

**HOUSING COMMISSION
PALM DESERT HOUSING AUTHORITY
STAFF REPORT**

MEETING DATE: June 11, 2025

PREPARED BY: Celina Cabrera, Senior Management Analyst

SUBJECT: CONSIDER APPROVAL OF AMENDMENT NUMBER 1 TO HA48600 WITH MOHAWK COMMERCIAL FOR THE PROCUREMENT OF FLOOR COVERINGS AT PALM DESERT HOUSING AUTHORITY PROPERTIES IN AN AMOUNT NOT TO EXCEED \$250,000 FOR FISCAL YEAR 2025/26.

RECOMMENDATION:

Recommend to the Palm Desert Housing Authority Board to:

1. Approve Amendment number 1 to contract HA48600 with Mohawk Commercial, Inc. ("Mohawk") for the procurement of floor coverings and installation at Palm Desert Housing Authority ("Authority") properties in an amount not to exceed \$250,000 for fiscal year 2025/26.
2. Authorize Special Counsel to make necessary non-monetary changes to the agreement.
3. Authorize the Executive Director to execute agreement, amendments, changes, and all documents necessary to effectuate this action in accordance with Section 3.30.170 of the Palm Desert Municipal Code ("PDMC").

BACKGROUND/ANALYSIS:

On average, the Authority replaces damaged, deteriorated, or inefficient flooring in approximately 20% of its total units annually. Flooring products typically replaced include vinyl, carpet, carpet tile, tile, underlayment, padding, adhesives, and more. Mohawk is a national government cooperative contract holder with Omnia Partners, offering floor coverings and related supplies at the government cooperative rate. Omnia satisfies the City's bidding requirements pursuant to Section 3.30.160(E) of the PDMC.

On November 14, 2024, the Authority entered contract HA48600 with Mohawk for floor covering services in an amount not to exceed \$175,000 and allows for the renewal for four additional 1-year terms. At that time, Mohawk was added as a flooring contractor. The budget for flooring procurement and installation was split between two contractors: Sid's Carpet Barn who installs the product Engineered Floors, and Mohawk. Each had a contract for \$175,000 for a combined flooring budget of \$350,000.

For the fiscal year of 2025/26, staff is recommending the use of one national cooperative flooring contractor, Mohawk, for PDHA's flooring needs. This request is the first amendment to renew for one year and to increase the not-to-exceed compensation amount from \$175,000 to \$250,000.

FINANCIAL IMPACT:

The funds have been included in the Housing Authority FY 2025/26 proposed budget in the appropriate Authority accounts for each of the properties. There is no financial impact on the General Fund from this action.

ATTACHMENTS:

1. Omnia Partners Participation Letter- Mohawk Group
2. Action Stamped Staff Report from November 14, 2024
3. Executed Agreement HA48600
4. Draft Amendment