

**CULTURAL RESOURCES PRESERVATION COMMITTEE  
CITY OF PALM DESERT  
REGULAR MEETING MINUTES**

March 26, 2025, 9:00 a.m.

Present: Committee Member Paul Clark, Committee Member Don Graybill,  
Committee Member Kim Housken, Committee Member Thomas  
Mortensen, Committee Member David Toltzmann, Vice-Chair  
Linda Vassalli\*\*, Chair Rochelle McCune

Staff Present: Principal Planner Nick Melloni, Principal Planner Carlos Flores,  
Recording Secretary Monique Lomeli

\*\*Left the meeting at 9:30 a.m.

**1. CALL TO ORDER**

A Regular Meeting of the Cultural Resources Preservation Committee was called to order by Chair McCune on Wednesday, March 26, 2025, at 9:00 a.m. in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

**2. ROLL CALL**

**3. NON-AGENDA PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**Motion by:** Committee Member Vassalli

**Seconded by:** Committee Member Toltzmann

To approve the consent calendar as presented.

**Motion Carried (7 to 0)**

**4.a APPROVAL OF MINUTES**

**Motion by:** Committee Member Vassalli

**Seconded by:** Committee Member Toltzmann

Approve the Minutes of February 26, 2025.

**Motion Carried (7 to 0)**

**5. ACTION CALENDAR**

**5.a CONSIDERATION OF RECOMMENDATION FOR CITY COUNCIL TO APPROVE THE HISTORIC CONTEXT STATEMENT AND CERTIFY THE CITYWIDE HISTORIC RESOURCES SURVEY**

Mary Ringhoff, Architectural Resource Group Consultant, narrated a PowerPoint presentation.

Luke Leuschner, Architectural Resource Group Consultant, narrated a PowerPoint presentation and responded to Committee Member inquiries.

**Motion by:** Chair McCune

**Seconded by:** Committee Member Clark

Recommend the City Council accept the Historic Context Statement and certify the City-wide Historic Resource Survey pursuant to edits, clarifications, and final review by staff.

**Motion Carried (6 to 0)**

**5.b CULTURAL RESOURCES PRESERVATION COMMITTEE WORK PLAN PRIORITY RANKING FOR FISCAL YEAR 2025/2026**

Principal Planner Flores provided a staff report and responded to Committee Member inquiries.

**Motion by:** Chair McCune

**Seconded by:** Committee Member Mortensen

Recommend the City Council approve the Cultural Resources Preservation Committee (CRPC) Work Plan for the 2025/2026 Fiscal Year, as amended to include the development of a public outreach plan to publicize website updates under the "Education" priority.

**Motion Carried (6 to 0)**

**6. PUBLIC HEARINGS**

None.

**7. INFORMATIONAL REPORTS & COMMENTS**

**7.a CULTURAL RESOURCES PRESERVATION COMMITTEE MEMBERS**

In response to Committee Member inquiries, Recording Secretary Lomeli provided information regarding the board, commission, and committee application process.

**7.b CITY COUNCIL LIAISON**

City Council Liaison Trubee expressed appreciation to staff and the committee.

**7.c CITY STAFF**

Principal Planner Flores provided information regarding an upcoming City Council Study Session to review objective design standards for the hillside area.

**7.d ATTENDANCE REPORT**

Report provided; no action taken on this item.

**8. ADJOURNMENT**

The Cultural Resources Preservation Committee adjourned at 10:28 a.m.

**9. PUBLIC NOTICES**

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Monique Lomeli, CMC, Senior Deputy Clerk  
Recording Secretary

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Carlos Flores, Principal Planner  
Secretary

DATE APPROVED BY CRPC: