

**LIBRARY ADVISORY COMMITTEE
CITY OF PALM DESERT
REGULAR MEETING MINUTES**

February 24, 2025, 1:00 p.m.

Present: Committee Member Jann Buller, Vice Chair Matthew Johnson, Committee Member Risa Lumley, Committee Member Cathy Malone, Committee Member Paul Murphy (alt.), Committee Member Ralph Perry (alt.), Chair Robin Stewart

Staff Present: Assistant City Manager Chris Escobedo, Director of Library Services Gary Shaffer, Library Manager Lauren Hancock, Library Manager Jose Garcia, Management Aid Angelique Hodges, Senior Project Manager Ryan Lamb, Recording Secretary Erika Castellano

Liaison(s) Present: Mayor Pro Tem Evan Trubee

1. CALL TO ORDER

A Regular Meeting of the Library Advisory Committee was called to order by Chair Stewart at 1:02 p.m. on February 24, 2025, in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

2. ROLL CALL

3. NON-AGENDA PUBLIC COMMENTS

4. CONSENT CALENDAR

Motion by: Vice Chair Johnson

Seconded by: Committee Member Lumley

To approve the consent calendar as presented.

Motion Carried

4.a APPROVAL OF MINUTES

Motion by: Vice Chair Johnson

Seconded by: Committee Member Lumley

Approve the Minutes of January 27, 2025.

Motion Carried

5. CONSENT ITEMS HELD OVER

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None.

6. ACTION CALENDAR

6.a DISCUSS AND PROVIDE FEEDBACK ON LIBRARY UPDATES, STATISTICS, AND BUDGET FOR JANUARY 2025.

Director of Library Services Shaffer, Library Manager Hancock, and Library Manager Garcia narrated a PowerPoint presentation and responded to member inquiries.

Motion by: Vice Chair Johnson

Seconded by: Committee Member Malone

Discuss and provide feedback on library updates, statistics, and budget for January 2025.

Motion Carried

7. INFORMATIONAL REPORTS & COMMENTS

7.a LIBRARY ADVISORY COMMITTEE MEMBERS

Committee Member Buller relayed positive feedback from the Historical Society of Palm Desert as it relates to Library staff.

7.b CITY COUNCIL LIAISON

Mayor Pro Tem Trubee encouraged Committee Members to attend the City Council meeting on February 27, 2025, to show their support for items related to the Library.

7.c CITY STAFF

None.

7.d ATTENDANCE REPORT

Report provided; no action taken on this item.

8. ADJOURNMENT

The Library Advisory Committee adjourned at 1:37 p.m.

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Respectfully submitted,

Erika Castellano, Sr. Administrative Assistant
Recording Secretary

Gary Shaffer, Director of Library Services
Secretary

DATE APPROVED BY LIBRARY ADVISORY COMMITTEE