Recommendation:

The Housing Commission will review this item at its regular meeting on June 11, 2025. Upon request a verbal report will be provided.

FINANCIAL IMPACT:

The Housing Authority FY 2025-26 proposed budget includes appropriations in the relative Authority Complex account for each of the properties. There is no financial impact to the General Fund with this action.

ATTACHMENTS:

1. Omnia Partners Participation Letter- Mohawk Group
2. Action Stamped Staff Report from November 14, 2024
3. Executed Agreement HA48600
4. Draft Agreement