

**HOUSING COMMISSION
PALM DESERT HOUSING AUTHORITY
STAFF REPORT**

MEETING DATE: March 12, 2025

PREPARED BY: CELINA CABRERA, SENIOR MANAGEMENT ANALYST

SUBJECT: CONSIDER ESTABLISHING OF A SUBCOMMITTEE TO EVALUATE
FUTURE MONITORING SERVICES AT HOUSING AUTHORITY
PROPERTIES

RECOMMENDATION:

1. Establish an ad hoc subcommittee to evaluate future monitoring services for the fifteen Palm Desert Housing Authority properties (Properties).
2. Appoint two Housing Commission members to serve as liaisons to the Subcommittee.

BACKGROUND/ANALYSIS:

Attempts to issue a Request for Proposal (RFP) for courtesy patrol service and for camera procurement, installation, and monitoring have returned unfeasible results. The fifteen properties have been without courtesy patrol since September 24, 2024. It is the intent to establish a subcommittee tasked to discuss and evaluate monitoring services and options at the Properties to determine the next steps.

In 2018, after a formal bid process, a contract was awarded to Southwest Protective Service Inc., for a maximum period of 5 years. It expired on September 24, 2024, at an annual cost of \$135,000. Knowing that the maximum term was being met, Staff issued a Request for Proposal (RFP) on March 12, 2024, for courtesy patrol services that would include a combination of foot and vehicle patrol at the Properties. Three companies responded but were determined to be unfeasible. The responses are as follows:

Proposer	Annual Amount
General Security Service, Inc.	\$839,192.80
Securitas Security Services USA, Inc.	\$396,789.00
Alltech Industries, Inc.	\$147,101.76

The proposals were rejected by the Housing Authority Board, with the Housing Commission's recommendation, at the September 26, 2024, meeting with direction to issue an RFP for camera procurement, installation, and off-site monitoring.

The RFP for camera procurement was issued on October 9, 2024, and was due November 12, 2024. Respondents were asked to determine and propose the number of cameras sufficient for each of the properties. Five qualified proposals were received and are detailed below:

Housing Commission
Palm Desert Housing Authority
Establish a Subcommittee for Courtesy Patrol at PDHA Properties

Proposer	Procurement and Installation	Annual Off-Site Monitoring
Am Tec Total Security	\$446,257.12	\$11,100.00
Best Alarm	\$1,130,304.60	\$144,972.00
Blue Violet	\$368,911.36	\$67,354.56
Desert Alarm	\$637,905.00	\$146,400.00
Foothill Lock and Key	\$2,450,197.40	\$53,550.00

The proposed ad hoc subcommittee would serve for the following purposes:

1. Discuss monitoring services and options at the Properties.
2. Explore and analyze other monitoring options available at other affordable apartment housing complexes in the Coachella Valley.
3. Examine existing records of non-criminal incidents (e.g., noise complaints, loitering, parking issues, maintenance concerns) to determine if patrols could help address them.
4. Develop a set of actionable recommendations for the Housing Authority Board based on findings and include estimated costs where possible.

FINANCIAL IMPACT:

Establishing the Subcommittee does not have a fiscal impact outside of staff time to conduct the meetings, staff time to research as requested, and the cost of a survey to residents.