

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: March 27, 2025

PREPARED BY: Amy Lawrence, Deputy Director of Economic Development

SUBJECT: AUTHORIZE OUT-OF-STATE TRAVEL FOR THE DEPUTY DIRECTOR OF ECONOMIC DEVELOPMENT TO ATTEND THE INTERNATIONAL COUNCIL OF SHOPPING CENTERS (ICSC) ANNUAL CONFERENCE IN LAS VEGAS, NEVADA

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## **RECOMMENDATION:**

Authorize out-of-state travel for the Deputy Director of Economic Development to attend the International Council of Shopping Centers (ICSC) Annual Conference from May 18 through May 20, 2025, in Las Vegas, Nevada.

## **BACKGROUND/ANALYSIS:**

On June 27, 2024, the City Council approved FY 2024-25 out-of-state travel requests which did not include authorization for the Deputy Director of Economic Development to attend the International Council of Shopping Centers (ICSC) Annual Conference from May 18 through May 20, 2024, in Las Vegas, Nevada.

Staff hereby requests City Council authorization for out-of-state travel to attend this conference.

## **Legal Review:**

This report has been reviewed by the City Attorney's Office.

## **FINANCIAL IMPACT:**

Funds are available in the Economic Development Account No. 1104430-4312000 to cover the \$2,500 estimated expenditures.