

# CITY OF PALM DESERT STAFF REPORT

MEETING DATE: April 24, 2025

PREPARED BY: Carlos Flores, AICP, Principal Planner

SUBJECT: CULTURAL RESOURCES PRESERVATION COMMITTEE 2025/2026  
WORK PLAN

**RECOMMENDATION:**

Approve the Fiscal Year 2025-26 Annual Work Plan for the Cultural Resources Preservation Committee.

**BACKGROUND/ANALYSIS:**

On March 26, 2025, the Cultural Resources Preservation Committee (CRPC) met and set up priorities and objectives for the 2025-26 Fiscal Year based off a survey of priorities submitted by the CRPC members. A staff report with details on the priorities and objectives identified by the CRPC can be found attached to this report. The five (5) priority items are summarized in Table 1 below:

**Table 1 – FY 2025-26 CRPC Work Plan**

Priority	Description	Cost	Time/Process
<b>City wide survey</b>	Conduct community workshops and education of Phase 1 of the Historic Context Statement and Survey and begin Phase 2	Estimate: \$100,000	<u>Time:</u> 6-9 months <u>Next Steps:</u> Phase 1 is currently being completed; Phase 2 is anticipated to begin next fiscal year
<b>Update the website</b>	Update CRPC webpage on City website with updated and accurate information.	City staff time	<u>Time:</u> 3-6 months <u>Next Steps:</u> City staff will work with Public Affairs to update and refresh website
<b>Education</b>	Establish onboarding resources for new CRPC members. Provide educational resources for CRPC members, residents, and visitors such as handouts, booklets, and informational workshops.	Estimate: \$3,000	<u>Time:</u> Ongoing <u>Next Steps:</u> Staff will seek educational resources to provide to CRPC and identify options for public education (booklets/pamphlets)
<b>Modernism Week</b>	Encourage the City to have an active role in Modernism week in collaboration with the Palm Desert Historical Society	City staff time	<u>Time:</u> 12 months <u>Next steps:</u> Reach out to event coordinators to discuss options
<b>CLG Designation</b>	Begin the process of an application to the California State Office of Historic Preservation office for a Certified Local Government designation.	Estimate: Included in City wide survey Phase 2 (\$100,000)	<u>Time:</u> 9-12 months <u>Next Steps:</u> Wait for city wide survey to conclude then City staff will work on submittal of application

**Legal Review:**

This report has been reviewed by the City Attorney's Office.

**Strategic Plan:**

Implementation of the work plan will support Priority 1 of the Palm Desert Strategic Plan by assessing the current cultural landscape of the City.

**CRPC Recommendation:**

The CRPC at its regular meeting of March 26, 2024 recommended the City Council approve of the work plan as presented in Table 1 of this report.

**FINANCIAL IMPACT:**

Costs identified in the work plan have been included in the FY 2025-26 Annual Budget within the Development Services Department budget.

**ATTACHMENTS:**

March 26, 2025, CRPC staff report