

City of Palm Desert
April, 2025 Procurement Report

Palm Desert Muni Code Chaper 3.30 - Purchasing System and Public Works Contracts

3.30.050-3.30.090	- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by Department Head in best interest of the City up to \$10,000.
	- Annual recurring contracted services, technology, and/or goods exception list may be approved by Finance Director not to exceed \$25,000.
	- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$75,000.
	- Public projects, contracted services, professional services, and materials, supplies and equipment may all be awarded/approved by City Manager in best interest of the City up to \$250,000, if on approved vendor list.
	- City Council may authorize City Manager to approve change orders, amendments, and contingency payments as part of their recommendation.

Administrative Contract/Purchase Approval by City Manager or Designee					
Date	Vendor Name	Department	Amount	Document Type	Description/Reason
4/1/2025	Jimmy Buffet Tribute Band	Economic Development	3,600	Purchase Request	Band for May Concerts in the Park Series - 5/29
4/2/2025	ESRI	Information Technology	62,150	Purchase Request	ESRI Advantage Program - GIS workshops
4/3/2025	MRG LLC	City Clerk	30,000	Purchase Request	Prof Consulting - Analyze City Clerk's Records Management Program
4/3/2025	Advantec Consulting Engineers, Inc	Public Works	30,000	Task Order	Prof Traffic Engineering Services - As needed
4/3/2025	SoCal Electrical & Lighting Inc.	Public Works	25,000	Task Order	Electrical and Lighting work for city owned facilities as needed
4/8/2025	Rising Realty Partners LP	Economic Development	19,620	Change Order Request	Property Management for Parkview
4/8/2025	Granicus	Information Technology	6,000	Change Order Request	Additional ADA features for the City's website Redesign project
4/8/2025	SunLine Transit Line	Public Works	7,500	Purchase Request	SunLine Transit's Annual Student Art Contest Sponsorship
4/14/2025	Shasta Fire Protection	Public Works	10,000	Purchase Request	Installation of emergency fire sprinkler at the Artist Council Center
4/14/2025	Staples	Public Works	2,871	Purchase Request	New office desk for Corp Yard
4/17/2025	Sladden Engineering	CIP	9,500	Purchase Request	Geotechnical Engineering Services
4/18/2025	Michael Baker International	CIP	31,800	Change Order Request	Design and Engineering Servcies for Walk and Roll Phase 2
4/21/2025	Full Traffic Maintenance	Public Works	2,615	Purchase Request	60 Type 1 Barricades
4/21/2025	Stryker Sales Corpotation	Public Works	5,251	Purchase Request	Gurney batteries/accessories
4/22/2025	Patton Door & Gate	Housing	45,110	Purchase Request	Remove and Replace Gate Motors at One Quail Place
4/22/2025	The Altum Group	Development Services	75,000	Purchase Request	On-Call Planning and Environmental Services
4/22/2025	RSM, Inc.	Public Works	68,000	Purchase Request	Engineering and Design Services for PDAC improvements
4/25/2025	Mariposa Landscape Inc	Public Works	65,520	Task Order	Palm Tree Skinning
4/25/2025	Liberty Landscaping Inc.	Housing	3,468	Purchase Request	Monthly landscape maint. For Portola Palms lots 73 and 129
4/25/2025	Quinn Cat	Public Works	4,500	Change Order Request	Repairs to the City's backhoe
4/25/2025	Zumar	Public Works	15,940	Purchase Request	Purchase street name signs
4/28/2025	Fiesta Ford	Public Works	6,500	Change Order Request	Additional funds for as-needed repairs and maint. For City Ford Fleet
4/28/2025	Belfor Property Restoration	Public Works	23,434	Task Order	ADA Improvements to Historical Society
4/28/2025	Servpro	Public Works	9,485	Task Order	State Building Tenant Improvements
4/28/2025	Ozzie's International	Public Works	6,500	Change Order Request	Additional as-needed repairs and maint. to City Fleet
4/28/2025	Aflex Technology	Public Works	2,369	Purchase Request	Various pool Aflex accessories and attachments for PDAC
4/28/2025	Superb Engineering Inc.	Public Works	4,516	Change Order Request	Installation of a transformer and components for DW perimeter rehab
4/29/2025	Lowes	Public Works	4,131	Purchase Request	Purchase new Portacool Apex 4000 Cooler for FS#71
4/29/2025	Southern Pacific Construction Inc	Public Works	2,139	Change Order Request	Relocate RR speaking within the restroom at FS#67
4/29/2025	Alta Planning + Design, Inc.	Public Works	40,861	Purchase Request	Prof. Services to assist in preparing SS4A grant application
4/29/2025	Cornerstone Appliance	Public Works	22,702	Purchase Request	Purchase of TurboChef Convection oven & Eurodib frozen drink machine
4/29/2029	Garland/DBS	Housing	57,971	Change Order Request	Use of Cont. for roof repair of Santa Rosa Apartments
			<u>704,053.27</u>		

Contract/Purchase Approval by City Council					
Date	Vendor Name	Department	Amount	Document Type	Description/Reason
4/10/2025	West Coast Arborists, Inc	Public Works	275,000	Change Order	Additional Arboricultural Services
4/10/2025	Tri-Star contracting II, Inc	Public Works	1,150,000	Maintenance Service Agreement	On-call maintenance and repairs for public streets and spaces
4/10/2025	HDL	Development Services	180,000	Amendment	Amendment to extend Business License Tax and Fees for a one-year
4/10/2025	Flock Safety	City Manager	693,750	Amendment	Amendment to purchase and install 44 additional cameras and annual subscription
4/24/2025	Willdan, Veritas, Interwest	Development Services	75,000	Contingency	Authorize a contingency for supplemental plan review, inspections,and related services
4/24/2025	R Dependable Construction	Public Works	41,394	Change Order	Ratify Change Order 1 for ADA upgrades at the State Building
4/24/2025	Mariposa Landscapes, Inc	Public Works	462,764	Maintenance Service Agreement	Landscape Maintenance Area No. 1 with allowable extra work
4/24/2025	Mariposa Landscapes, Inc	Public Works	393,588	Maintenance Service Agreement	Landscape Maintenance Area No.2 with allowable extra work for
			3,271,496		
Total Contract Approvals			3,975,550		

Request for Proposals Posted during the Month					
Release Date	Project Manager	Department	Proposal Due Date	Project Name	Description
4/14/2025	Ryan Gayler	CIP	4/29/2025	2025 Slurry Seal Project	Various Street Slurry Seal
4/16/2025	Lucero Leyva	CIP	5/8/2025	FS 102- Gerald Ford Drive Street Improvements	Street Improvements, Traffic Signal Improvements, Signing and Striping Improvements, Communication Improvements, and Installation of Landscape and Landscape Irrigation.
4/18/2025	Celina Cabrera	Housing	5/19/2025	PDHA Assessment and Installation of Fire Suppression System	Assessment, Design, and Installation of recommended Fire Suppression systems at three different housing properties: Las Serenas, Candlewood, and Neighbors.
4/24/2025	Neal Ennis/Ryan Lamb	CIP	5/8/2025	Eldorado Drive Pavement Rehabilitation	Cold Milling asphalt, pulverizing road sections, striping and signage, various concrete demolition and construction.
4/24/2025	Ryan Gayler	CIP	5/8/2025	El Paseo Street Rehabilitation Project	The Project will rehabilitate the asphalt concrete street section from Highway 74, east to Highway 111.
4/25/2025	Neal Ennis	CIP	5/20/2025	Bridge Preventative Maintenance Program Cycle 2024-2025	Bridge repairs within the City Limits of Palm Desert

These approvals are consistent with the Purchasing Policy and the FY 2024-25 Annual Budget.