

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES

The City Council of the City of Palm Desert, California, does hereby ordain as follows:

**Section 1. Amendment to Municipal Code.** Palm Desert Municipal Code Chapter 2.16 *Finance Committee* of Title 2 *Administration and Personnel*, is hereby amended as follows:

**“CHAPTER 2.16 FINANCE COMMITTEE**

**2.16.020 Purpose.**

The Finance Committee shall advise the city council and work to promote and enhance fiscal responsibility, accountability, integrity, and transparency.

**2.16.050 Responsibilities.**

The Finance Committee shall review and, if necessary, advise the city council on auditing and internal controls, financial reporting, investments, municipal debt and refunding, and other financial matters as referred by the city council. The committee may review and provide recommendations on fiscal and investment policies only when specifically referred by the city council.”

**Section 2. Amendment to Municipal Code.** Palm Desert Municipal Code Chapter 2.34 *Boards, Commissions, Committees, and Task Forces – General Provisions* of Title 2 *Administration and Personnel*, is hereby amended as follows:

**“Chapter 2.34 BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES – GENERAL PROVISIONS**

**2.34.030 Eligibility.**

B. **City Employees.** City employees are not eligible to serve as members of an appointed body.

C. **Relatives of City Employees and Officials.** A relative of a city employee or city council member shall not be eligible to serve on any appointed body and shall remain ineligible for 12 months following the employee’s separation from city employment.

1. “*Relative*” includes mother, father, sister, brother, spouse, domestic partner, daughter, son, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandmother, grandfather, granddaughter, grandson, aunt, uncle, first cousin, nieces, and nephews.

**Section 3. Amendment to Municipal Code.** Chapter 2.58 *Parks and Recreation Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.58        PARKS AND RECREATION COMMITTEE**

**2.58.020        Members.**

The parks and recreation committee shall be composed of seven regular members from the community. Additionally, a representative from Desert Recreation District, Family YMCA of the Desert, and any other organization that has an interest in parks and recreation are encouraged to attend.”

**Section 4. Amendment to Municipal Code.** Chapter 2.60 *Public Safety Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.60        PUBLIC SAFETY COMMITTEE**

**2.60.040        Meetings.**

The Public Safety Committee may hold meetings every other month at a date, time, and place as set by committee resolution or minute order.”

**Section 5. Amendment to Municipal Code.** Chapter 2.62 *Civic Engagement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.62        CIVIC ENGAGEMENT COMMITTEE**

**2.62.030        Members.**

The Civic Engagement Committee shall be composed of seven members and should reflect a cross-section of the community.

**2.62.040        Meetings.**

The Civic Engagement Committee may hold meetings semi-annually at a date, time, and place as set by committee resolution or minute order.”

**Section 6. Amendment to Municipal Code.** Chapter 2.66 *Resource Preservation & Enhancement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.66      RESOURCE    PRESERVATION    &    ENHANCEMENT  
COMMITTEE**

**2.66.020      Purpose.**

The purpose of the Resource Preservation & Enhancement Committee is to provide recommendations to the city council on policies and initiatives related to sustainability, resource conservation, and environmental stewardship.

**2.66.040      Meetings.**

The Resource Preservation & Enhancement Committee shall meet on an as-needed basis at the direction of the City Council or when City staff determines that committee input would be beneficial for a specific project or policy matter.

**2.66.050      Responsibilities.**

The Resource Preservation & Enhancement Committee shall advise the city council on sustainability and resource conservation efforts as they relate to city policies, programs, and projects. Its responsibilities include providing input on sustainability and environmental policies, programs, and initiatives referred by the city council, as well as reviewing and offering recommendations on specific projects or policy proposals identified by city staff or the city council. The committee shall serve as a resource for evaluating best practices in environmental sustainability when requested and collaborate with stakeholders to support community engagement efforts related to environmental preservation when directed by the city council. The committee shall meet only when specific items are referred for review and consideration by the city council or when city staff identifies a project that would benefit from committee feedback.”

**Section 7. Amendment to Municipal Code.** Chapter 2.70 *Homelessness Task Force* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.70      HOMELESSNESS TASK FORCE**

**2.70.040      Meetings.**

The Homelessness Task Force may hold meetings semi-annually at a date, time, and place as set by task force resolution or minute order.”

**Section 8. Amendment to Municipal Code.** Palm Desert Municipal Code Title 29 *Cultural Resources*, Chapter 29.30 *Cultural Resources Preservation Committee*, is hereby amended as follows:

**“Chapter 29.30 CULTURAL RESOURCES PRESERVATION COMMITTEE**

**29.30.030 Meetings.**

The Cultural Resources Preservation Committee may hold meetings every other month at a date, time, and place as set by committee resolution or minute order.”

**Section 9. Amendment to Municipal Code.** Section 2.74.070 *Library advisory committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.74 PUBLIC LIBRARY**

**2.74.070(C) Members.** The committee shall be composed of seven community members.

**2.74.070(D) Meetings.** The committee may hold meetings quarterly at a date, time, and place as set by committee resolution or minute order.

**Section 10. Severability.** If any section, subsection, clause or phrase of this Ordinance or any part thereof is for any reason held to be invalid, unconstitutional, or unenforceable by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of the Ordinance. The City Council declares that it would have passed each section, subsection, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause or phrase would be declared invalid, unconstitutional or unenforceable.

**Section 11. CEQA.** The City Council hereby finds and determines that this Ordinance is exempt from CEQA pursuant to State CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that the Ordinance would not have the potential or possibility for causing a significant effect on the environment. Specifically, the proposed changes to the Municipal Code are primarily procedural and administrative in nature. Moreover, the changes are technical in nature and do not allow for specific development. In reviewing the Ordinance the City Council has exercised its independent judgment and has reviewed and considered the Ordinance in light of all testimony received, both oral and written. Therefore, based upon the entire administrative record, the City Council hereby determines that no further environmental review is required for the Ordinance.

**SECTION 12. Publication.** The City Clerk of the City of Palm Desert, California, is hereby directed to publish a summary of this Ordinance in the Desert Sun, a newspaper of general circulation, published and circulated in the City of Palm Desert, California, and shall be in full force and effective thirty (30) days after its adoption.

ADOPTED ON \_\_\_\_\_, 2025.

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JAN HARNIK  
MAYOR

ATTEST:

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ANTHONY J. MEJIA  
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, California, do hereby certify that Ordinance No. \_\_\_\_ is a full, true, and correct copy, and was introduced at a regular meeting of the Palm Desert City Council on \_\_\_\_\_, 2025, and adopted at a regular meeting of the City Council held on \_\_\_\_\_, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on \_\_\_\_\_.

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ANTHONY J. MEJIA  
CITY CLERK