

2024-25 FINANCIAL PLAN MEMORANDUM

To: Todd Hileman, City Manager

From: Veronica Chavez, Director of Finance

Date: June 27, 2024

Subject: **2024-25 OUT OF STATE TRAVEL REQUESTS & BUDGET ESTIMATES**

Department	Organization	Destination	Attendee	Estimated Cost
City Council	International Council of ShoppingCenters (ICSC)	Las Vegas, NV	Councilmembers (3)	\$5,500
City Manager	International City Managers Association (ICMA)	Pittsburgh, PA	City Manager (CM) and Assistant City Manager (ACM)	\$5,000
	Virginia Institute of Gov (LEAD)	Richmond, VA	Management (up to 4)	\$32,000
	NeoGov Ignite Conference	Las Vegas, NV	Human Resources Specialist Human Resources Analyst	\$4,000
	ALA LibLearnX Conf. Jan. 2025	Phoenix, AZ	Library Staff (2)	\$3,500
	ALA LibLearnX Conf. Jan. 2025	Philadelphia, PA	Library Staff (2)	\$5,000
Development Services	ICMA OR American Planning Association	Pittsburg, PA OR Denver, CO	Director of Development Services	\$2,500
	ICSC	Las Vegas, NV	Director of Dev. Svc.	\$2,750
	International Certificate of Compliance (ICC) Training	Las Vegas, NV	Chief Building Official	\$2,000
Economic Development	ICMA	Pittsburgh, PA	Director/Deputy Director of Economic Development	\$2,500
	ICSC	Las Vegas, NV	Director of Econ. Dev.	\$2,750
	International Economic Development Council	Denver, CO	Director/ Deputy Director of Econ. Dev.	\$3,300
	Educational Seminar for Tourism (ESTO)	Columbus, OH	Public Affairs Manager	\$2,800
	Collaboration of Design and Art (CODA) summit	Cincinnati, OH	Management Analyst	\$2,500
	SWANA Wastecon	Grapevine, TX	Mgmt. Analyst	\$2,500
Finance	Government Finance Officers Association (GFOA)	Chicago, IL	Director of Finance Deputy Director (2)	\$5,000
	ICMA	Pittsburgh, PA	Director of Finance	\$2,500
	Laserfiche National Conference	Las Vegas, NV	IT Systems Administrator (2)	\$3,600
Capital Improvements	American Public Works Association (APWA)	Atlanta, GA	Director of CIP/ Project Manager	\$7,000

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Public Works	APWA	Atlanta, GA	Project Manager (3) Sr. Maintenance Worker (2) Community Services Manager	\$21,000
	Concrete World	Las Vegas, NV	Maint. Worker I/II (3)	\$10,000
	International City Managers Assoc	Pittsburgh, PA	Director/ Deputy Director of Public Works	\$2,500
	International Municipal Signal Association (IMSA) Forum & Expo	Irving, TX	Sr. Traffic Signal Specialist Traffic Specialist	\$7,000
	OpenGov Transform Conference	Arlington, TX	Sr. Mgmt. Analyst	\$7,000