



City of Palm Desert
PW - Operations & Maintenance
Randy Chavez, Director of Public Works
73-510 Fred Waring Drive, Palm Desert, CA 92260

[COVE ELECTRIC INC.] RESPONSE DOCUMENT REPORT

RFP No. 2024-RFP-161

Facilities Repairs and Improvements Project 4

RESPONSE DEADLINE: April 17, 2025 at 5:00 pm

Report Generated: Friday, May 9, 2025

Cove Electric Inc. Response

CONTACT INFORMATION

Company:

Cove Electric Inc.

Email:

jchavez@coveelectric.com

Contact:

Jorge Chavez

Address:

77-971 Wildcat Drive, Suite F
Palm Desert, CA 92211

Phone:

(760) 360-0036

Website:

<https://coveelectric.com/>

Submission Date:

Apr 17, 2025 5:00 PM (Pacific Time)

QUESTIONNAIRE

1. Proposal (WITHOUT COST)*

Proposals shall be concise, well organized and demonstrate qualifications and applicable experience. Proposals shall be organized and include page numbers for all pages in the proposal. The proposal shall be uploaded here, in the following order and shall include:

1. Cover Letter

- A. This letter should briefly introduce the firm, summarize the firm's general qualifications, include an executive summary of the specific approach which will be used to deliver the work scope; and identify the individual(s) name, address and phone number authorized to negotiate Agreement terms and compensation.

2. Experience and Technical Competence

- A. **Background:** Provide history of the firm's consulting experience which specifically addresses the individual or firm's experience with similar Service as described in this RFP.
- B. **References:** The proposal shall include a list of recently completed projects that are similar in scope and function to this RFP. Provide a description of the project, client name, and the name, title, and telephone number of the primary contact person.

3. Firm Staffing and Key Personnel

- A. **Staffing:** Provide the number of staff to be assigned to perform the Services and the names/discipline/job title of each as well as your firm's capacity to provide additional personnel as needed.
- B. **Key Personnel:** Identify key persons that will be principally responsible for working with the City. Indicate the role and responsibility of each individual.
- C. **Team Organization:** Describe proposed team organization, including identification and responsibilities of key personnel.
- D. **Subcontractors:** The Proposer shall identify functions that are likely to be subcontracted and identify the subcontractor that is anticipated to perform each function.

4. Proposed Method to Accomplish the Work

- A. Describe the technical and management approach to providing the Services to the City. Proposer should take into account the scope of the Services, and general functions required. Include a draft first year schedule of tasks, milestones, and deliverables that will provide for timely provision of the Services. In reviewing the scope of Services and goals described herein, the Proposer may identify additional necessary tasks and is invited to bring these to the City's attention within the discussion of its proposed method to accomplish the work.

Cove_Electric_Resume_-_Project_4_4.17.25.pdf

2. Non-Collusion Declaration*

The undersigned declares:

I am an authorized representative of my company, the party making the foregoing Bid, to certify the following.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Confirmed

3. Iran Contracting Act Certification*

(Public Contract Code section 2200 et seq.)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option selected below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 et seq.) is true and correct.

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

4. Enter your valid CA Contractors State License Board (CSLB) number*

Please enter your License Number here. This will be verified against the state database.

39702

[Click to Verify](#) *Value will be copied to clipboard*

5. Enter your California Department of Industrial Relations (DIR) Registration number*

Please enter your Public Works Contractor DIR Number. This will be verified against the state database.

1000004317

[Click to Verify](#) *Value will be copied to clipboard*

6. Type of Business*

C Corporation (if corporation, two signatures are required)

7. Litigation*

Provide litigation history for any claims filed by your firm or against your firm related to the provision of Services in the last five (5) years (or type "N/A").

N/A

8. Changes to Agreement*

The City or Authority standard professional services agreement contract is included as an attachment herein. The Proposer shall identify any objections to and/or request changes to the standard contract language in this section of the proposal (or type "N/A"). If you are identifying changes here ALSO upload a copy of the redlined Language/Agreement with your Proposal. Changes requested may effect the City or Authority's decision to enter into an Agreement.

N/A

9. No Deviations from the RFP*

In submitting a proposal in response to this RFP, Proposer is certifying that it takes no exceptions to this RFP including, but not limited to, the Agreement. If any exceptions are taken, such exceptions must be clearly noted here, and may be reason for rejection of the proposal. As such, Proposer is directed to carefully review the proposed Agreement and, in particular, the insurance and indemnification provisions therein (or type "N/A").

Maximum response length: 5000 characters

N/A

10. Project Team Resumes*

Submit resumes of all key personnel/support staff that will produce work product for the Services. Describe their qualifications, education, and professional licensing.

Cove_Electric_Resume_-_Project_4_4.17.25.pdf

11. List the Signatory(s) Authorized to Sign and Bind an Agreement.*

(If two (2) signatures are required, include the following information for both signatories)

1. Full Name
2. Title
3. Physical Business Address
4. Email Address

5. Phone Number

Charles Bojkovsky

77971 Wildcat Dr. Ste. F

Palm Desert CA 92211

cbojkovsky@coveelectric.com

(760) 275-7594

Danielle Bojkovsky

77971 Wildcat Dr. Ste. F

Palm Desert CA 92211

cbojkovsky@coveelectric.com

(760) 275-6220

12. Certification of Proposal: The undersigned hereby submits its proposal and, by doing so, agrees to furnish services in accordance with the Request for Proposal (RFP), and to be bound by the terms and conditions of the RFP.*

Confirmed

PRICE TABLES

HOURLY RATES

These rates are to be used to provide quotes for work under the Maintenance Services Agreement and incorporated into Task Orders.

Line Item	Description	Unit of Measure	Unit Cost
1	Construction Foreman	Hourly Rate	\$0.00
2	Construction Supervisor	Hourly Rate	\$0.00
3	Framer	Hourly Rate	\$0.00
4	Drywall Installer	Hourly Rate	\$0.00
5	Plumber	Hourly Rate	\$0.00
6	Concrete worker	Hourly Rate	\$0.00
7	Carpenter	Hourly Rate	\$0.00
8	Painter	Hourly Rate	\$0.00
9	Welder	Hourly Rate	\$0.00
10	Flooring Installer	Hourly Rate	\$0.00
11	Electrician	Hourly Rate	\$109.00
12	Laborer	Hourly Rate	\$0.00



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MISSION STATEMENT

Cove Electric, Inc. has furnished complete electrical services throughout our 49 years in business.

Our goal is to provide a simplified approach toward expert and economical solutions for the customer's electrical needs. This is being achieved daily by a highly skilled family team who exhibit integrity and honesty.

COMPANY PROFILE

Cove Electric, Inc. celebrated 49 years of service in the Coachella Valley this year. During that time Cove professionals have worked with contractors, architects, and engineers. Cove's excellence is highly known throughout California, Nevada, and Arizona. All our staff are trained professionals who are able to work in high pressure situations, multi-tasking with enthusiasm and with the goal of quality and cost-effective results.

PERSONNEL

Only the highest qualified team members available are maintained to fill Cove's project requirements. Whether in the office or in the field, Cove's personnel continue to expand their electrical and professional knowledge in various ways including in-house training, college extension, trade school course and trade related manufacturer-sponsored seminars. Continued education at **Cove Electric** is a must to keep up with the ever-changing requirements of the electrical industry. It is because of our quality staff that we are able to increase our volume of negotiated work, specifically in the areas of design/ build and design assist.

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Whether you are a homeowner or a business owner, our service appointments are designed to offer comprehensive and meticulous evaluations for both residential and commercial needs. This ensures that every diagnostic is thoroughly examined, allowing us to provide solutions that are not only effective but also backed by a guarantee of quality and reliability.

At **Cove Electric**, we understand that electrical issues can arise at any time, which is why we offer 24-hour on-call service. Our trusted technicians and department managers are always available to assist, ensuring that both residents and businesses can rely on us for prompt, professional support whenever they need it most.

We have a fully stocked warehouse to support our after-hours needs. In addition, we have built lasting relationships with our local suppliers over the years, allowing us to guarantee the timely delivery of high-quality materials for your project. This commitment to efficiency and dependability ensures that your electrical needs are met with minimal disruption and maximum satisfaction.

COMMERCIAL

Since its inception in 1976, **Cove Electric, Inc.** has been serving the Coachella Valley's commercial needs. Through dependable service and quality craftsmanship, the company enjoys a sterling reputation from its clients.

CONSTRUCTION

Cove Electric's Construction Division handles projects including retail, hospitals, hotels, casinos, office buildings, parking structures, industrial facilities, golf courses and clubhouses, warehouses, and more! With an in-depth understanding of controls, automation in a wide range of technical applications, lighting, pumps, variable frequency drives, automatic transfer switches, uninterrupted power supplies transfer switches, etc. Our projects range in value from \$50,000 to over \$10,000,000, in both the public and private sectors.

ENGINEERING & DESIGN

Cove Electric's design staff has an extensive experience in both total design and value engineering.

The Engineering/Design Team offer design/ build services that can maximize your purchasing power, maintain your schedule, and give you a single source contact. **Cove Electric's** AutoCAD Department with AutoCAD 2024 & plotting capabilities, can assist you in your design. With our vast knowledge and experience, we can design your project quickly and accurately. Once our design is approved, the drawing can be turned into a construction set of documents from which our experienced field can immediately begin construction.

Whether your project needs assistance in design, value engineering or construction, **Cove Electric** can bring the project to a successful completion on time and within budget. In addition, we are NLCAA trade partner and can ensure your design meets title 24 criteria and provide the necessary state required certification and compliance documents/ testing.

Cove Electric knows the importance of the budget and schedule. We will design the project in the most cost effective way while maintaining the appropriate quality electrical system available.

Cove Electric's teamwork approach to each project will ensure a continuity of work from the design to construction phase, saving time, dollars and supplies regardless of complexity or size.



Rancho Mirage Rehabilitation Center

BACKGROUND

Some of the many design/ build projects **Cove Electric** has completed include,
(expanded job list available upon request):

C.V.W.D. Critical Support Building – Palm Desert, CA *2020 DBIA Award Winner

Project: New Construction | Size: 24,000 sq. ft. building

Features: Laboratory and testing facilities, offices, conference rooms.

Critical Infrastructure: Mission-Critical SCADA Control Center



Havasu Landing Resort Casino & Hotel, Havasu Lake, CA

Project: New Construction, 20 Month Schedule

Size: 148,240 sq. ft remote project, 200 miles away from material distribution.

Features: Casino, Hotel, Boating Docks, Parking



Indio Behavior Health

Project: New Construction of OSHPD1 Facility | Size: 73,823 sq. ft. building

Features: Total Occupancy 200. Installed a 2500A normal gear section 1600A Emergency gear section 2-400A. ATS and 1-1200A. ATS Caterpillar Model C27 PGBG 1000KVA generator. Furnished and completed a fully functional ground up OSHPD 1 with normal, emergency, critical and life safety power systems. 42 patient bedroom facility, 84 patient beds plus two seclusion rooms.



REFERENCES

Small sample list provided below, expanded referral list available upon request.

Restaurant / Entertainment in Palm Springs International Airport (2024-2025):

Trio, Las Casualas, Vino Volo, Cactus to Clouds, Commissary Kitchen.

3400 E. Tahquitz canyon Way, Palm Springs, CA

Contractor: G4 Builders - Brian Timothy (602-451-5332) Brian@G4b.com

Shelees Gas Station & Travel Center (2025)

46355 Dillon Road, Indio, CA

Contractor: C.W. Driver - Erik Metzger (714-856-2859) EMetzger@cwdriver.com

El Mirador Medical Plaza (2009-Current)

1180 N. Indian Cayon Drive, Palm Springs, CA

24/7 Support for Maintenance and Remodels

Director in Contact: David Ingram (760-808-7648)

West Coast Self Storage (2025)

73761 Spyder Circle, Palm Desert, CA

Contractor: Tilton Pacific Construction – Jermy Levine (916-824-4165) JLevine@tiltonpacific.com

Site Power Infrastructure, Spotlight 29 Casino

46200 Harrison Place, Coachella, CA

Design Assistant: Robert Grant (760-455-1625) RGrant@29palmsbomi-nsn.gov



MEET THE TEAM

Cove Electric prides itself on our fully capable electrical staff, who possess a wealth of experience and expertise in a wide range of electrical services, ensuring that we deliver high-quality workmanship and reliable solutions tailored to meet our clients' unique needs. Our team's commitment to safety, innovation, and exceptional customer service sets us apart in the industry, making us a trusted partner for both residential and commercial projects.

From Project Management to our Licensed Journeyman Electricians, our team is eager to deliver the highest quality of workmanship and customer service to every one of our clients.



Jorge Chavez – Project Manager / Estimator

- Coordinating with City Officials and Employees.
- Coordinating & Scheduling **Cove Electric** Staff.
- Submitting all RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with Utility Companies.
- Coordinating with Inspectors.
- Present for Generator Testing.



MEET THE TEAM



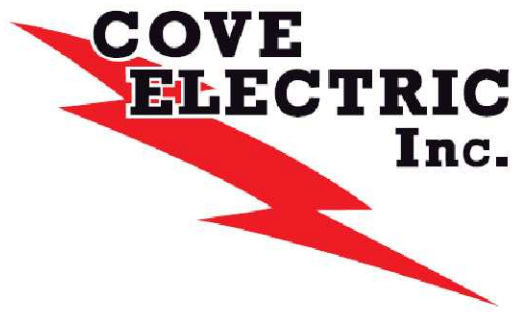
Octavio Rodriguez – VP of Construction / Project Manager

- Coordinating with City Officials and Employees.
- Coordinating & Scheduling **Cove Electric** Staff.
- Submitting RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with Utility Companies.
- Coordinating with Inspectors.
- Present for Generator Testing.



Todd Lewis – Superintendent

- Scheduling **Cove Electric** Staff.
- Supervising day-to-day job site operations.
- Submitting RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with City of Palm Desert Management & Staff.
- Coordinating with Inspectors.
- Material Requisitions.



MEET THE TEAM



Chris McIntire – Certified Journeyman Electrician

- 24/7 On-Call Service Technician.
- Service Estimates.



Gordon McLaughlin – Certified Journeyman Electrician

- 24/7 On-Call Service Technician.
- Service Estimates.

Brian Magnuson - Certified Journeyman Electrician

- Project Foreman

Jorge Enciso - Certified Journeyman Electrician

- Project Foreman

Arturo Rodriguez - Certified Journeyman Electrician

- Project Foreman



MEET THE TEAM



Ryan Blondell – Warehouse Manager

- **Material Drop Off / Pick up.**
- **Material Orders.**
- **Material Requisition.**



Morgan Taylor – Operations Coordinator

- **Service Coordination & Dispatch.**
- **Accounts Receivables.**



Claudia Esperano – Purchasing Agent

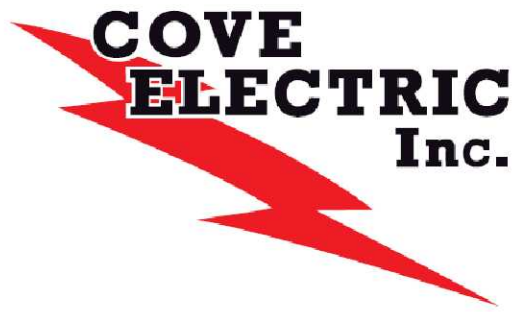
- **Purchasing.**
- **Equipment Scheduling.**



SUBCONTRACTOR AFFILIATIONS

Enclosed is a list of Subcontractors that **Cove Electric, Inc.** may use, should the need arise:

1. **Spartan Concrete & Asphalt Cutting**
19020 N Indian Canyon Dr. Ste 5C
Desert Hot Springs, CA 92240
(760) 534-3789
2. **RTM Engineering Consultants**
74770 CA-111 Ste. 203
Indian Wells, CA 92210
(760) 340-9005
3. **Low Voltage**
Cove performs In-House Low Voltage Services
4. **Horizon Underground Inc,**
1595 Mountain Ave
Norco CA 92860
(951) 691-0969
5. **Gauston Corp.**
73605 Dinah Shore Ste. 600
Palm Desert, CA 92211
(760) 776-2100



OUR COMMITMENT

To provide our services effectively, **Cove Electric's** approach will consist of a structured combination of technical execution, project management, and alignment with the City's goals and needs. The approach will be designed to ensure the timely and efficient delivery of services, while adhering to agreed-upon standards of quality and functionality.

Technical Approach:

1. Assessment and Understanding of Requirements:

- **Initial Discovery Phase:** A thorough review of the City's needs and objectives, analyzing the specific scope of services, and understanding the unique context and requirements.
- **Gap Analysis:** Identifying potential gaps in the current systems or service delivery to ensure that the City's needs are fully met.

2. Design and Planning:

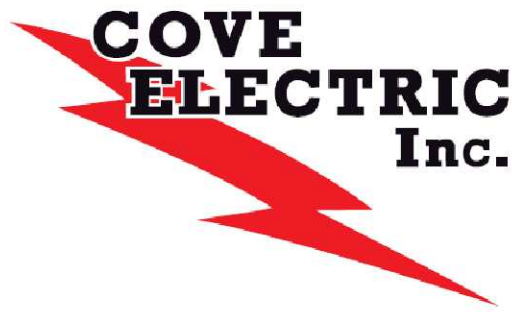
- **Service Design:** Tailoring the technical solution to fit the City's infrastructure, ensuring scalability, efficiency, and adaptability.
- **Technology Selection:** Choosing the appropriate technology stack that ensures reliability, security, and performance.
- **Integration Planning:** Establishing how new services will integrate with existing systems and databases.

3. Implementation:

- **System Setup:** Installing necessary hardware, software, and configurations that enable the delivery of services.
- **Customization:** Adapting services to the specific needs of the City.
- **Testing and Quality Assurance:** Conducting extensive testing to ensure the services meet quality and functional requirements before full-scale deployment.

4. Training and Support:

- **Staff Training:** Developing and delivering a training program for City staff to ensure smooth transition and adoption of new systems or processes.
- **Ongoing Support:** Providing dedicated support resources for troubleshooting, maintenance, and enhancements.



OUR COMMITMENT (CONTINUED)

Management Approach:

1. Project Leadership:

- **Dedicated Project Manager:** Appointing a project manager to oversee the entire process, ensuring milestones are met and the project stays on schedule and within budget.
- **Regular Updates and Communication:** Ensuring constant communication between the project team and the City's designated point of contact. Regular status updates will be provided to address any concerns or adjustments.

2. Work Breakdown Structure (WBS):

- **Milestones and Deliverables:** The project will be divided into distinct phases with clear, measurable milestones to track progress.
- **Risk Management:** Identifying and mitigating potential risks early in the process, with contingency plans in place.
- **Resource Allocation:** Ensuring that appropriate resources (human, technical, and financial) are allocated to tasks based on priority and requirements.

3. Collaboration and Stakeholder Engagement:

- **City Engagement:** Actively involving City stakeholders in the planning and implementation process to ensure alignment with their expectations.
- **Feedback Loops:** Incorporating regular feedback from City representatives during project phases to ensure the solution continuously meets their needs.

4. Timeline and Deliverables. Draft First Year Schedule:

- **Week 1-2: Discovery and Planning** – Complete needs assessment, define detailed technical specifications, and establish communication protocols.
- **Week 3-4: Design & Development** – Finalize system designs, procure required resources, and begin software development/customization.
- **Week 5-6: Construction, Installation, and Quality Assurance** – (Time frame of work TBD by project), carefully manage phases to ensure system functionality meets the outlined goals.
- **Week 7-8: Staff Training and Initial Rollout** – Begin training City staff, deploy the service in stages, and address initial issues.

- **Week 9-10: Full Implementation – Complete full system integration and deployment. All users will transition to the new system.**



OUR COMMITMENT (CONTINUED)

- **Week 11-12: Monitoring and Optimization – Customer feedback, optimization, and enhancements based on user feedback and system performance.**

Additional Necessary Tasks:

- 1. Post-Implementation Review: After the first year, conducting a comprehensive review of the service's performance, identifying areas for improvement, and making adjustments as necessary.**
- 2. Scalability Review: Evaluating whether the services are scalable to meet future demands as the City grows and new needs arise.**

This approach ensures a structured, efficient, and transparent process for delivering the required services to the City. It enables the Proposer to manage resources effectively, mitigate risks, and maintain high-quality service standards throughout the lifecycle of the project.



Hyatt Regency in Indian Wells



SKILLS PERFORMANCE

Cove Electric is committed to specializing in and providing a wide variety of services including, but not limited to:

- Commercial T.I
- Commercial Ground Up Construction
- Commercial Lighting Control
- Commercial Circuitry & Phases
- Commercial Distribution Equipment (sub-panels, switchgear, disconnects, generators, ATS, transformers, lighting control panels, temporary power, pedestals)
- Commercial Troubleshooting
- Commercial Site Lighting
- Commercial Parking Lot Lighting
- Commercial Pool Equipment (electrical only)
- Commercial Accent Lighting
- Landscape Lighting
- Holliday Lighting
- Time Clocks
- Pedestals
- Photocells
- Sign Power (power only)
- Palm Tree Lighting
- Residential T.I
- Residential Ground Up Construction
- Residential Lighting Control
- Residential Circuitry & Phases
- Residential Distribution Equipment
- Residential Generators
- Residential Troubleshooting
- Residential Site/Landscape Lighting
- Residential Pool Equipment (electrical only)
- Apartment Maintenance
- Hotel Maintenance
- Lighting Inspection
- EV Chargers
- Utility Work (Utility Drawing Required) (Sub May Be Required)
- Concrete Pads & Bollards (Sub May Be Required)
- Engineering



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West Coast Self Storage (2025)

73761 Spyder Circle, Palm Desert, CA

Contractor: Tilton Pacific Construction – Jermy Levine (916-824-4165) JLevine@tiltonpacific.com

Site Power Infrastructure, Spotlight 29 Casino

46200 Harrison Place, Coachella, CA

Design Assistant: Robert Grant (760-455-1625) RGrant@29palmsbomi-nsn.gov



MEET THE TEAM

Cove Electric prides itself on our fully capable electrical staff, who possess a wealth of experience and expertise in a wide range of electrical services, ensuring that we deliver high-quality workmanship and reliable solutions tailored to meet our clients' unique needs. Our team's commitment to safety, innovation, and exceptional customer service sets us apart in the industry, making us a trusted partner for both residential and commercial projects.

From Project Management to our Licensed Journeyman Electricians, our team is eager to deliver the highest quality of workmanship and customer service to every one of our clients.



Jorge Chavez – Project Manager / Estimator

- Coordinating with City Officials and Employees.
- Coordinating & Scheduling **Cove Electric** Staff.
- Submitting all RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with Utility Companies.
- Coordinating with Inspectors.
- Present for Generator Testing.



MEET THE TEAM



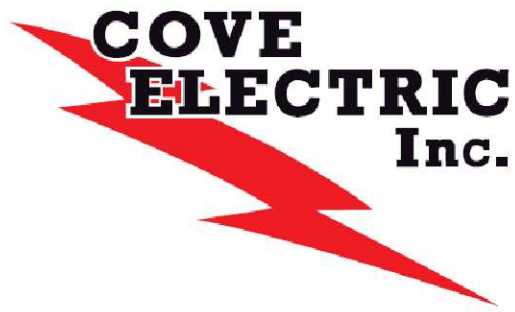
Octavio Rodriguez – VP of Construction / Project Manager

- Coordinating with City Officials and Employees.
- Coordinating & Scheduling **Cove Electric** Staff.
- Submitting RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with Utility Companies.
- Coordinating with Inspectors.
- Present for Generator Testing.



Todd Lewis – Superintendent

- Scheduling **Cove Electric** Staff.
- Supervising day-to-day job site operations.
- Submitting RFI's, Change Orders, Redlines, Time & Material Tickets, Etc.
- Coordinating with City of Palm Desert Management & Staff.
- Coordinating with Inspectors.
- Material Requisitions.



MEET THE TEAM



Chris McIntire – Certified Journeyman Electrician

- 24/7 On-Call Service Technician.
- Service Estimates.



Gordon McLaughlin – Certified Journeyman Electrician

- 24/7 On-Call Service Technician.
- Service Estimates.

Brian Magnuson - Certified Journeyman Electrician

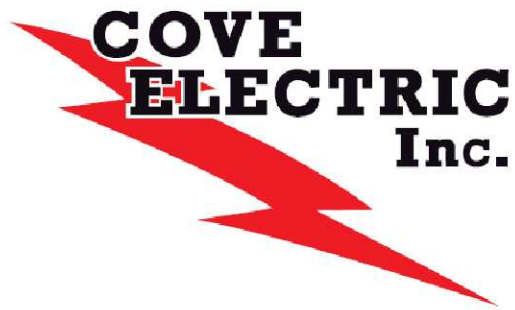
- Project Foreman

Jorge Enciso - Certified Journeyman Electrician

- Project Foreman

Arturo Rodriguez - Certified Journeyman Electrician

- Project Foreman



MEET THE TEAM



Ryan Blondell – Warehouse Manager

- **Material Drop Off / Pick up.**
- **Material Orders.**
- **Material Requisition.**



Morgan Taylor – Operations Coordinator

- **Service Coordination & Dispatch.**
- **Accounts Receivables.**



Claudia Esperano – Purchasing Agent

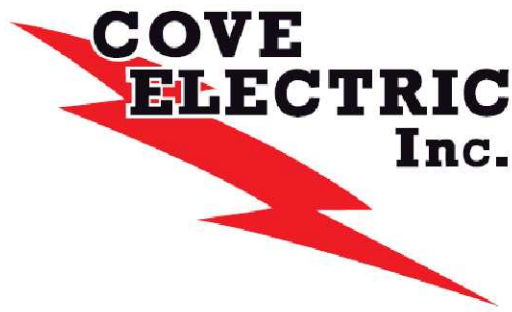
- **Purchasing.**
- **Equipment Scheduling.**



SUBCONTRACTOR AFFILIATIONS

Enclosed is a list of Subcontractors that **Cove Electric, Inc.** may use, should the need arise:

1. **Spartan Concrete & Asphalt Cutting**
19020 N Indian Canyon Dr. Ste 5C
Desert Hot Springs, CA 92240
(760) 534-3789
2. **RTM Engineering Consultants**
74770 CA-111 Ste. 203
Indian Wells, CA 92210
(760) 340-9005
3. **Low Voltage**
Cove performs In-House Low Voltage Services
4. **Horizon Underground Inc,**
1595 Mountain Ave
Norco CA 92860
(951) 691-0969
5. **Gauston Corp.**
73605 Dinah Shore Ste. 600
Palm Desert, CA 92211
(760) 776-2100



OUR COMMITMENT

To provide our services effectively, **Cove Electric's** approach will consist of a structured combination of technical execution, project management, and alignment with the City's goals and needs. The approach will be designed to ensure the timely and efficient delivery of services, while adhering to agreed-upon standards of quality and functionality.

Technical Approach:

1. Assessment and Understanding of Requirements:

- **Initial Discovery Phase:** A thorough review of the City's needs and objectives, analyzing the specific scope of services, and understanding the unique context and requirements.
- **Gap Analysis:** Identifying potential gaps in the current systems or service delivery to ensure that the City's needs are fully met.

2. Design and Planning:

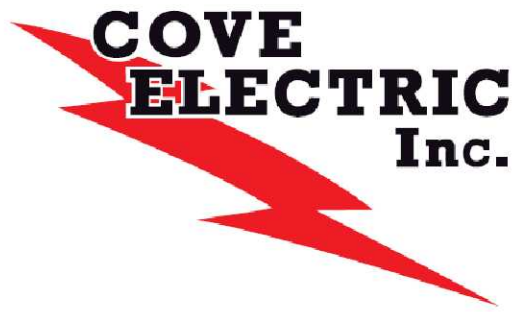
- **Service Design:** Tailoring the technical solution to fit the City's infrastructure, ensuring scalability, efficiency, and adaptability.
- **Technology Selection:** Choosing the appropriate technology stack that ensures reliability, security, and performance.
- **Integration Planning:** Establishing how new services will integrate with existing systems and databases.

3. Implementation:

- **System Setup:** Installing necessary hardware, software, and configurations that enable the delivery of services.
- **Customization:** Adapting services to the specific needs of the City.
- **Testing and Quality Assurance:** Conducting extensive testing to ensure the services meet quality and functional requirements before full-scale deployment.

4. Training and Support:

- **Staff Training:** Developing and delivering a training program for City staff to ensure smooth transition and adoption of new systems or processes.
- **Ongoing Support:** Providing dedicated support resources for troubleshooting, maintenance, and enhancements.



OUR COMMITMENT (CONTINUED)

Management Approach:

1. Project Leadership:

- **Dedicated Project Manager:** Appointing a project manager to oversee the entire process, ensuring milestones are met and the project stays on schedule and within budget.
- **Regular Updates and Communication:** Ensuring constant communication between the project team and the City's designated point of contact. Regular status updates will be provided to address any concerns or adjustments.

2. Work Breakdown Structure (WBS):

- **Milestones and Deliverables:** The project will be divided into distinct phases with clear, measurable milestones to track progress.
- **Risk Management:** Identifying and mitigating potential risks early in the process, with contingency plans in place.
- **Resource Allocation:** Ensuring that appropriate resources (human, technical, and financial) are allocated to tasks based on priority and requirements.

3. Collaboration and Stakeholder Engagement:

- **City Engagement:** Actively involving City stakeholders in the planning and implementation process to ensure alignment with their expectations.
- **Feedback Loops:** Incorporating regular feedback from City representatives during project phases to ensure the solution continuously meets their needs.

4. Timeline and Deliverables. Draft First Year Schedule:

- **Week 1-2: Discovery and Planning** – Complete needs assessment, define detailed technical specifications, and establish communication protocols.
- **Week 3-4: Design & Development** – Finalize system designs, procure required resources, and begin software development/customization.
- **Week 5-6: Construction, Installation, and Quality Assurance** – (Time frame of work TBD by project), carefully manage phases to ensure system functionality meets the outlined goals.
- **Week 7-8: Staff Training and Initial Rollout** – Begin training City staff, deploy the service in stages, and address initial issues.

- **Week 9-10: Full Implementation – Complete full system integration and deployment. All users will transition to the new system.**



OUR COMMITMENT (CONTINUED)

- **Week 11-12: Monitoring and Optimization – Customer feedback, optimization, and enhancements based on user feedback and system performance.**

Additional Necessary Tasks:

- 1. Post-Implementation Review: After the first year, conducting a comprehensive review of the service's performance, identifying areas for improvement, and making adjustments as necessary.**
- 2. Scalability Review: Evaluating whether the services are scalable to meet future demands as the City grows and new needs arise.**

This approach ensures a structured, efficient, and transparent process for delivering the required services to the City. It enables the Proposer to manage resources effectively, mitigate risks, and maintain high-quality service standards throughout the lifecycle of the project.



Hyatt Regency in Indian Wells



SKILLS PERFORMANCE

Cove Electric is committed to specializing in and providing a wide variety of services including, but not limited to:

- Commercial T.I
- Commercial Ground Up Construction
- Commercial Lighting Control
- Commercial Circuitry & Phases
- Commercial Distribution Equipment (sub-panels, switchgear, disconnects, generators, ATS, transformers, lighting control panels, temporary power, pedestals)
- Commercial Troubleshooting
- Commercial Site Lighting
- Commercial Parking Lot Lighting
- Commercial Pool Equipment (electrical only)
- Commercial Accent Lighting
- Landscape Lighting
- Holliday Lighting
- Time Clocks
- Pedestals
- Photocells
- Sign Power (power only)
- Palm Tree Lighting
- Residential T.I
- Residential Ground Up Construction
- Residential Lighting Control
- Residential Circuitry & Phases
- Residential Distribution Equipment
- Residential Generators
- Residential Troubleshooting
- Residential Site/Landscape Lighting
- Residential Pool Equipment (electrical only)
- Apartment Maintenance
- Hotel Maintenance
- Lighting Inspection
- EV Chargers
- Utility Work (Utility Drawing Required) (Sub May Be Required)
- Concrete Pads & Bollards (Sub May Be Required)
- Engineering