

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: June 12, 2025

PREPARED BY: Celina Cabrera, Senior Management Analyst

SUBJECT: REJECT BIDS SUBMITTED FOR THE DESERT POINTE APARTMENT
NUMBER 13 INTERIOR RENOVATION

RECOMMENDATION:

1. Reject all bids submitted in response to a Formal Bid Request for the interior renovation of unit #13 at Desert Pointe Apartments.
2. Authorize Staff to solicit bids for these services and to include additional interior renovations needed throughout the Palm Desert Housing Authority properties.

BACKGROUND/ANALYSIS:

On March 14, 2025, the Palm Desert Housing Authority ("Authority") issued a Notice Inviting Formal Bids on the City's procurement portal OpenGov for Desert Pointe Apartments - Unit 13 Interior Renovation. The Notice was also published in the Desert Sun newspaper. A mandatory pre-bid meeting was held on March 25, 2025, and eight contractors were in attendance. Bids were due April 14, 2025, and two bids were received as follows:

Line Item	Bid Description	R&R DBA: Serv Pro	Southern Pacific Construction
1	Demolition	8,844.00	22,890.00
2	Electrical	4,789.76	15,655.00
3	Framing	1,800.00	12,510.00
4	Drywall	12,402.00	11,950.00
5	Hallway Bathroom- Plumbing	11,640.19	15,800.00
6	Master Bathroom- Plumbing	3,642.18	15,800.00
7	Cabinets and Countertops	13,993.26	26,600.00
8	Kitchen- Plumbing	2,589.00	15,800.00
9	Finish Carpentry	4,156.00	4,228.00
10	Misc Items	20,995.45	111,877.91
Total Bid		\$ 84,851.84	\$ 253,110.91

After reviewing the submitted bids, Staff identified the following concerns:

- Both contractors were present at the pre-bid meeting to observe the needed repairs at the unit. However, there is a significant difference in their bid amounts, and there does not appear to be an error.
- At the pre-bid meeting interest in multiple renovations at the same time was expressed by attendees.

Staff has since been made aware of two additional interior renovations needed at another property.

Palm Desert Housing Authority
Reject bids for the Desert Pointe Unit 13 Interior Renovation

Staff recommends rejecting the bids and opening a new Notice Inviting Formal Bids to include the additional units requiring interior renovation in hopes of receiving additional interest greater economy of scale, with bids that are better aligned.

Legal Review:

This report has been reviewed by the City Attorney's Office.

Appointed Body Recommendation:

The Housing Commission reviewed this item at its regular meeting of May 14, 2025, and approved it to go to the Housing Authority Board with a 5-0 vote in support of staff's recommendation.

FINANCIAL IMPACT:

The fiscal impact of this action is related to the cost of publication. Funds for the renovations are included in the approved FY 2024-25 Housing Authority Budget. Therefore, there is no fiscal impact to the General Fund.