



**CITY OF PALM DESERT**  
CITY MANAGER'S OFFICE  
INTEROFFICE MEMORANDUM

Date: February 27, 2025  
To: Honorable Mayor and Councilmembers  
From: Anthony J. Mejia, City Clerk  
**Subject: City Council Meeting of February 27, 2025**

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Below you will find questions received from the Mayor or Councilmembers and answers provided by City staff regarding tonight's City Council meeting:

**ITEM 14b: PROVIDE DIRECTION ON LIBRARY OPERATIONS AND FOUNDATION CONSIDERATIONS**

**Q1: Can you confirm whether the PD Foundation was established or discussed as part of a Study Session? If so, can you provide the relevant meeting information and link to that item?**

A1: The PD Foundation was discussed in the following meetings:

- 03/28/2024 Foundation Study Session: [Link](#)
- 08/22/2024 Foundation Regular Meeting: [Link](#)

**ITEM 14d: ORDINANCE AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR THE CITY'S BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES**

NOTE: In response to a public records request seeking all records related to communications between staff and the City Council Subcommittee regarding the subject ordinance, staff believes it is prudent to provide the same records to the full City Council.

**Q1: Given the significant nature of these proposed changes, would it be appropriate to hold a study session to discuss them in greater detail?**

A1: Staff consulted with the City Council Subcommittee on Boards and Commissions regarding whether the proposed changes should be presented in a Study Session. The Subcommittee determined that a Study Session was not necessary and directed staff to bring the proposed ordinance directly to the full City Council for consideration.

**Q2: Could a complete list and description of Palm Desert's committees, commissions, subcommittees, and task forces be provided, including:**

- a. Council liaisons for each
- b. Date created and last modified
- c. Number of staff dedicated to each and approximate staff hours allocated
- d. Attendance records for each over the past five years

A2: A complete list and description of each board, commission, committee, and task force can be found in the Local Appointments List. Below are the responses to each of the specific requests listed:

- a. Council liaisons for each:

<b>Commission/Committee</b>	<b>Council Liaison</b>
Architectural Review Commission	None
Building Board of Appeals	None
Civic Engagement Committee	Quintanilla/Trubee
Cultural Arts Committee	Nestande
Cultural Resources Preservation Committee	Trubee
El Paseo Business Improvement District Board	Harnik
Finance Committee	Harnik/Trubee (Members)
Homelessness Task Force	Pradetto/Quintanilla
Housing Commission	Pradetto
Library Advisory Committee	Trubee
Marketing Committee	Harnik/Quintanilla
Parks and Recreation Committee	Trubee
Planning Commission	None
Public Safety Committee	Trubee
Resource Preservation & Enhancement Committee	Harnik

- b. Date created and last modified

<b>Commission/Committee</b>	<b>Date Created</b>	<b>Last Modified</b>
Architectural Review Commission	1974	2023
Building Board of Appeals	1975	2024
Civic Engagement Committee	2022	2023
Cultural Arts Committee	1976	2023
Cultural Resources Preservation Committee	2004	2023
El Paseo Business Improvement District Board	2016	2023

Finance Committee	1974	2023
Homelessness Task Force	2021	2023
Housing Commission	1995	2023
Library Advisory Committee	2024	2024
Marketing Committee	1982	2023
Parks and Recreation Committee	1976	2023
Planning Commission	1974	2023
Public Safety Committee	1984	2023
Resource Preservation & Enhancement Committee	2010	2023

c. Number of staff dedicated to each and approximate staff hours allocated

<b>Commission/Committee</b>	<b># of staff assigned to support</b>	<b>Total average # of hours per meeting</b>
Architectural Review Commission	3+	21 hours
Building Board of Appeals	1	N/A
Civic Engagement Committee	1	5 hours
Cultural Arts Committee	2	10 hours
Cultural Resources Preservation Committee	3	6 hours
El Paseo Business Improvement District Board	2	11 hours
Finance Committee	3	13 hours
Homelessness Task Force	2	10 hours
Housing Commission	3	12 hours
Library Advisory Committee	3+	14 hours
Marketing Committee	2	5 hours
Parks and Recreation Committee	3	13 hours
Planning Commission	3+	16 hours
Public Safety Committee	2	9 hours
Resource Preservation & Enhancement Committee	2	10 hours

*\* The assigned staff includes the primary staff liaison along with additional personnel who provide ongoing support to the commission/committee. The estimated hours reflect the staff liaison's assessment of the time spent per meeting by both the liaison and supporting staff for preparation and attendance. This estimate does not account for time spent on work plan initiatives or the City Clerk/Recording Secretary's involvement.*

**d. Attendance records for each over the past five years**

Prior to 2023, attendance was tracked by departmental recording secretaries and collected on an ad hoc basis. In 2023, the City Clerk's Office assumed responsibility for recording secretary duties and implemented standardized attendance reporting. Attached are the attendance reports for 2023–2025.

## **Anthony Mejia**

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**From:** Anthony Mejia  
**Sent:** Thursday, January 16, 2025 10:58 AM  
**To:** Jan Harnik; Joe Pradetto  
**Cc:** Todd Hileman  
**Subject:** Feedback on Boards and Commissions  
**Attachments:** Commission Feedback.pdf

Mayor Harnik and Councilmember Pradetto:

We are meeting tomorrow afternoon to discuss the City's Boards and Commissions. To help us prepare, Mayor Harnik requested that I gather feedback from the staff liaisons, which I have attached for your review.

Additionally, I'd like to highlight a proposal previously supported by the subcommittee. The proposal recommends revamping the Marketing Committee from an advisory body to the City Council to an advisory body to the Public Affairs Manager. This change would reclassify the Marketing Committee as a non-Brown Act body, allowing greater flexibility for working professionals to meet virtually. However, meetings must still be posted at least three days in advance and remain open to the public. Details of the proposal are outlined in the attachment.

I will see you tomorrow,

## **Recommendations for Membership Overall:**

To enhance consistency and clarity in the structure of the City's Boards and Commissions, it is recommended that the City Council adopt the following modifications to membership composition:

1. **Standardize Membership to Seven Members:**  
Establish a consistent membership size of seven (7) members for all City Boards, Commissions, and Committees, with the exception of the Planning Commission, which will remain at five (5) members.
2. **Specific Adjustments:**
  - Civic Engagement Committee: Reduce membership from up to twelve (12) members to seven (7).
  - Library Advisory Committee: Increase membership from five (5) members plus two (2) alternates to seven (7) full members.
  - Parks and Recreation Committee: Reduce membership from nine (9) members to seven (7).
3. **Limit Alternate Membership to One:**  
For any board or commission where alternate members are deemed necessary, limit the number to one (1) alternate member. This will reduce confusion regarding appointments and ensure clarity in addressing vacancies or absences.

## FEEDBACK FROM STAFF LIAISONS

### Architectural Review Commission

#### Membership: 7 members/appointees

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (CF)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (CF)

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### Civic Engagement Committee

#### Membership: Currently 9 appointees; up to 12 members

1. *Are there any areas of concern that you would like to bring to their attention?*

The Civic Engagement Committee has made valuable contributions, such as the Civic Academy, but its effectiveness is limited by a lack of alignment with the City Council's direction. Members are **not authorized to act as City ambassadors**, leaving staff to implement recommendations despite **limited staff capacity** due to expanded programs like the Civic Academy and Youth Civic Engagement efforts. Many discussions focus on routine topics, raising concerns about whether the time and resources spent on meetings are the best use of staff and committee members' efforts. (RP)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

The Civic Engagement Committee's quarterly meeting schedule could be **reduced to an "as-needed" basis**, ensuring meetings are convened only when there are substantive topics or initiatives requiring the committee's input. (RP)

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## Cultural Arts Committee

### Membership: 7 members/appointees, plus 1 alternate

1. *Are there any areas of concern that you would like to bring to their attention?*

Cultural Arts Committee (CAC) concerns include members' misunderstanding of formal meeting processes and a **lack of clarity regarding their roles** despite ongoing training. Additionally, one member has served on the committee for 11 years, which has hindered the introduction of fresh perspectives. (EP/AL)

The committee held a pseudo-governing role in the public art program for many years. Although intended as an advisory body, past practices created an entitlement to control all aspects of the program, limiting staff autonomy. This has led to confusion about the committee's role. To clarify responsibilities, staff seeks direction from the Council subcommittee, which can then be relayed to the full committee. The following are specific examples to consider:

- **Community Input for Projects:**

Can staff independently decide to solicit community input for projects, or is committee approval required? The committee may not see the value in gathering community input for certain projects, such as the El Paseo entry signs or other large-scale initiatives in the city.

- **Seeking City Council Input on Rejected Projects:**

When staff proposes projects to the committee that are later rejected, should staff have the option to seek City Council input? For example, staff proposed purchasing a sculpture for a park in south Palm Desert that would include a community programming element. The committee rejected the project, citing an overabundance of artwork in the south end and a preference to focus on the north end. However, there is available funding for this project, and the site is specifically suited to the proposed location. Another example would be the negotiation for the placement of Coachella artwork as an economic driver for the city. (EP/AL)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (EP/AL)

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## Cultural Resources Preservation Committee

### Membership: 7 members/appointees

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (CF)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (CF)

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## EPPBID

### Membership: 7 members/6 appointees

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (TS)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (TS)

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## Finance Committee

### Membership: 7 members/appointees; 5 public + 2 councilmembers

1. *Are there any areas of concern that you would like to bring to their attention?*

The frequency might be more meaningful on a **quarterly basis**. Currently, they meet bi-monthly, with adjustments needing to be made in summer and winter. Last year we ended up only having/needing 3 meetings. City reports are still presented each month and delivered to the City Council. (VC)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

The Finance Committee will be responsible for reviewing the Measure G District Tax revenues and their use. Sales Tax monies are typically provided based on the quarterly payments from the State (there are some exceptions), so the timing of a **quarterly meeting** would also fit well to that end. (VC)

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## Homelessness Task Force

### Membership: 7 members/appointees

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (CE)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

The Homeless Task Force (HTF) approved its work plan in November 2024, which supported existing priorities and services. Outside of HTF informational requests, staff spends significant time generating meaningful agenda items to justify holding a meeting. Should there be Council requests for the HTF or urgent items, staff can request a special meeting of the HTF. The HTF could meet twice a year or ad hoc. (CE)

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## Library Advisory Committee

### Membership: 5 members/appointees, plus 2 alternates

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (GS)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

The Committee meets monthly, which has been beneficial during the first year of operations. By the end of the fiscal year, operations, services, and metrics are expected to be normalized, supporting a transition to quarterly meetings. Shifting to quarterly meetings after June 30, 2025, would eliminate redundancy in meeting content. (CE)

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## Marketing Committee

### Membership: 7 members/4 appointees

1. *Are there any areas of concern that you would like to bring to their attention?*

The Marketing Committee, composed of marketing professionals who live and/or work in Palm Desert, is a valuable resource for the City's tourism marketing efforts. However, its effectiveness has been impacted by the demanding schedules of its members and the attendance requirements imposed by its designation as a formal Brown Act committee. Since the committee has no policy-making authority or budget oversight but primarily provides advice to the Public Affairs Manager and recommendations to the City Council, reframing it as an **advisory committee to the Public Affairs Manager** may be more effective. (TS)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

The current bi-monthly meeting schedule has generally been effective. However, the City's marketing program's seasonality suggests that a **more flexible approach may be beneficial**. In some parts of the year, meeting monthly would better align with marketing needs, while at other times, no meetings may be necessary. (TS)

### **Recommendations for the Marketing Committee:**

To address recurring challenges in achieving a quorum due to the professional commitments of members, while retaining the valuable expertise and input of working professionals, it is recommended that the City Council consider the following actions regarding the Marketing Committee:

1. **Dissolution and Reconstitution:**

- Dissolve the existing Marketing Committee as a Council-appointed Brown Act body.
- Reconstitute the Marketing Committee as an advisory body to the Public Affairs Manager.

2. **New Structure and Operations:**

- Establish the committee's membership at up to seven (7) members.
- Require a minimum of six (6) meetings per year, scheduled as needed.
- Allow virtual meetings to accommodate professional schedules and maximize participation.

3. **Transparency and Accountability Measures:**

- Adopt a resolution outlining the committee's purpose, structure, and operating guidelines.
  - Require the posting of meeting agendas in compliance with Brown Act standards.
  - Keep meetings open to the public and ensure minutes are recorded.
  - Prohibit serial meetings to maintain integrity in decision-making and adherence to legal requirements.
  - Specify that the Public Affairs Manager is responsible for communicating the committee's advice and recommendations accurately and without filtering or disregarding input.
-

## **Parks and Recreation Committee:**

### **Membership: 9 members/appointees**

1. *Are there any areas of concern that you would like to bring to their attention?*

The Committee Members are **overly involved in operational/managerial matters**. It would be beneficial to have a stronger work plan and clearer delineation of their role as advisors to the City Council. (KS/CE)

The bylaws currently require nine members, but this number seems excessive. **Reducing the committee to seven members** could streamline decision-making and increase efficiency. (KS)

The committee currently includes members who have served for over 15 years. Introducing **term limits** could help bring in fresh perspectives and new ideas, ensuring continued innovation and diversity of thought. (KS)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (KS)

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## **Planning Commission**

### **Membership: 5 members/appointees**

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (CF)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

No change. (CF)

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## **Public Safety Committee**

### **Membership: 7 members/appointees**

1. *Are there any areas of concern that you would like to bring to their attention?*

No comment. (CE)

2. *Is the current meeting frequency appropriate for their workload? Should they meet more or less frequently? Why?*

This committee could meet every other month or quarterly. In 2024, the Public Safety Committee created subcommittees to collaborate with staff between regular meetings on PSC work plan priorities. This approach has resulted in more efficient meetings.

Police staffing levels were a top concern for the PSC. However, with the City Council's approval of the new staffing, this item will require less time and study by the PSC. Special meetings can be called if public safety business arises.

## **Anthony Mejia**

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**From:** Anthony Mejia  
**Sent:** Tuesday, February 11, 2025 2:23 PM  
**To:** Jan Harnik; Joe Pradetto  
**Subject:** Follow-Up on Boards and Commissions  
**Attachments:** Finance and RPEC.pdf

Mayor Harnik and Councilmember Pradetto,

I have two follow-up items related to the Finance Committee and the Resource Preservation and Enhancement Committee. To keep this email concise, I have attached a document with details for your review. Please note that after our first meeting, your recommendation was to transition RPEC to meet semi-annually.

Please let me know if you prefer to discuss these matters in person or via Zoom.

## 1) Resource Preservation and Enhancement Committee (RPEC)

The staff liaison has raised concerns that, in the absence of agenda items, some committee members have introduced presentations that appear to align with personal interests rather than the committee's intended purpose. Recent examples include:

- A request for a presentation from SunLine that focused less on sustainability and more on advocating for an east/west transit connection in north Palm Desert.
- A recommendation for staff to invite Southern California Edison (SCE) to present a disaster recovery plan for the Coachella Valley, citing concerns over population growth and the capacity to provide power to new developments.

While these topics may be of general interest, they do not appear to align with the committee's stated purpose and responsibilities. Additionally, the **Environmental Sustainability Plan** and **Greenhouse Gas Inventory** referenced in the committee's bylaws are outdated and no longer actively used by staff. Given this, the committee's purpose and responsibilities may require clarification to better align with current City Council priorities.

To ensure a more effective and purpose-driven structure, staff recommends transitioning RPEC to an **as-needed meeting schedule**, convening only when:

- The **City Council refers** specific items for review and consideration.
- A **project arises** that would benefit from committee feedback, as determined by staff or the City Council.

Below are the current statements for reference:

- **Purpose:** *"The purpose of the Resource Preservation and Enhancement Committee is to oversee the implementation of the Environmental Sustainability Plan ('Plan') and Greenhouse Gas Inventory as approved by the City Council and recommend to the City Council any changes to this Plan."*
- **Responsibilities:** *"It shall be the responsibility of the Resource Preservation and Enhancement Committee to make recommendations to the City Council with respect to matters concerning the City's programs and targets in achieving identified actions in the Environmental Sustainability Plan ('Plan') and Greenhouse Gas Inventory. The committee shall have the authority and responsibility to review staff reports and recommendations from City staff, offer comments and feedback, and help develop appropriate policies and actions to meet the Plan's goals."*

## 2) Finance Committee

The current purpose statement allows the committee to recommend amendments to the City's fiscal and investment policies. However, this has led to conflicts, as some members have advocated for a focus on Socially Responsible Investments. Staff would appreciate clarification on the City Council's intent:

- Should the committee have the discretion to recommend policy revisions independently?
- Or should amendments only be considered at the direction of the City Council, when explicitly referred to the committee?

If the latter, staff will propose an amendment to the purpose and responsibilities statements to clarify this distinction. Below are the current statements for reference:

- **Purpose:** *"The Finance Committee shall advise the City Council and work to promote and enhance fiscal responsibility, accountability, integrity, and transparency, and to recommend fiscal and investment policies for City Council consideration."*
- **Responsibilities:** *"The Finance Committee reviews and, if necessary, advises the City Council on auditing and internal controls; financial reporting; investments; municipal debt and refunding; and other functions as requested by the City Council."*

## Anthony Mejia

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**From:** Jan Harnik  
**Sent:** Wednesday, February 12, 2025 1:41 PM  
**To:** Anthony Mejia; Joe Pradetto  
**Subject:** RE: Follow-Up on Boards and Commissions

Thank you for the overview and options. After reviewing the attached document, the following cut and pastes make sense for the committees reviewed –

RPEC-

To ensure a more effective and purpose-driven structure, staff recommends transitioning RPEC to an **as-needed meeting schedule**, convening only when:

- The **City Council refers** specific items for review and consideration.
- A **project arises** that would benefit from committee feedback, as determined by staff or the City Council.

Finance-

- Or should amendments only be considered at the direction of the City Council, when explicitly referred to the committee?

If the latter, staff will propose an amendment to the purpose and responsibilities statements to clarify this distinction.

Jan



**Jan Harnik**

*Mayor*

City of Palm Desert

73510 Fred Waring Drive, Palm Desert, CA 92260

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*City of Palm Desert*

**CIVIC ACADEMY**

EXPERIENCE  
PALM DESERT FROM  
**ART TO ZONING**

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**From:** Anthony Mejia <[amejia@palmdesert.gov](mailto:amejia@palmdesert.gov)>  
**Sent:** Tuesday, February 11, 2025 2:23 PM  
**To:** Jan Harnik <[jharnik@palmdesert.gov](mailto:jharnik@palmdesert.gov)>; Joe Pradetto <[jpradetto@palmdesert.gov](mailto:jpradetto@palmdesert.gov)>  
**Subject:** Follow-Up on Boards and Commissions

Mayor Harnik and Councilmember Pradetto,

I have two follow-up items related to the Finance Committee and the Resource Preservation and Enhancement Committee. To keep this email concise, I have attached a document with details for your review. Please note that after our first meeting, your recommendation was to transition RPEC to meet semi-annually.

Please let me know if you prefer to discuss these matters in person or via Zoom.



**Anthony Mejia**

*City Clerk*

City of Palm Desert

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*City of Palm Desert*

**CIVIC ACADEMY**

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## Anthony Mejia

---

**From:** Joe Pradetto  
**Sent:** Tuesday, February 18, 2025 8:55 PM  
**To:** Jan Harnik; Anthony Mejia  
**Subject:** Re: Follow-Up on Boards and Commissions -

Concur.

RPEC to as-needed, and finance should consider investment policy amendments at the direction of council.

Sent by mobile device



**Joe Pradetto**

*Councilmember, District 2*

City of Palm Desert

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*City of Palm Desert*

**CIVIC ACADEMY**

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**From:** Jan Harnik <jharnik@palmdesert.gov>  
**Sent:** Wednesday, February 12, 2025 1:40:49 PM  
**To:** Anthony Mejia <amejia@palmdesert.gov>; Joe Pradetto <jpradetto@palmdesert.gov>  
**Subject:** RE: Follow-Up on Boards and Commissions

Thank you for the overview and options. After reviewing the attached document, the following cut and pastes make sense for the committees reviewed –

RPEC-

To ensure a more effective and purpose-driven structure, staff recommends transitioning RPEC to an **as-needed meeting schedule**, convening only when:

- The **City Council refers** specific items for review and consideration.
- A **project arises** that would benefit from committee feedback, as determined by staff or the City Council.

Finance-

- Or should amendments only be considered at the direction of the City Council, when explicitly referred to the committee?

If the latter, staff will propose an amendment to the purpose and responsibilities statements to clarify this distinction.

Jan



**Jan Harnik**

*Mayor*

City of Palm Desert

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**From:** Anthony Mejia <[amejia@palmdesert.gov](mailto:amejia@palmdesert.gov)>

**Sent:** Tuesday, February 11, 2025 2:23 PM

**To:** Jan Harnik <[jharnik@palmdesert.gov](mailto:jharnik@palmdesert.gov)>; Joe Pradetto <[jpradetto@palmdesert.gov](mailto:jpradetto@palmdesert.gov)>

**Subject:** Follow-Up on Boards and Commissions

Mayor Harnik and Councilmember Pradetto,

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Please let me know if you prefer to discuss these matters in person or via Zoom.



**Anthony Mejia**

*City Clerk*

City of Palm Desert

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**January 17, 2025, Council Subcommittee Meeting  
Summary of Actions:**

- **Informal Background Checks:** Review the Superior Court database to determine the applicants' known criminal and civil case history.
- **Relatives:** Prohibit employees and relatives of employees, and post-employment for 12 months, from serving on Boards and Commissions.
- **CEC:** Semi-annual meetings after each academy.
- **CAC:** Yes, staff can independently seek community input. Yes, staff can present rejected proposals to the City Council, presenting both opinions.
- **CPRC:** Bi-monthly
- **FC:** Quarterly
- **HTF:** Semi-annual
- **LAC:** Quarterly
- **Marketing:** Full support
- **PRC:** Staff to address operations versus advice.
- **PSC:** Bi-monthly
- **RPEC:** Staff to address operations versus advice; work plan emphasis.
- **Membership:** 7 members, except Planning Commission; up to 1 alternate
- **No need for a study session;** bring the ordinance directly to the City Council.

**February 11, 2025, Follow-Up Items**

**Finance Committee:** Update the purpose statement to remove the review of policies.

**RPEC:** Proceed with purpose and responsibilities statement updates; meetings to be as needed when the City Council refers an item or a project would benefit from their review.

## **Anthony Mejia**

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**From:** Anthony Mejia  
**Sent:** Wednesday, February 19, 2025 1:06 PM  
**To:** Jan Harnik; Joe Pradetto  
**Subject:** SR Boards and Commissions  
**Attachments:** SR Update to Boards and Commissions.docx; 02 Ordinance - Clean Version.docx

Mayor Harnik and Councilmember Pradetto:

Attached is the draft staff report and ordinance for the changes to Boards and Commissions. This will be included in tomorrow's council packet. Please let me know if you have any changes.

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: February 27, 2025

PREPARED BY: Anthony J. Mejia, City Clerk

SUBJECT: ORDINANCE AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR THE CITY'S BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES

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## **RECOMMENDATION:**

Introduce an Ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES."

## **BACKGROUND/ANALYSIS:**

The City Council Subcommittee on Boards and Commissions, composed of Councilmember Pradetto and Mayor Harnik, met with staff on January 17, 2025, to discuss proposed updates to the municipal code governing the City's appointed bodies. The subcommittee expressed support for the recommended changes, which aim to ensure alignment with priorities, improve efficiency, and address concerns raised by staff liaisons.

The ordinance updates several key areas, including:

- **Finance Committee** – The updated language clarifies that the Finance Committee may review and provide recommendations on fiscal and investment policies only when specifically referred by the City Council. This change resolves previous conflicts where members introduced investment policy discussions that were not within the intended scope.
- **Resource Preservation & Enhancement Committee (RPEC)** – The Environmental Sustainability Plan and Greenhouse Gas Inventory referenced in the committee's bylaws are outdated and no longer used by staff. Additionally, the committee had been meeting without clear agenda items, leading to discussions outside its intended scope. To improve focus, RPEC will now meet on an as-needed basis, convening only when the City Council refers specific items or when staff determines committee input is beneficial.
- **Eligibility Requirements** – To prevent potential conflicts of interest, the ordinance prohibits relatives of City employees and officials from serving on any appointed body and establishes a 12-month waiting period after an employee leaves City service before their relatives may be eligible to serve.

- **Standardized Membership** – The ordinance establishes a seven-member standard for most appointed bodies to improve consistency and efficiency. This affects the Civic Engagement Committee (reduced from 12), Library Advisory Committee (increased from five plus two alternates), and Parks and Recreation Committee (reduced from nine). The Planning Commission remains at five members. No current members will be removed; reductions will occur gradually through attrition, which may result in some incumbent members not being reappointed when their terms expire.
- **Meeting Schedules** – Several committees have adjusted their meeting schedules based on workload and necessity. Below are the changes:

<b>Committee</b>	<b>Current Schedule</b>	<b>New Schedule</b>
Public Safety Committee	Monthly	Every other month
Civic Engagement Committee	Quarterly	Semi-annually
Homelessness Task Force	Every other month	Semi-annually
Cultural Resources Preservation Committee	Monthly	Every other month
Library Advisory Committee	Monthly	Quarterly
Resource Preservation & Enhancement Committee	Quarterly, up to every other month	As-needed

These changes ensure that meetings occur only when necessary, improving efficiency while maintaining transparency and community engagement.

**Legal Review:**

This report has been reviewed by the City Attorney’s Office.

**FINANCIAL IMPACT:**

There is minimal fiscal impact associated with the publication of the ordinance. Adjustments to meeting schedules may result in minor cost savings related to staff time and administrative expenses.

**ATTACHMENTS:**

1. Draft Ordinance – Redline Version
2. Draft Ordinance – Clean Version

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES

The City Council of the City of Palm Desert, California, does hereby ordain as follows:

**Section 1. Amendment to Municipal Code.** Palm Desert Municipal Code Chapter 2.16 *Finance Committee* of Title 2 *Administration and Personnel*, is hereby amended as follows:

**“CHAPTER 2.16 FINANCE COMMITTEE**

**2.16.020 Purpose.**

The Finance Committee shall advise the city council and work to promote and enhance fiscal responsibility, accountability, integrity, and transparency.

**2.16.050 Responsibilities.**

The Finance Committee shall review and, if necessary, advise the city council on auditing and internal controls, financial reporting, investments, municipal debt and refunding, and other financial matters as referred by the city council. The committee may review and provide recommendations on fiscal and investment policies only when specifically referred by the city council.”

**Section 2. Amendment to Municipal Code.** Palm Desert Municipal Code Chapter 2.34 *Boards, Commissions, Committees, and Task Forces – General Provisions* of Title 2 *Administration and Personnel*, is hereby amended as follows:

**“Chapter 2.34 BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES – GENERAL PROVISIONS**

**2.34.030 Eligibility.**

B. **City Employees.** City employees are not eligible to serve as members of an appointed body.

C. **Relatives of City Employees and Officials.** A relative of a city employee or city council member shall not be eligible to serve on any appointed body and shall remain ineligible for 12 months following the employee’s separation from city employment.

1. “*Relative*” includes mother, father, sister, brother, spouse, domestic partner, daughter, son, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandmother, grandfather, granddaughter, grandson, aunt, uncle, first cousin, nieces, and nephews.

**Section 3. Amendment to Municipal Code.** Chapter 2.58 *Parks and Recreation Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.58        PARKS AND RECREATION COMMITTEE**

**2.58.020        Members.**

The parks and recreation committee shall be composed of seven regular members from the community. Additionally, a representative from Desert Recreation District, Family YMCA of the Desert, and any other organization that has an interest in parks and recreation are encouraged to attend.”

**Section 4. Amendment to Municipal Code.** Chapter 2.60 *Public Safety Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.60        PUBLIC SAFETY COMMITTEE**

**2.60.040        Meetings.**

The Public Safety Committee may hold meetings every other month at a date, time, and place as set by committee resolution or minute order.”

**Section 5. Amendment to Municipal Code.** Chapter 2.62 *Civic Engagement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.62        CIVIC ENGAGEMENT COMMITTEE**

**2.62.030        Members.**

The Civic Engagement Committee shall be composed of seven members and should reflect a cross-section of the community.

**2.62.040        Meetings.**

The Civic Engagement Committee may hold meetings semi-annually at a date, time, and place as set by committee resolution or minute order.”

**Section 6. Amendment to Municipal Code.** Chapter 2.66 *Resource Preservation & Enhancement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.66      RESOURCE    PRESERVATION    &    ENHANCEMENT  
COMMITTEE**

**2.66.020      Purpose.**

The purpose of the Resource Preservation & Enhancement Committee is to provide recommendations to the city council on policies and initiatives related to sustainability, resource conservation, and environmental stewardship.

**2.66.040      Meetings.**

The Resource Preservation & Enhancement Committee shall meet on an as-needed basis at the direction of the City Council or when City staff determines that committee input would be beneficial for a specific project or policy matter.

**2.66.050      Responsibilities.**

The Resource Preservation & Enhancement Committee shall advise the city council on sustainability and resource conservation efforts as they relate to city policies, programs, and projects. Its responsibilities include providing input on sustainability and environmental policies, programs, and initiatives referred by the city council, as well as reviewing and offering recommendations on specific projects or policy proposals identified by city staff or the city council. The committee shall serve as a resource for evaluating best practices in environmental sustainability when requested and collaborate with stakeholders to support community engagement efforts related to environmental preservation when directed by the city council. The committee shall meet only when specific items are referred for review and consideration by the city council or when city staff identifies a project that would benefit from committee feedback.”

**Section 7. Amendment to Municipal Code.** Chapter 2.70 *Homelessness Task Force* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.70      HOMELESSNESS TASK FORCE**

**2.70.040      Meetings.**

The Homelessness Task Force may hold meetings semi-annually at a date, time, and place as set by task force resolution or minute order.”

**Section 8. Amendment to Municipal Code.** Palm Desert Municipal Code Title 29 *Cultural Resources*, Chapter 29.30 *Cultural Resources Preservation Committee*, is hereby amended as follows:

**“Chapter 29.30 CULTURAL RESOURCES PRESERVATION COMMITTEE**

**29.30.030 Meetings.**

The Cultural Resources Preservation Committee may hold meetings every other month at a date, time, and place as set by committee resolution or minute order.”

**Section 9. Amendment to Municipal Code.** Section 2.74.070 *Library advisory committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.74 PUBLIC LIBRARY**

**2.74.070(C) Members.** The committee shall be composed of seven community members.

**2.74.070(D) Meetings.** The committee may hold meetings quarterly at a date, time, and place as set by committee resolution or minute order.

**Section 10. Severability.** If any section, subsection, clause or phrase of this Ordinance or any part thereof is for any reason held to be invalid, unconstitutional, or unenforceable by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of the Ordinance. The City Council declares that it would have passed each section, subsection, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause or phrase would be declared invalid, unconstitutional or unenforceable.

**Section 11. CEQA.** The City Council hereby finds and determines that this Ordinance is exempt from CEQA pursuant to State CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that the Ordinance would not have the potential or possibility for causing a significant effect on the environment. Specifically, the proposed changes to the Municipal Code are primarily procedural and administrative in nature. Moreover, the changes are technical in nature and do not allow for specific development. In reviewing the Ordinance the City Council has exercised its independent judgment and has reviewed and considered the Ordinance in light of all testimony received, both oral and written. Therefore, based upon the entire administrative record, the City Council hereby determines that no further environmental review is required for the Ordinance.

**SECTION 12. Publication.** The City Clerk of the City of Palm Desert, California, is hereby directed to publish a summary of this Ordinance in the Desert Sun, a newspaper of general circulation, published and circulated in the City of Palm Desert, California, and shall be in full force and effective thirty (30) days after its adoption.

ADOPTED ON \_\_\_\_\_, 2025.

\_\_\_\_\_  
JAN HARNIK  
MAYOR

ATTEST:

\_\_\_\_\_  
ANTHONY J. MEJIA  
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, California, do hereby certify that Ordinance No. \_\_\_\_ is a full, true, and correct copy, and was introduced at a regular meeting of the Palm Desert City Council on \_\_\_\_\_, 2025, and adopted at a regular meeting of the City Council held on \_\_\_\_\_, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on \_\_\_\_\_.

\_\_\_\_\_  
ANTHONY J. MEJIA  
CITY CLERK



# CITY OF PALM DESERT

73-510 FRED WARING DRIVE  
PALM DESERT, CALIFORNIA 92260-2578  
TEL: 760 346-0611  
CITYCLERK@PALMDESERT.GOV

## LOCAL APPOINTMENTS February 1, 2025

**NOTICE IS HEREBY GIVEN** pursuant to California Government Code Section 54972, the requirements of the Local Appointments List of the City of Palm Desert as of February 1, 2025, is listed below. Palm Desert residency is required to serve on a board, commission, or committee, but non-residents may be invited to provide particular expertise. Appointees may be subject to other requirements as outlined in the Palm Desert Municipal Code.

### ARCHITECTURAL REVIEW COMMISSION

This commission reviews the building architecture and landscape design of all commercial and residential development and modifications to assure compatibility with the City's objectives and policies. The Commission consists of seven (7) members appointed by the City Council. Meetings are typically held on the second and fourth Tuesdays of each month at 12:30 p.m.

**Staff Liaison:** Carlos Flores, Principal Planner  
Email: [cflores@palmdesert.gov](mailto:cflores@palmdesert.gov)  
Phone: 760-776-6478

Member	Original Appointment	Term Expires
Nicholas Latkovic	June 24, 2021	June 30, 2025
Michael T. McAuliffe	February 14, 2013	June 30, 2025
James G. McIntosh	February 14, 2013	June 30, 2025
John Vuksic	January 25, 2000	June 30, 2025
Francisco Sanchez	August 25, 2022	June 30, 2026
Dean Wallace Colvard	July 12, 2022	June 30, 2026
James Edward Blakley	July 1, 2023	June 30, 2026

### BUILDING BOARD OF APPEALS

This board hears appeals regarding the interpretation of the California Building Code, and condemnation and abatement of dangerous structures. It consists of five (5) members appointed by the City Council. Meetings are held as needed, typically at 1:00 p.m.

**Staff Liaison:** Jason Finley, Chief Building Official  
Email: [jfinley@palmdesert.gov](mailto:jfinley@palmdesert.gov)  
Phone: 760-776-6420

**BUILDING BOARD OF APPEALS – Continued**

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Joseph Gaugush	February 14, 2019	June 30, 2027
Allan Levin	June 24, 2021	June 30, 2025
Vacancy		June 30, 2028
Vacancy		June 30, 2028
Vacancy		June 30, 2028

**CIVIC ENGAGEMENT COMMITTEE**

This committee promotes civic education and engagement, to help residents better understand local government, to foster a positive sense of community, and to prepare the next generation of local government leaders. It consists of up to twelve (12) members appointed by the City Council. The Committee meets quarterly at 11:00 a.m. and more frequently as needed.

**Staff Liaison:** Ryland Penta, Digital Strategies Coordinator  
 Email: [rpenta@palmdesert.gov](mailto:rpenta@palmdesert.gov)  
 Phone: 760-776-6318

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Brooke Beare Stjerne	September 15, 2022	June 30, 2028
Emily Vogt	September 15, 2022	June 30, 2028
Franchon-Marie Siddiq	July 1, 2023	June 30, 2026
Robin Stewart	July 1, 2023	June 30, 2026
Jon Holan	July 1, 2023	June 30, 2026
Stacie Hedges	July 1, 2024	June 30, 2028
Kristy Giraud	July 1, 2024	June 30, 2028
Nancy Provost	July 1, 2024	June 30, 2026
Joyce Haraughty	July 1, 2024	June 30, 2026
Vacancy		June 30, 2026
Vacancy		June 30, 2028
Vacancy		June 30, 2028

**COACHELLA VALLEY MULTIPLE SPECIES HABITAT CONSERVATION PLAN  
TRAILS MANAGEMENT SUBCOMMITTEE**

The Trails Management Subcommittee (“Subcommittee”) was established in 2008 to provide input on trails issues related to the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP). The Subcommittee makes recommendations to the Coachella Valley Conservation Commission (CVCC), the agency responsible for implementing the CVMSHCP. Currently, the Trails Management Subcommittee meets every other month on the third Wednesday at 1:30 p.m. at 73-710 Fred Waring Dr # 119, Palm Desert, CA 92260 in Palm Desert.

**Staff Liaison:** Shawn Muir  
Email: [smuir@palmdesert.gov](mailto:smuir@palmdesert.gov)  
Phone: 760-776-6481

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Donna Beane	December 13, 2024	June 30, 2026

**COACHELLA VALLEY MOSQUITO & VECTOR CONTROL ABATEMENT DISTRICT**

The City Council appoints one (1) member to represent Palm Desert on the board.

**Staff Liaison:** Anthony Mejia, City Clerk  
Email: [amejia@palmdesert.gov](mailto:amejia@palmdesert.gov)  
Phone: 760-776-6304

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Doug Walker	January 11, 2007	January 1, 2029

**CULTURAL ARTS COMMITTEE**

This committee reviews the Public Art Program, including the placement of sculptures and other public art, forwards recommendation to the City Council of all public and private art projects. It consists of seven (7) members appointed by the City Council, and two nonvoting liaison members selected from the Architectural Review Committee and the Planning Commission. Meetings are held on the second Wednesday of each month at 9:00 a.m.

**Staff Liaison:** Erica Powell, Management Analyst  
 Email: [epowell@palmdesert.gov](mailto:epowell@palmdesert.gov)  
 Phone: 760-776-6346

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Maureen Boren	February 10, 2011	June 30, 2027
Ann Simley	September 15, 2022	June 30, 2026
Carol Adney	January 26, 2017	June 30, 2025
Lori Flint	June 24, 2021	June 30, 2025
Thomas Mitze	June 23 2022	June 30, 2026
Elizabeth Hauer	February 14, 2019	June 30, 2026
Pia Rose	July 1, 2023	June 30, 2027
Kristen Olson Stone (Alt.)	July 1, 2023	June 30, 2027

**CULTURAL RESOURCES PRESERVATION COMMITTEE**

This committee reviews the preservation of buildings that reflect elements of cultural, social, and archaeological history in Palm Desert. It consists of seven (7) members appointed by the City Council. Meetings are held on the fourth Wednesday of each month at 9:00 a.m.

**Staff Liaison:** Carlos Flores, Principal Planner  
 Email: [cflores@palmdesert.gov](mailto:cflores@palmdesert.gov)  
 Phone: 760-776-6478

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
David Toltzmann	February 14, 2019	June 30, 2027
Kim Housken	February 10, 2005	June 30, 2007
Paul Clark	January 26, 2017	June 30, 2025
Don Graybill	January 11, 2007	June 30, 2025
Rochelle McCune	June 24, 2021	June 30, 2025
Thomas Mortensen	February 12, 2015	June 30, 2025
Linda Vassalli	July 1, 2023	June 30, 2027

**EL PASEO BUSINESS IMPROVEMENT DISTRICT BOARD**

This board promotes El Paseo as a world class, pedestrian friendly and upscale retail-oriented destination. It consists of seven (7) members appointed by the City Council. Members must be part of the El Paseo business area. Appointees serve three (3) year terms and meetings are held on the third Thursday of each month at 8:00 a.m.

**Staff Liaison:** Thomas Soule, Public Affairs Manager  
 Email: [tsoule@palmdesert.gov](mailto:tsoule@palmdesert.gov)  
 Phone: 760-776-6660

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Alexander Longmuir	March 9, 2023	June 30, 2026
David Fletcher	June 22, 2000	June 30, 2025
Patrick Klein	February 12, 2015	June 30, 2025
Michelle Maspero	March 9, 2023	June 30, 2026
Rebecca Elliott	March 9, 2023	June 30, 2026
Mahasti Islami	July 1, 2024	June 30, 2025
Angela Rafferty	January 9, 2025	June 30, 2025

**FINANCE COMMITTEE**

This committee reviews and advises the City Council on auditing and internal controls, financial reporting, investments, municipal debt and refunding, and other such functions as the City Council may, from time to time, request. It consists of up to five (5) members appointed by the City Council. Meetings are held bi-monthly on the fourth Tuesday at 10:00 a.m.

**Staff Liaison:** Veronica Chavez, Finance Director  
 Email: [vchavez@palmdesert.gov](mailto:vchavez@palmdesert.gov)  
 Phone: 760-776-6344

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Gretchen Heuring	July 1, 2023	June 30, 2027
Carlos Garcia	June 24, 2021	June 30, 2025
Faith Messenger	June 24, 2021	June 30, 2025
Robert Leo	April 9, 2015	June 30, 2026
Bob McCauley	January 9, 2025	June 30, 2028

**HOMELESSNESS TASKFORCE**

This taskforce reviews and advises the City Council on various services and coordinated efforts to address homelessness and serve as an environment to discuss business and community requests and concerns regarding the impacts of homelessness. It shall be composed of seven (7) members appointed by the City Council. The members shall include two members of the business community, two community members (one of which will have lived homelessness experience), one member at-large, the chair of the Public Safety Committee, and the chair of the Housing Commission or their designees appointed annually. Meetings are held bi-monthly on the first Monday at 9:00 a.m.

**Staff Liaison:** Ivan Tenorio, Homeless Support Manager  
 Email: [itenorio@plamdesert.gov](mailto:itenorio@plamdesert.gov)  
 Phone: 760-776-6324

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Franchon-Marie Siddiq	July 1, 2024	June 30, 2025
Joseph Butts	January 13, 2022	June 30, 2025
Davis Meyer	January 13, 2022	June 30, 2027
Scott Marks	June 23, 2022	June 23, 2025
Cindy Bureson	January 13, 2022	June 30, 2025
Diane Vines	January 13, 2022	June 30, 2027
Vacancy (Lived Experience)		June 30, 2027

**HOUSING COMMISSION**

This commission provides input to the Housing Authority Board on housing policy and procedures; housing programs, and strategies; and reviews and makes recommendations on administrative and operating matters of the affordable rental portfolio. This commission consists of seven (7) members appointed by the City Council. Meetings are held on the second Wednesday of each month at 3:30 p.m.

**Staff Liaison:** Jessica Gonzales, Housing Manager  
 Email: [jgonzales@palmdesert.gov](mailto:jgonzales@palmdesert.gov)  
 Phone: 760-776-6410

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Franchon-Marie Siddiq	July 1, 2023	June 30, 2027
Kathleen Bauer	August 29, 2022	June 30, 2027
Jann Buller	February 14, 2019	June 30, 2027
Melody Morrison	February 14, 2019	June 30, 2025
Dominic Moore	September 14, 2023	June 30, 2026
Olivia Docken	September 14, 2023	June 30, 2025
Andrew Firestine	July 1, 2024	June 30, 2027

**JOSLYN COVE SENIOR CENTER**

The City Council appoints one member to represent Palm Desert on the Joslyn Board.

**Staff Liaison:** Anthony Mejia, City Clerk  
 Email: [amejia@palmdesert.gov](mailto:amejia@palmdesert.gov)  
 Phone: 760-776-6304

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Michael Plante	December 14, 2023	June 30, 2025

**LIBRARY ADVISORY COMMITTEE**

This new committee will provide input on the Library's programming and space planning; monitor performance indicators, activities, and outcomes; and help connect the Library staff with community groups. It consists of seven (7) members appointed by the City Council. Meetings are to be determined.

**Staff Liaison:** Gary Shaffer, Directory of Library Services  
 Email: [gshaffer@palmdesert.gov](mailto:gshaffer@palmdesert.gov)  
 Phone: 760-776-6460

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Risa Lumley	July 1, 2024	June 30, 2028
Robin Stewart	July 1, 2024	June 30, 2028
Jann Buller	July 1, 2024	June 30, 2028
Cathy Malone	July 1, 2024	June 30, 2026
Matthew Johnson	July 1, 2024	June 30, 2026
Paul Murphy (Alt.)	July 1, 2024	June 30, 2028
Ralph Perry (Alt.)	July 1, 2024	June 30, 2028

**MARKETING COMMITTEE**

This committee evaluates the City's annual marketing and media plans, participates in the creation of an annual marketing budget, including review of all print and electronic media advertising and collateral materials, and makes recommendations for special events requesting financial support from the City. It consists of seven (7) members appointed by the City Council. Meetings are held bi-monthly on the first Tuesday at 3:00 p.m.

**Staff Liaison:** Thomas Soule, Public Affairs Manager  
 Email: [tsoule@palmdesert.gov](mailto:tsoule@palmdesert.gov)  
 Phone: 760-776-6660

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Ray Rodriguez	February 14, 2019	June 30, 2027
Rolf Hoehn	February 14, 2019	June 30, 2027
Franchesca Forrer	February 13, 2014	June 30, 2026
Brian Simpson	December 10, 2020	June 30, 2026
Vacancy		June 30, 2024
Vacancy		June 30, 2026
Vacancy		June 30, 2025

**PALM SPRINGS INTERNATIONAL AIRPORT**

The City Council appoints one member to represent Palm Desert on this commission under the purview of the City of Palm Springs. Appointees are subject to term limits established by the City of Palm Springs.

**Staff Liaison:** Anthony Mejia, City Clerk  
 Email: [amejia@palmdesert.gov](mailto:amejia@palmdesert.gov)  
 Phone: 760-776-6304

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Kevin Wiseman	December 16, 2021	June 30, 2025

**PARKS AND RECREATION COMMITTEE**

This commission reviews all matters pertaining to the creation, planning, acquisition, operation, maintenance, coordination, policies, management and control of all parks and recreation opportunities in Palm Desert. It consists of nine (9) members appointed by the City Council. Meetings are held on the first Tuesday of each month at 8:30 a.m.

**Staff Liaison:** Shawn Muir, Community Services Manager  
 Email: [smuir@palmdesert.gov](mailto:smuir@palmdesert.gov)  
 Phone: 760-776-6481

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
John Maldonado	June 23, 2022	June 30, 2027
Randy Guyer	November 30, 1998	June 30, 2025
Ralph Perry	June 24, 2021	June 30, 2025
Paul Murphy	February 8, 2018	June 30, 2025
David O'Donnell	June 23, 2022	June 30, 2026
Rob Langford	July 1, 2024	June 30, 2025
Tim Skogen	July 1, 2024	June 30, 2027
Vacancy		June 30, 2025
Vacancy		June 30, 2025

**PLANNING COMMISSION**

This commission reviews all land use applications for conformance with the Zoning Ordinance and General Plan and recommends to the City Council long-range policies and objectives as they relate to Palm Desert's socioeconomic concerns. It consists of five (5) members appointed by the City Council. Meetings are held on the first and third Tuesday of each month at 6:00 p.m.

**Staff Liaison:** Carlos Flores, Principal Planner  
 Email: [cflores@palmdesert.gov](mailto:cflores@palmdesert.gov)  
 Phone: 760-776-6478

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
John Greenwood	February 14, 2019	June 30, 2027
Nancy DeLuna	April 9, 2009	June 30, 2025
Lindsay Holt	January 26, 2017	June 30, 2025
Ron Gregory	April 28, 2016	June 30, 2026
Alex Meyerhoff	January 9, 2025	June 30, 2027

**PUBLIC SAFETY COMMITTEE**

This commission reviews law enforcement and comprehensive public safety matters and makes recommendations to the City Council accordingly. It consists of seven (7) members. Meetings are held on the second Tuesday of each month at 3:30 p.m.

**Staff Liaison:** Chris Escobedo, Assistant City Manager  
 Email: [cescobedo@palmdesert.gov](mailto:cescobedo@palmdesert.gov)  
 Phone: 760-776-6319

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Terry Kramer	February 14, 2019	June 30, 2027
Douglas Luhring	February 14, 2019	June 30, 2027
Jeff Alley	June 24, 2021	June 30, 2025
Joseph A. Butts	June 24, 2021	June 30, 2025
Frank Taylor	April 29, 2013	June 30, 2025
Kevin Wahlstrom	July 1, 2023	June 30, 2027
Stephen Nelson	July 1, 2023	June 30, 2025

**RENT REVIEW BOARD**

This board adjudicates the City's Mobile Home Park Rent Review Ordinance by receiving testimony and rendering fair and impartial decisions as they relate to this ordinance. It consists of three (3) members appointed by the City Council. Meetings are held as needed.

**Staff Liaison:** Jessica Gonzales, Housing Manager  
 Email: [jgonzales@palmdesert.gov](mailto:jgonzales@palmdesert.gov)  
 Phone: 760-776-6410

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Jann Buller		June 30, 2025
Andrew Firestine		June 30, 2025
John Greenwood		June 30, 2025

**RESOURCE PRESERVATION & ENHANCEMENT COMMITTEE**

This committee reviews proposals, offers comments, and helps develop appropriate policies and actions to meet the City's Environmental Sustainability Plan and Greenhouse Gas Inventory to ensure the City's resources continue to be conserved and managed effectively. It consists of nine (9) members appointed by the City Council. Meetings are typically held bi-monthly on the third Monday of each month at 3:00 p.m.

**Staff Liaison:** Amy Lawrence, Deputy Director of Economic Development

Email: [alawrence@palmdesert.gov](mailto:alawrence@palmdesert.gov)

Phone: 760-837-1664

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Berlinda Blackburn	February 14, 2019	June 30, 2027
Dean Lee Gatons	July 1, 2021	June 30, 2025
Vincent Heuring	July 1, 2021	June 30, 2025
Stephen Nelson	August 25, 2022	June 30, 2025
Geoffrey Gregory	July 1, 2023	June 30, 2027
Estelle Dahl	July 1, 2024	June 30, 2027
Donald Zeigler	July 1, 2024	June 30, 2027
Vacancy		June 30, 2027
Vacancy		June 30, 2027

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

Advisory Body: Architectural Review Commission \_\_\_\_\_

Prepared By: M. Gonzalez \_\_\_\_\_

Year	2023		2023		2023		2023		2022		2022		2022		2022		2022		2022		Total Absences	Total Unexcused Absences					
	Month		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct								
	Date	10-Jan	24-Jan	14-Feb	28-Feb	14-Mar	28-Mar	11-Apr	25-Apr	10-May	24-May	14-Jun	28-Jun	12-Jul	26-Jul	9-Aug	23-Aug	13-Sep	27-Sep	11-Oct			25-Oct	8-Nov	22-Nov	13-Dec	27-Dec
Colvard, Dean Wallace	P	P	-	P	P	P	P	-								P	P	P	P	P	P	A	P	-	1	1	
Latkovic, Nicholas	P	P	-	A	P	P	P	-	P	P	P	P	-	-	-	P	P	P	P	P	P	P	P	P	-	1	1
McAuliffe, Michael	P	P	-	P	P	P	P	-	A	P	P	P	-	-	-	P	A	P	P	P	P	P	P	P	-	2	2
McIntosh, James	P	P	-	P	P	P	P	-	P	P	P	A	-	-	-	P	P	A	P	P	A	A	P	-	4	4	
Sanchez, Francisco	P	P	-	P	P	P	P	-								P	P	P	P	P	P	P	P	P	-	0	0
Vuksic, John	P	A	-	P	P	P	P	-	P	P	P	P	-	-	-	P	P	P	P	P	P	P	P	A	-	2	2
Vacancy																									0	0	

Palm Desert Municipal Code 2.34.010:

Twice Monthly: Six unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet twice monthly.

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Architectural Review Commission \_\_\_\_\_

**Prepared By:** M. Gonzalez \_\_\_\_\_

Year	2024		2024		2024		2024		2023		2023		2023		2023		2023		2023		Total Absences	Total Unexcused Absences				
	Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2023	2023	2023	2023	2023	2023							
	Date	9-Jan	24-Jan	13-Feb	27-Feb	12-Mar	26-Mar	9-Apr	23-Apr	9-May	23-May	13-Jun	27-Jun	11-Jul	25-Jul	8-Aug	22-Aug	12-Sep	26-Sep	10-Oct			24-Oct	14-Nov	28-Nov	12-Dec
<b>Blakeley, James Edward</b>	E	E	E	E	P	-	P	P					P	P	P	-	P	-	E	P	P	-	P	-	5	0
<b>Colvard, Dean Wallace</b>	P	P	P	P	P	-	P	E	P	-	P	-	P	P	P	-	P	-	P	E	E	-	P	-	3	0
<b>Latkovic, Nicholas</b>	P	P	P	P	P	-	P	P	P	-	E	-	P	P	P	-	P	-	P	P	P	-	E	-	2	0
<b>McAuliffe, Michael</b>	P	P	P	P	P	-	P	P	P	-	P	-	P	P	P	-	P	-	P	P	P	-	P	-	0	0
<b>McIntosh, James</b>	E	P	P	P	P	-	P	E	P	-	P	-	P	E	A	-	P	-	P	P	P	-	P	-	4	1
<b>Sanchez, Francisco</b>	P	P	P	E	P	-	P	P	P	-	P	-	P	P	P	-	P	-	P	P	P	-	P	-	1	0
<b>Vuksic, John</b>	P	P	P	P	P	-	P	P	P	-	P	-	P	P	P	-	P	-	P	E	P	-	P	-	1	0

**Palm Desert Municipal Code 2.34.010:**

**Twice Monthly:** Six unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet twice monthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

Advisory Body: Architectural Review Commission

Prepared By: M. Gonzalez

Year	2025		2024				2024				2024				2024				Total Absences	Total Unexcused Absences						
	Month		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep				Oct		Nov		Dec	
	Date	14-Jan	28-Jan	13-Feb	27-Feb	12-Mar	26-Mar	9-Apr	23-Apr	14-May	28-May	11-Jun	25-Jun	9-Jul	23-Jul	13-Aug	27-Aug	10-Sep			24-Sep	8-Oct	22-Oct	12-Nov	26-Nov	10-Dec
<b>Blakeley, James Edward</b>	-	P	E	E	P	-	P	P	E	P	P	P	-	E	-	P	-	P	P	P	P	-	P	-	4	0
<b>Colvard, Dean Wallace</b>	-	P	P	P	P	-	P	E	P	P	P	P	-	P	-	P	-	E	A	P	P	-	P	-	3	1
<b>Latkovic, Nicholas</b>	-	P	P	P	P	-	P	P	P	P	P	P	-	P	-	P	-	P	P	P	P	-	E	-	1	0
<b>McAuliffe, Michael</b>	-	P	P	P	P	-	P	P	P	P	P	E	-	P	-	P	-	P	P	E	P	-	P	-	2	0
<b>McIntosh, James</b>	-	E	P	P	P	-	P	E	P	E	P	P	-	P	-	A	-	P	P	E	E	-	P	-	6	1
<b>Sanchez, Francisco</b>	-	P	P	E	P	-	P	P	P	P	P	P	-	P	-	P	-	E	P	P	P	-	P	-	2	0
<b>Vuksic, John</b>	-	P	P	P	P	-	P	P	P	P	P	P	-	P	-	E	-	P	P	P	P	-	P	-	1	0

**Palm Desert Municipal Code 2.34.010:**

**Twice Monthly:** Six unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet twice monthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Civic Engagement Committee

**Prepared By:** Monique Lomeli

	Year	2023	2023	2023	2023	Total Absences	Total Unexcused Absences
	Month	Jan	Apr	Jul	Oct		
	Date	19	20	20	19		
Akkerman, Gregg - <b>Vice Chair</b>	P					0	0
Smith, Anyse	P					0	0
Solomon, Marilyn - <b>Chair</b>	P					0	0
Stjerne, Brooke Beare	P					0	0
Stutz, Jonathan	P					0	0
Vogt, Emily	P					0	0
Warmuth, David Scott	P					0	0

**Palm Desert Municipal Code 2.34.010:**

**Quarterly:** One unexcused absence from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet quarterly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Civic Engagement Committee

**Prepared By:** Monique Lomeli

	Year	2023	2023	2023	2023	Total Absences	Total Unexcused Absences
	Month	Jan	Apr	Jul	Oct		
	Date	19	20	20	19		
Akkerman, Gregg		P	P	P	P	0	0
Holan, John				P	E	1	0
Siddiq, Franchon-Marie				P	P	0	0
Stewart, Robin				P	P	0	0
Stjerne, Brooke Beare		P	P	P	P	0	0
Vogt, Emily		P	P	P	P	0	0
Warmuth, David Scott		P	P	A	P	1	1

**Palm Desert Municipal Code 2.34.010:**

**Quarterly:** One unexcused absence from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet quarterly.

P Present

A Absent

E Excused

- No meeting

██████ Not yet appointed/Resigned

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:**

Civic Engagement Committee

	Year	2024	2024	2025	2025	Total Absences	Total Unexcused Absences
	Month	Jul	Oct	Jan	Apr		
	Date	18-Jul	17-Oct	16-Jan	17-Apr		
Akkerman, Gregg	P	P				0	0
Giraud, Kristy	E	P				1	0
Haraughty, Joyce	P	P				0	0
Hedges, Stacie	P	P				0	0
Holan, John	P	P				0	0
Provost, Nancy	P	P				0	0
Siddiq, Franchon-Marie	P	P				0	0
Stewart, Robin	P	P				0	0
Stjerne, Brooke Beare	P	P				0	0
Vogt, Emily	P	P				0	0

**Palm Desert Municipal Code 2.34.010:**

**Quarterly:** One unexcused absence from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet quarterly.

P Present

**P** Remote

E Excused Absence

A Unexcused Absence

- No Meeting

████████ Not yet appointed/Resigned

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Cultural Arts Committee

**Prepared By:** Debbie Thompson

Year	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2023	Total	Total
Month	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Total	Unexcused
Date	2/9	3/9	4/13	5/11	6/8	7/13	8/10	9/14	10/11	11/9	12/14	1/11	Absences	Absences
Adney, Carol	P	P	P	P	P	P	-	P	P	-	E	A	2	1
Boren, Maureen	P	P	P	P	P	P	-	P	P	-	P	P	0	0
Flint, Lori	P	P	P	P	P	P	-	P	P	-	P	P	0	0
Harding, Louise*	P	P	P	A	P	A	-	-	-	-	-	-	2	2
Hauer, Liz	P	P	P	P	P	P	-	P	P	-	P	P	0	0
Higgins, Louisa*	P	P	A	P	P	P	-	A	P	-	P	-	2	2
Mitze, Tom							-	P	P	-	P	P	0	0
Simley, Ann (Alt)								-			P	P	0	0
Wallach, Jeff*						P	-	P	A	-	P		1	1

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

# Cultural Arts Committee

	Year	2024	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	Total Absences	
	Month	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar	Feb	Unexcused	Excused
	Day	10	13	8		13	-	12	14	10	12	-	8		
Adney, Carol	-	-	P	-	<b>P</b>	-	P	P	P	P	P	-	P	0	0
Boren, Maureen	-	-	P	-	P	-	P	<b>P</b>	P	A	-	A		2	0
Flint, Lori	-	-	P	-	P	-	<b>P</b>	P	P	P	P	-	P	0	0
Hauer, Liz	-	-	P	-	P	-	P	P	P	P	P	-	P	0	0
Mitze, Tom	-	-	P	-	P	-	A	P	P	P	P	-	P	1	0
Rose, Pia	-	-	E	-	P	-	P							0	0
Simley, Ann	-	-	P	-	P	-	P	P	E	P	-	P		0	1
Stone Kristen Olson (Alt.)	-	-	E	-	P	-	P							0	0

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ████████ Resigned/Not Yet Appoint

# Cultural Arts Committee

	Year	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2023	Total Absences	
	Month	Nov	Oct	Sep	Aug	July	Jun	May	Apr	Mar	Feb	Jan	Dec	Unexcused	Excused
	Day	13	9	11		10	12	8	10	13	14	10	13		
Adney, Carol		P	P	P	-	<b>P</b>	P	P	P	P	P	-	-	0	0
Boren, Maureen		P	P	P	-	E	E	P	P	P	P	-	-	0	2
Flint, Lori		P	P	P	-	E	P	P	P	P	P	-	-	0	1
Hauer, Liz		P	P	P	-	P	P	P	P	P	P	-	-	0	0
Mitze, Tom		P	P	<b>P</b>	-	P	P	P	P	P	P	-	-	0	0
Rose, Pia		P	P	P	-	P	E	P	P	P	P	-	-	0	2
Simley, Ann		P	P	P	-	P	P	P	P	P	P	-	-	0	0
Stone Kristen Olson (Alt.)		P	A	A	-	P	P	P	P	A	A	-	-	NA	NA

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ██████████ Resigned/Not Yet Appointed

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Cultural Resources Preservation Committee

**Prepared By:** M. Gonzalez

Year	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022	2022	Total Absences	Total Unexcused Absences
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Date	31-Jan	28-Feb	28-Mar	25-Apr	30-May	28-Jun	26-Jul	30-Aug	27-Sep	25-Oct	29-Nov	27-Dec		
<b>Clark, Paul</b>	-	-	-	P	-	P	-	P	-	-	-	-	0	0
<b>Graybill, Don</b>	-	-	-	P	-	A	-	P	-	-	-	-	1	1
<b>Housken, Kim</b>	-	-	-	P	-	P	-	P	-	-	-	-	0	0
<b>McCune, Rochelle</b>	-	-	-	P	-	P	-	P	-	-	-	-	0	0
<b>Mortensen, Thomas</b>	-	-	-	P	-	P	-	P	-	-	-	-	0	0
<b>Toltzmann, David</b>	-	-	-	P	-	A	-	P	-	-	-	-	1	1
<b>Vacancy</b>													0	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

## Cultural Resource Preservation Committee

	Year	2024	2024	2024	2023	2023	2023	2023	2023	2023	2023	2023	2023	Total Absences	
	Month	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Unexcused	Excused
	Day	27	28	24	26	28	31	26	-	-	27	5	25		
Clark, Paul	P	-	A	-	-	P	P	-	-	P	P	P		1	0
Graybill, Don	P	-	P	-	-	P	P	-	-	P	P	P		0	0
Housken, Kim	P	-	P	-	-	P	P	-	-	P	P	P		0	0
McCune, Rochelle	P	-	P	-	-	P	P	-	-	P	P	P		0	0
Mortensen, Thomas	P	-	P	-	-	P	P	-	-	P	P	P		0	0
Toltzmann, David	P	-	P	-	-	P	P	-	-	P	P	P		0	0
Vassalli, Linda	P	-	E	-	-	P	P						0	1	
														0	0

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ██████ Resign

## Cultural Resource Preservation Committee

Year	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	Total Absences	
Month	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar	Feb	Jan		Unexcused	Excused
Day	23	25	28	24	26	22	24	27	28	24			
Clark, Paul	P	E	P	-	P	-	-	P	-	A		1	1
Graybill, Don	P	A	P	-	P	-	-	P	-	P		1	0
Housken, Kim	P	P	E	-	P	-	-	P	-	P		0	1
McCune, Rochelle	P	P	P	-	P	-	-	P	-	P		0	0
Mortensen, Thomas	A	P	P	-	P	-	-	P	-	P		1	0
Toltzmann, David	P	P	P	-	P	-	-	P	-	P		0	0
Vassalli, Linda	A	P	P	-	P	-	-	P	-	E		1	1

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** EPPBID

**Prepared By:** Michelle Nance

	Year	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	Total Absences	Total Unexcused Absences
	Month	Jan	Feb	Mar	Apr	May	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
	Date	19-Jan	16-Feb	16-Mar	20-Apr	11-May	18-May	7-Jun	12-Jul	9-Aug	13-Sep	11-Oct	8-Nov	13-Dec		
Campbell, Sonia		P	P	-	P										0	0
Elliott, Rebecca Lynn		P	P	-	P										0	0
Fletcher, David		P	P	-	P										0	0
Klein, Patrick		P	P	-	A										0	1
Logmuir, Alexander Honjo		P	P	-	A										0	1
Stauber, Susan		P	P	-	P										0	0
Whittaker, Michelle		P	P	-	P										0	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

## CITY OF PALM DESERT ATTENDANCE REPORT

El Paseo Parking and Business Improvement District Board

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Prepared by: Michelle Nance

Year	2023	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Total Absences	Total Unexcused Absences
Month	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr			
Date	18-May	15-Jun	20-Jul	17-Aug	21-Sep	19-Oct	16-Nov	N/A	18-Jan	15-Feb	21-Mar	23-Apr			
Campbell, Sonia	P	P	P	-	N/A	N/A	N/A	-	N/A	N/A	-	N/A	0	0	
Elliott, Rebecca Lynn	P	P	P	-	P	P	P	-	P	E	-	P	1	0	
Fletcher, David	P	P	P	-	P	P	P	-	P	P	-	P	0	0	
Klein, Patrick	P	P	P	-	P	P	P	-	P	P	-	P	0	0	
Longmuir, Alec	P	P	P	-	P	P	P	-	E	E	-	P	2	0	
Stauber, Susan	P	P	P	-	P	P	P	-	P	P	-	P	0	0	
Whittaker, Michelle	P	P	P	-	P	P	P	-	P	P	-	P	0	0	

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- E Excused Absence
- A Unexcused Absence
- No Meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

El Paseo Parking and Business Improvement District Board

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Prepared by:

DAMIAN OLIVARES

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Year	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2025	Total Absences	Total Unexcused Absences
Month	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan			
Date	15-Feb	21-Mar	23-Apr	14-May	19-Jun	18-Jul	15-Aug	19-Sep	17-Oct	21-Nov	5-Dec	16-Jan			
Elliott, Rebecca Lynn	E	-	P	P	P	P	-	P	E	-	P	P		2	0
Fletcher, David	P	-	P	P	E	<b>P</b>	-	P	<b>P</b>	-	E	P		2	0
Islami, Mahasti							P	-	P	P	-	P	P	0	0
Klein, Patrick	P	-	P	P	P	P	-	P	P	-	P	P		0	0
Longmuir, Alec	E	-	P	P	P	P	-	P	P	-	P	P		1	0
Maspero, Michelle	P	-	P	P	P	P	-	E	P	-	P	P		1	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Presen
- P** Remote
- E Excused Absence
- A Unexcused Absence
- No Meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Finance Committee

**Prepared By:** Sarah Castro & Skky Garcia, Recording Secretary

	Year	2023	2022	2022	2022	2022	2022		Total
	Month	Jan	Mar	May	Jul	Sep	Nov	Total	Unexcused
	Date	1.24	3.22	5.24	7.26	9.27	11.22	Absences	Absences
Alexander, Karen	A	P	P	-	-	-	-	1	1
Garcia, Carlos	P	P	P	-	-	-	-	0	0
Leo, Robert	P	P	P	-	-	-	-	0	0
Messenger, Faith	A	P	P	-	-	-	-	1	1
Wuest, Jake	P	-	-	-	-	-	-	0	0
Kelly, Kathleen	P								
Quintanilla, Karina	P								

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Finance Committee

**Prepared By:** Michelle Nance

Year	2023	2023	2023	2023	2023	2023	2024	Total	Total
Month	Jan	Mar	May	Jul	Sep	Nov	Jan	Total	Unexcused
Date	24-Jan	28-Mar	31-May	N/A	26-Sep	28-Nov	22-Jan	Absences	Absences
Alexander, Karen	A	P	A	-	N/A	N/A	N/A	3	3
Garcia, Carlos	P	P	P	-	P	P	P	0	0
Heuring, Gretchen	N/A	N/A	N/A	-	P	P	P	0	0
Leo, Robert	P	P	P	-	P	P	P	0	0
Messenger, Faith	E	P	P	-	P	P	P	2	0
Wuest, Jake	P	P	P	-	E	P	P	0	0
Harnik, Jan*	N/A	N/A	N/A	-	N/A	N/A	P	0	0
Kelly, Kathleen*	P	P	P	-	P	P	N/A	0	0
Quintanilla, Karina*	P	P	A	-	P	P	P	1	1

\* Mayor and Mayor Pro Tem rotating positions are voting members of this Committee

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

## CITY OF PALM DESERT ATTENDANCE REPORT

**Advisory Body:** \_\_\_\_\_ Finance Committee

**Prepared By:** \_\_\_\_\_ Michelle Nance

Year	2023	2024	2024	2024	2024	2024	2024		Total	Total
Month	Nov	Jan	Mar	May	July	Sept	Nov		Absences	Unexcused
Date	28-Nov	22-Jan	26-Mar	28-May	N/A	24-Sep	N/A			Absences
Garcia, Carlos	P	P	P	P	-	E	-		1	0
Heuring, Gretchen	P	P	P	P	-	E	-		1	0
Leo, Robert	P	P	P	P	-	P	-		0	0
Messenger, Faith	P	P	P	P	-	P	-		0	0
Wuest, Jake	P	P	P	P	-	P	-		0	0
Harnik, Jan*	N/A	P	P	P	-	P	-		0	0
Kelly, Kathleen*	P	N/A	N/A	N/A	N/A	N/A	N/A		0	0
Quintanilla, Karina*	P	P	P	P	-	E	-		1	0

\* Mayor and Mayor Pro Tem rotating positions are voting members of this Committee

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

## CITY OF PALM DESERT ATTENDANCE REPORT

Advisory Body: \_\_\_\_\_ Chris Escobedo

Prepared By: \_\_\_\_\_ Erika Castellano

Year	2022	2022	2022	2022	2022	2023	2023	2023	Total Absences	Total Unexcused Absences
Month	Feb	May	July	Sept	Nov	Jan	Mar	May		
Date										
Bureson, Cindy	P	P	A	P	P				1	1
Butts, Joseph	P	P	A	P	P				1	1
Guinaw, Dennis	N/A	A	P	P	P				2	1
Johnson, Matthew	N/A	N/A	P	P	P				0	0
Marks, Scott	N/A	N/A	P	P	A				1	1
Meyer, Davis	P	P	P	P	A				1	1
Munson, Patricia	P	A	P	P	A				2	2
Vines, Diane	P	P	P	P	P				0	0
Wittie, Jeremy	P	P	P	P	N/A				0	0

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** \_\_\_\_\_ Homelessness Taskforce

**Prepared By:** \_\_\_\_\_ Michelle Nance

Year	2022	2023	2023	2023	2023	2023	2023	2023	Total	Total
Month	Nov	Jan	Mar	May	July	Sep	Nov	Total	Unexcused	
Date	7-Nov	9-Jan	6-Mar	1-May	10-Jul	11-Sep	6-Nov	Absences	Absences	
Bauer, Kathleen	N/A	N/A	N/A	N/A	N/A	N/A	E	0	0	0
Burreson, Cindy	P	P	P	P	E	P	E	1	0	0
Butts, Joseph	P	P	P	P	P	P	P	0	0	0
Fisher-Anaya, Rosemary	N/A	N/A	N/A	N/A	P	N/A	N/A	0	0	0
Marks, Scott	A	P	P	P	P	P	A	1	1	1
Meyer, Davis	E	P	A	P	P	P	P	2	1	1
Schachter, Chris	N/A	N/A	N/A	N/A	N/A	N/A	P	0	0	0
Vines, Diane	P	P	P	P	P	P	P	0	0	0

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

Advisory Body: Homelessness Taskforce

Prepared By: Monique Lomeli

Year	2023	2023	2023	2024	2024	2024	2024	2024	2025	2025	Total	Total
Month	July	Sep	Nov	Jan	Mar	May	Sept	Nov	Jan	Feb	Total	Unexcused
Date	10-Jul	11-Sep	6-Nov	9-Jan	4-Mar	21-May	4-Sep	4-Nov	23-Jan	25-Feb	Absences	Absences
Burreson, Cindy	E	P	E	P	P	E	E	E	E	N/A	4	0
Butts, Joseph	P	P	P	P	P	P	P	E	P	P	0	0
Marks, Scott	P	P	A	P	E	E	P	P	A	A	3	1
Meyer, Davis	P	P	P	P	P	P	P	P	P	P	0	0
Vines, Diane	P	P	P	P	P	P	E	P	P	P	1	0
Siddiq, Franchon-Marie	N/A	N/A	N/A	N/A	N/A	N/A	N/A	P	A	P	1	1

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall \_\_\_\_\_

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Housing Commission

**Prepared By:** Monique Lomeli

	Year	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022		Total	Total
	Month	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	Aug	Jul		Absences	Unexcused
	Date	-	26	8	8	11	14	9	12	14	10	13			Absences
Buller, Jan		-	P	P	P	-	P	P	P	P	-	P		0	0
Morrison, Melody		-	<b>P</b>	<b>P</b>	<b>P</b>	-	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	-	<b>P</b>		0	0
Ballard, Gregory		-	P	P	P	-	E	E	E	E	-	P		4	0
Armstrong, Blair		-	A	A	A	-	A	P	A	P	-	P		5	5
Bauer, Kathleen		-	P	P	P	-	P	E	P	P				1	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- Present
- Absent
- Excused
- No meeting
- Present Remote**

# HOUSING COMMISSION

	Year	2024	2024	2024	2024	2024	2023	2023	2023	2023	2023	2023	Total Absences	
	Month	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sept	Aug	Jul	Unexcused	Excused
	Day	8	10	13	14	10	13	-	11	-	-	13		
Bauer, Kathleen	P	P	P	-	P	P	-	P	-	-	P	0	0	
Buller, Jan	P	P	P	-	P	P	-	E	-	-	P	0	1	
Docken, Olivia	P	P	A	-	P	P	-	P	[REDACTED]			0	0	
Moore, Dominic	P	P	P	-	P	P	-	P	[REDACTED]			0	0	
Morrison, Melody	<b>P</b>	<b>P</b>	<b>P</b>	-	<b>P</b>	<b>P</b>	-	<b>P</b>	-	-	<b>P</b>	0	0	
Siddiq, Franchon-Marie	P	E	P	-	P	P	-	P	-	-	P	0	0	

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- [REDACTED] Resigned/Not Yet Appointed

# HOUSING COMMISSION

Year	2025	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	Total Absences	
Month	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar		Unexcused	Excused
Day	8	11	13	9	11	-	-	12	8	10	13			
Bauer, Kathleen	P	P	P	P	P	-	-	E	P	P	P		0	1
Buller, Jan	P	P	P	P	P	-	-	P	E	P	P		0	1
Docken, Olivia	P	P	P	P	P	-	-	P	P	P	P		1	0
Firestine, Andrew	P	P	E	P	P	-	-						0	1
Moore, Dominic	E	P	P	P	P	-	-	P	P	P	P		0	1
Morrison, Melody	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	-	-	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>		0	0
Siddiq, Franchon-Marie	P	P	P	P	P	-	-	P	P	E	P		0	1

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ████████ Resigned/Not Yet Appointed

## CITY OF PALM DESERT ATTENDANCE REPORT

Advisory Body: Library Advisory Committee

Prepared By: Erika Castellano

Year	2024	2024	2024	2024	2024	2024	2024	2025	Total	Total
Month	July	Aug	Sept	Oct	Nov	Dec	Jan		Total	Unexcused
Date	22-Jul	26-Aug	23-Sep	28-Oct	25-Nov	23-Dec	27-Jan		Absences	Absences
Buller, Jann	A								1	0
Johnson, Matt	P								0	0
Lumley, Risa	P								0	0
Malone, Cathy	P								0	0
Murphy, Paul	P-Voting								0	0
Perry, Ralph	P								0	0
Stewart, Robin	P								0	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly-** Three unexcused absences from regular meetings in any twelve-month period on appointed bodies that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

## CITY OF PALM DESERT ATTENDANCE REPORT

Advisory Body: Library Advisory Committee

Prepared By: Erika Castellano

Year	2024	2024	2024	2024	2024	2024	2025	Total	Total
Month	July	Aug	Sept	Oct	Nov	Dec	Jan	Total	Unexcused
Date	22-Jul	26-Aug	23-Sep	28-Oct	7-Nov	9-Dec	27-Jan	Absences	Absences
Buller, Jann	E	P	P	-	P	P	P	1	0
Johnson, Matt	P	A	P	-	P	P	P	1	1
Lumley, Risa	P	P	P	-	P	P	P	0	0
Malone, Cathy	E	E	P	-	P	P	P	2	0
Murphy, Paul	P-Voting	P	P	-	E	E	P	2	0
Perry, Ralph	P	P-Voting	P	-	P	E	E	1	0
Stewart, Robin	P	P	P	-	P	P	P	0	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly-** Three unexcused absences from regular meetings in any twelve-month period on appointed bodies that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

Advisory Body: Marketing Committee

Prepared By: Michelle Nance

Year	2022	2022	2022	2022	2022	2023	2023	2023	Total	Total
Month	May	Jun	Aug	Oct	Dec	Feb	Apr	June	Total	Unexcused
Date	18-May	7-Jun	2-Aug	4-Oct	6-Dec	7-Feb	4-Apr	6-Jun	Absences	Absences
Forrer, Franchesca	P	P	P	P	P	A	-		1	1
Hoehn, Rolf	P	P	P	P	P	P	-		0	0
Hulahan, Jan	A	P	P	P	P	P	-		1	1
Norman, Jeffrey	P	P	P	A	P	P	-		1	1
Rodriguez, Ray	P	P	P	P	A	A	-		2	2
Scott, Erin	P	P	P	P	P	P	-		0	0
Simpson, Brian	P	P	P	P	P	A	-		1	1

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

Advisory Body: Marketing Committee

Prepared By: Michelle Nance

Year	2023	2023	2023	2023	2024	2024	2024	Total	Total
Month	Jun	Aug	Oct	Dec	Feb	Apr	Jun	Total	Unexcused
Date	6-Jun	1-Aug	3-Oct	5-Dec	4-Feb	2-Apr	4-Jun	Absences	Absences
Forrer, Franchesca	P	E	P	E	-	E	-	3	0
Hoehn, Rolf	P	P	P	P	-	P	-	0	0
Hulahan, Jan	P	P	A	P	-	P	N/A	1	1
Norman, Jeffrey	E	E	P	P	N/A	N/A	N/A	2	0
Rodriguez, Ray	P	P	P	P	-	P	-	0	0
Scott, Erin	E	A	N/A	N/A	N/A	N/A	N/A	2	1
Simpson, Brian	P	P	E	P	-	P	-	1	0

**Palm Desert Municipal Code 2.34.010:**

**Bimonthly:** Two unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

- P Present
- A Absent
- E Excused
- No meeting

## CITY OF PALM DESERT ATTENDANCE REPORT

Advisory Body: Parks and Recreation Commission

Prepared By: Marisol Lopez

Year	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	Total	Total
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unexcused	
Date	4th	1st	1st	5th	3rd	7th	12th	2nd	13th	11th	1st	6th	Absences	Absences	
Akkerman, Gregg - <b>Vice Chair</b>	P	P	P	P	P	P	P	P	P	P	P	P	0	0	
Dawson, Gerald - <b>Chair</b>	P	P	P	P	P	P	P	P	P	P	P	P	0	0	
Flint, Lori	P	P	P	P	P	P	P	P	P	P	P	P	0	0	
Guyer, Randy	P	P	P	P	E	P	P	P	P	E	P	P	2	0	
Henderson, James						P	P	P	P	A	P	P	1	1	
Maldonado, John							P	P	P	P	P	P	0	0	
Murphy, Paul B.	P	P	P	P	P	P	P	P	P	P	P	P	0	0	
O'Donnell, David							P	P	P	P	P	P	0	0	
Perry, Ralph	P	P	P	P	P	P	P	P	P	P	P	P	0	0	

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

# Parks Recreation Committee

Year	2024	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	Total Absences		
	Month	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar	Feb	Unexcused	Excused
	Day	9	5	7	17	12	1	4	6	2	4	7	7		
Akkerman, Gregg	P	P		P	P	P	P	-	P	P	P	P	P	0	0
Dawson, Gerald	P	A		P	P	P	E	-	P	P	P	P	P	1	1
Flint, Lori	P	P		P	P	P	P	-	P	P	P	P	P	0	0
Guyer, Randy	P	P		P	E	P	P	-	E	P	P	P	P	0	2
Maldonado, John	P	P		P	P	P	A	-	P	P	P	P	P	1	0
Murphy, Paul	P	P		E	P	P	P	-	P	P	P	P	A	1	1
O'Donnell, David	P	P		P	E	<b>P</b>	<b>P</b>	-	E	P	P	P	P	0	2
Perry, Ralph	P	P		P	P	P	P	-	P	P	P	P	P	0	0

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ████████ Resigned/Not Yet Appointed

# Parks Recreation Committee

Year	2025	2025	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	Total Absences	
Month	Feb	Jan	Dec	Nov	Oct	Sep	Aug	July	June	May	Apr	Mar	Feb	Jan	Unexcused	Excused	
Day	4	7	3	5	1	20	4		4	7	2	5	6	9			
Guyer, Randy	P	P	P	E	-	P	P	-	P	P	P	P	P	P	0	1	
Langford, Rob	P	P	P	P	-	P	P	-							0	0	
Maldonado, John	P	P	P	P	-	P	P	-	P	P	E	P	P	P	0	1	
Murphy, Paul	P	P	P	P	-	P	P	-	P	P	P	P	P	P	0	0	
O'Donnell, David	P	P	P	P	-	P	E	-	P	P	P	P	P	P	0	1	
Perry, Ralph	P	P	P	P	-	P	P	-	P	A	P	P	E	P	1	1	
Skogen, Tim	P	P	P	P	-	P	P	-							0	0	

**Palm Desert Municipal Code 2.34.010**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P** Remote
- A Absent
- E Excused
- No Meeting
- ████████ Resigned/Not Yet Appointed

**PLANNING COMMISSION  
ATTENDANCE REPORT  
ROLLING CALENDAR**

Prepared By: M. O'Reilly

Year	2023		2023		2023		2023		2023		2023		2023		2023		2023		2023		2024		Total	Total		
Month	Feb	Mar		Apr		May		Jun		Jul		Aug		Sep	Oct		Nov		Dec		Jan		Absences	Absences		
Date	21-Feb	7-Mar	21-Mar	4-Apr	18-Apr	2-May	16-May	6-Jun	20-Jun	4-Jul	18-Jul	1-Aug	15-Aug	5-Sep	7-Sep	19-Sep	3-Oct	17-Oct	7-Nov	21-Nov	5-Dec	20-Dec	2-Jan	16-Jan		
DeLuna, Nancy	A	P	-	-	P	-	P	P	P	-	P	P	P	P	A	P	P	P	-	-	P	-	-	-	1	1
Greenwood, John	P	P	-	-	P	-	P	P	E	-	P	P	P	P	P	P	P	P	-	-	P	-	-	-	1	0
Gregory, Ron	P	A	-	-	P	-	P	E	P	-	P	P	P	P	P	P	P	E	-	-	P	-	-	-	3	1
Holt, Lindsay	P	P	-	-	A	-	P	P	P	-	E	E	P	P	R	P	P	R	-	-	E	-	-	-	4	1
Pradetto, Joseph	P	P	-	-	P	-	P	P	P	-	P	P	P	P	A	E	E	P	-	-	P	-	-	-	2	0
															SS											

**Palm Desert Municipal Code 2.34.010:**

**Twice Monthly:** Six unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet twice monthly.

- P Present
- A Absent
- E Excused
- R Remote
- SS Study Session**
- No meeting

# CITY OF PALM DESERT ATTENDANCE REPORT

Advisory Body: PLANNING COMMISSION

Prepared By: Michelle Nance

	Year		2024		2024		2024		2024		2024		2024		2024		2024		2024		Total Absences	Total Unexcused Absences				
	Month	Jan	Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct				Nov		Dec	
	Date	2	16	6	20	5	19	2	16	7	21	4	18	2	19	6	20	3	17	1			29	5	17	3
DeLuna, Nancy	-	-	P	P	P	P	P	-	P	P	P	P	-	E	-	P	P	-	P	P	-	P	-	P	1	0
Greenwood, John	-	-	P	E	P	P	P	-	P	P	P	E	-	E	-	P	P	-	P	P	-	E	-	P	4	0
Gregory, Ron	-	-	P	P	P	P	P	-	P	P	E	P	-	P	-	E	E	-	P	P	-	P	-	P	3	0
Holt, Lindsay	-	-	P	P	E	P	E	-	P	P	P	P	-	P	-	P	P	-	P	E	-	P	-	P	3	0
Pradetto, Joseph	-	-	P	P	P	P	P	-	P	P	P	P	-	P	-	P	P	-	P	P	-	P	-	N/A	0	0

**Palm Desert Municipal Code 2.34.010:**

**Twice Monthly:** Six unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet twice monthly.

- P Present
- A Absent
- E Excused
- No meeting
- R Remote

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** Public Safety Committee

**Prepared By:** Michelle Nance

Year	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	Total	Total
Month	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	Unexcused	
Date	8-Jun	13-Jul	10-Aug	14-Sep	12-Oct	9-Nov	14-Dec	25-Jan	8-Feb	8-Mar	26-Apr	10-May	Absences	Absences	
Alley, Jeff	P	-	-	P	P	P	P	P	P	P	P	P	0	0	
Bindman, Gary	P	-	-	P	P	P	P	P	P	P	P	P	0	0	
Butts, Joseph	P	-	-	P	P	P	P	P	P	P	P	P	0	0	
Kramer, Terry	E	-	-	P	E	P	P	P	P	P	P	P	2	0	
Trubee, Evan	N/A	-	-	P	P	P	P	COUNCIL	COUNCIL	COUNCIL	COUNCIL	COUNCIL	0	0	
Luhring, Douglas	P	-	-	A	P	P	P	P	P	P	P	P	1	1	
Taylor, Frank	P	-	-	P	P	P	P	P	E	P	P	P	1	0	

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** \_\_\_\_\_ Public Safety Committee

**Prepared By:** \_\_\_\_\_ Michelle Nance

Year	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	Total	Total
Month	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	Unexcused	
Date	6-Jun	N/A	N/A	13-Sep	11-Oct	14-Nov	12-Dec	9-Jan	13-Feb	12-Mar	9-Apr	14-May	Absences	Absences	
Alley, Jeff	P	-	-	P	P	P	P	P	P	P	P	P	0	0	
Bindman, Gary	P	-	-	P	P	P	P	N/A	N/A	N/A	N/A	N/A	0	0	
Butts, Joseph	P	-	-	P	P	E	P	P	P	P	P	P	1	0	
Kramer, Terry	P	-	-	P	P	E	P	P	P	E	P	P	2	0	
Luhring, Douglas	P	-	-	E	P	P	P	P	P	P	P	P	1	0	
Nelson, Stephen	N/A	-	-	P	P	P	P	P	P	P	P	P	0	0	
Taylor, Frank	P	-	-	P	P	P	P	P	A	P	P	P	1	1	
Wahlstrom, Kevin	N/A	-	-	P	P	P	P	P	P	P	P	P	0	0	

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

**CITY OF PALM DESERT  
ATTENDANCE REPORT**

**Advisory Body:** \_\_\_\_\_ Public Safety Committee \_\_\_\_\_

**Prepared By:** \_\_\_\_\_ Erika Castellano \_\_\_\_\_

Year	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2025	Total	Total
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan		Absence	Unexcused
Date	9-Jan	13-Feb	12-Mar	9-Apr	14-May	11-Jun	N/A	N/A	9-Sep	8-Oct	12-Nov	10-Dec	21-Jan		s	Absences
Alley, Jeff	P	P	P	P	P	P	-	-	P	P	P	P	P		0	0
Bindman, Gary	N/A	N/A	N/A	N/A	N/A	N/A	-	-	N/A	N/A	N/A	N/A	N/A		0	0
Butts, Joseph	P	P	P	P	P	P	-	-	P	P	P	P	P		1	0
Kramer, Terry	P	P	E	P	P	P	-	-	P	P	P	P	P		2	0
Luhring, Douglas	P	P	P	P	P	P	-	-	P	E	P	P	P		3	0
Nelson, Stephen	P	P	P	P	P	P	-	-	P	E	P	P	P		1	0
Taylor, Frank	P	A	P	P	P	P	-	-	P	P	P	P	P		1	1
Wahlstrom, Kevin	P	P	P	P	P	P	-	-	P	P	P	P	P		0	0

**Palm Desert Municipal Code 2.34.010:**

**Monthly:** Three unexcused absences from regular meetings in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet monthly.

- P Present
- A Absent
- E Excused
- No meeting

## Resource Preservation Enhancement Committee

	Year	2024	2023	2023	2023	2023	2023	2023	Total Absences	
	Month	Feb	Dec	Oct	Aug	Jun	Apr	Feb	Unexcused	Excused
	Day	26	18	16	21	19	17	27		
Blackburn, Berlinda		P	E	-	-	E	-	P	0	2
Gatons, Dean		P	P	-	-	P	-	P	0	0
Gregory, Geoff		P	P	-	-				0	0
Gomez, Gustavo		P	E	-	-				0	1
Heuring, Vincent		P	P	-	-	P	-	P	0	0
Mason, Melinda		P	P	-	-	P	-	P	0	0
Nelson, Stephen		A	P	-	-	P	-	P	1	0

**Palm Desert Municipal Code 2.34.010**

**Bimonthly:** Two unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

- P Present
- P Remote
- A Absent
- E Excused
- No Meeting
- ████████ Resigned/Not Yet Appointed

## Resource Preservation Enhancement Committee

	Year	2024	2024	2024	2024	2024	2023	2023	Total Absences	
	Month	Oct	Aug	Jun	Apr	Feb	Dec	Oct	Unexcused	Excused
	Day	21	26	17	15	26	18	16		
Blackburn, Berlinda		P	P	P	P	P	E	-	0	1
Dahl, Estelle		P	P	[REDACTED]						
Gatons, Dean		P	P	P	P	P	P	-	0	0
Gregory, Geoff		P	P	P	P	P	P	-	0	0
Gomez, Gustavo		[REDACTED]			E	P	E	-	0	2
Heuring, Vincent		P	P	P	P	P	P	-	0	0
Mason, Melinda		[REDACTED]			P	P	P	-	0	1
Nelson, Stephen		P	P	P	P	A	P	-	1	0
Zeigler, Donald		P	P	[REDACTED]					0	0

**Palm Desert Municipal Code 2.34.010**

**Bimonthly:** Two unexcused absences from regular meeting in any twelve-month period shall constitute an automatic resignation of members holding office on boards that meet bimonthly.

*Please contact the Recording Secretary to discuss any attendance concerns.*

P  
P  
A  
E  
-  
[REDACTED]