

# PALM DESERT HOUSING AUTHORITY STAFF REPORT

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MEETING DATE: March 27, 2025

PREPARED BY: Celina Cabrera, Senior Management Analyst

SUBJECT: REJECT PROPOSALS SUBMITTED FOR CAMERA PROCUREMENT, INSTALLATION, AND OFF-SITE MONITORING SERVICE FOR HOUSING AUTHORITY PROPERTIES

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## **RECOMMENDATION:**

Reject all proposals submitted in response to a published RFP titled Camera Procurement, Installation and Off-Site Monitoring Service for Housing Authority Residential Properties

## **BACKGROUND/ANALYSIS:**

The Palm Desert Housing Authority previously utilized a courtesy patrol service, which provided a combination of foot and vehicle patrols of the 15 Housing Authority properties (Properties). This service was established through a formal bid process in 2018 and expired on September 24, 2024.

In March 2024, staff solicited a formal RFP for courtesy patrol services; however, the proposals received were three times the previous annual contract cost. As a result, the Housing Commission recommended rejecting all proposals and the Housing Authority Board approved in September 2024 and directed staff to explore alternatives, including the procurement and installation of security cameras with off-site monitoring services.

A formal RFP process for camera procurement and installation was initiated and advertised in the Desert Sun on October 9, 2024. Proposals were due November 12, 2024. Interested vendors were asked to determine and propose the number of cameras sufficient for each property. The five qualified proposals received are summarized below:

<b>Proposer</b>	<b>Procurement and Installation Cost</b>	<b>Annual Off-Site Monitoring Cost</b>
<b>Am Tec Total Security</b>	\$446,257.12	\$11,100.00
<b>Best Alarm</b>	\$1,130,304.60	\$144,972.00
<b>Blue Violet</b>	\$368,911.36	\$67,354.56
<b>Desert Alarm</b>	\$637,905.00	\$146,400.00
<b>Foothill Lock and Key</b>	\$2,450,197.40	\$53,550.00

The proposed costs represent a broad spectrum, reflecting various options for the procurement and installation of the camera system. Different proposals offered a range of solutions for camera coverage at the Properties, which accounts for the variation in costs. Given the disparity in proposals staff recommends all proposals be rejected.

Palm Desert Housing Authority  
Reject Camera Proposals for PDHA Properties

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An ad hoc subcommittee of the Housing Commission has been formed to discuss the necessity for monitoring services, explore options available for the properties, examine records of incidents and issues initiating patrol costs, and determine the best path forward to be presented for approval and bring their findings back to the Housing Commission.

**Legal Review:**

This report has been reviewed by the City Attorney's Office.

**FINANCIAL IMPACT:**

This action has no direct fiscal impact and has no impact to the general fund.

**ATTACHMENTS:**

1. HA SR September 26, 2024
2. HC SR March 12, 2025, to propose a subcommittee