

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, ADOPTING UPDATES TO THE CITY'S RECORDS MANAGEMENT POLICY AND RESCINDING RESOLUTION NO. 2022-71

WHEREAS, on August 25, 2022, the City Council adopted Resolution No. 2022-71, establishing the City's Records Management Policy; and

WHEREAS, to ensure continued alignment with evolving legal requirements, regulatory standards, and best practices in records and information management, periodic updates to the policy are necessary; and

WHEREAS, the City Council recognizes the importance of maintaining a current and effective Records Management Policy that promotes data governance, security, compliance, operational efficiency, and public trust.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Desert, California, as follows:

SECTION 1. That the above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The updated Records Management Policy, attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby adopted in its entirety. Resolution No. 2022-71 is hereby rescinded.

SECTION 3. The City Clerk shall certify the adoption of this resolution.

ADOPTED ON JUNE ____, 2025.

JAN C. HARNIK
MAYOR

ATTEST:

ANTHONY J. MEJIA
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, hereby certify that Resolution No. 2025-__ is a full, true, and correct copy, and was duly adopted at a regular meeting of the City Council of the City of Palm Desert on June ____, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on _____.

ANTHONY J. MEJIA
CITY CLERK