

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING THE PALM DESERT MUNICIPAL CODE TO UPDATE, CLARIFY, AND CODIFY BYLAWS AND GENERAL PROVISIONS FOR BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES

The City Council of the City of Palm Desert, California, does hereby ordain as follows:

Section 1. Amendment to Municipal Code. Palm Desert Municipal Code Chapter 2.16 *Finance Committee* of Title 2 *Administration and Personnel*, is hereby amended as follows:

“CHAPTER 2.16 FINANCE COMMITTEE

2.16.020 Purpose.

The Finance Committee shall advise the city council and work to promote and enhance fiscal responsibility, accountability, integrity, and transparency., ~~and to recommend fiscal and investment policies for city council consideration.~~

2.16.050 Responsibilities.

The Finance Committee shall reviews and, if necessary, advises the city council on auditing and internal controls; ~~financial reporting; investments; municipal debt and refunding; financial reporting, investments, municipal debt and refunding,~~ and such other financial matters as referred by the city council. The committee may review and provide recommendations on fiscal and investment policies only when specifically referred by the city council. ~~functions as the city council may request.”~~

Section 2. Amendment to Municipal Code. Palm Desert Municipal Code Chapter 2.34 *Boards, Commissions, Committees, and Task Forces – General Provisions* of Title 2 *Administration and Personnel*, is hereby amended as follows:

“Chapter 2.34 BOARDS, COMMISSIONS, COMMITTEES, AND TASK FORCES – GENERAL PROVISIONS

2.34.030 Eligibility.

B. **City Employees.** City employees are not eligible to serve as ~~a member~~ members ~~on of~~ an appointed body.

C. **Relatives of City Employees and Officials.** A relative of a city employee or city council member shall not ~~serve on any appointed body if it could entail reviewing one another's work~~ be eligible to serve on any appointed body and shall remain ineligible

for 12 months following the employee's separation from city employment.

1. "Relative" includes mother, father, sister, brother, spouse, domestic partner, daughter, son, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandmother, grandfather, granddaughter, grandson, aunt, uncle, first cousin, nieces, and nephews.

~~2. "Review" means the appointed body has oversight responsibilities, such as the Finance Committee, or its decision may be appealed to the city council; however, it does not include the routine sending of recommendations from the appointed body to the city council.~~

Section 3. Amendment to Municipal Code. Chapter 2.58 *Parks and Recreation Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

"Chapter 2.58 PARKS AND RECREATION COMMITTEE

2.58.020 Members.

The parks and recreation committee shall be ~~comprised~~composed of ~~seven~~nine regular members from the community. Additionally, a representative from Desert Recreation District, Family YMCA of the Desert, and any other organization that has an interest in parks and recreation are encouraged to attend."

Section 4. Amendment to Municipal Code. Chapter 2.60 *Public Safety Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

"Chapter 2.60 PUBLIC SAFETY COMMITTEE

2.60.040 Meetings.

The Public Safety Committee may hold ~~monthly~~ meetings every other month at ~~such a date~~day, time, and place as set by ~~C~~Committee resolution or minute order."

Section 5. Amendment to Municipal Code. Chapter 2.62 *Civic Engagement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

"Chapter 2.62 CIVIC ENGAGEMENT COMMITTEE

2.62.030 Members.

The ~~C~~ecivic ~~E~~engagement ~~C~~ecommittee shall be ~~comprised~~composed of ~~up to twelve~~seven members and should ~~represent~~reflect a cross~~-~~section of the community.

2.62.040 Meetings.

The Civic Engagement Committee may ~~hold meetings quarterly semi-annually on~~ at a date, time, and place as set by ~~c~~Committee resolution or minute order.”

Section 6. Amendment to Municipal Code. Chapter 2.66 *Resource Preservation & Enhancement Committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

**“Chapter 2.66 RESOURCE PRESERVATION & ENHANCEMENT
COMMITTEE**

2.66.020 Purpose.

The purpose of the Resource Preservation & Enhancement Committee is to ~~provide recommendations to the city council on policies and initiatives related to sustainability, resource conservation, and environmental stewardship~~ provide recommendations to the city council on policies and initiatives related to sustainability, resource conservation, and environmental stewardship ~~oversee the implementation of the Environmental Sustainability Plan (“Plan”) and Greenhouse Gas Inventory as approved by the city council and recommend to the city council any changes to this Plan.~~

2.66.040 Meetings.

The Resource Preservation & Enhancement Committee ~~shall meet on an as-needed basis at the direction of the City Council or when City staff determines that committee input would be beneficial for a specific project or policy matter.~~ shall meet on an as-needed basis at the direction of the City Council or when City staff determines that committee input would be beneficial for a specific project or policy matter. ~~may meet quarterly, up to bi-monthly, on a date, time, and place as set by Committee resolution or minute order.~~

2.66.050 Responsibilities.

~~The Resource Preservation & Enhancement Committee shall advise the city council on sustainability and resource conservation efforts as they relate to city policies, programs, and projects. Its responsibilities include providing input on sustainability and environmental policies, programs, and initiatives referred by the city council, as well as reviewing and offering recommendations on specific projects or policy proposals identified by city staff or the city council. The committee shall serve as a resource for evaluating best practices in environmental sustainability when requested and collaborate with stakeholders to support community engagement efforts related to environmental preservation when directed by the city council. The committee shall meet only when specific items are referred for review and consideration by the city council or when city staff identifies a project that would benefit from committee feedback. It shall be the responsibility of the Resource Preservation & Enhancement Committee to make recommendations to the city council with respect to matters concerning the City’s programs and targets in achieving identified actions in Environmental Sustainability Plan (“Plan”) and Greenhouse Gas Inventory. The Committee shall have the authority and responsibility to review staff reports and recommendations from City staff, offer comment and feedback, and help develop appropriate policies and actions to meet the Plan’s goals.”~~

Section 7. Amendment to Municipal Code. Chapter 2.70 *Homelessness Task Force* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

“Chapter 2.70 HOMELESSNESS TASK FORCE

2.70.040 Meetings.

The Homelessness Task Force may hold meetings ~~bi-monthly~~semi-annually ~~regular meetings~~ at a date, time, and place as set by ~~t~~Task ~~f~~Force resolution or minute order.”

Section 8. Amendment to Municipal Code. Palm Desert Municipal Code Title 29 *Cultural Resources*, Chapter 29.30 *Cultural Resources Preservation Committee*, is hereby amended as follows:

“Chapter 29.30 CULTURAL RESOURCES PRESERVATION COMMITTEE

29.30.030 Meetings.

The Cultural Resources Preservation Committee may hold ~~monthly~~regular meetings every other month at a date~~such day~~, time, and place as set by ~~c~~Committee resolution or minute order.”

Section 9. Amendment to Municipal Code. Section 2.74.070 *Library advisory committee* of Title 2 *Administration and Personnel* of the Palm Desert Municipal Code is hereby amended as follows:

“Chapter 2.74 PUBLIC LIBRARY

2.74.070(C) Members. The committee shall be ~~comprised~~composed of five ~~seven~~ community members ~~and up to two alternate members~~.

2.74.070(D) Meetings. The committee may hold ~~monthly~~regular meetings quarterly at such a date, time, and place as set by committee resolution or minute order.

Section 10. Severability. If any section, subsection, clause or phrase of this Ordinance or any part thereof is for any reason held to be invalid, unconstitutional, or unenforceable by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of the Ordinance. The City Council declares that it would have passed each section, subsection, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause or phrase would be declared invalid, unconstitutional or unenforceable.

Section 11. CEQA. The City Council hereby finds and determines that this Ordinance is exempt from CEQA pursuant to State CEQA Guidelines section 15061(b)(3)

because it can be seen with certainty that the Ordinance would not have the potential or possibility for causing a significant effect on the environment. Specifically, the proposed changes to the Municipal Code are primarily procedural and administrative in nature. Moreover, the changes are technical in nature and do not allow for specific development. In reviewing the Ordinance the City Council has exercised its independent judgment and has reviewed and considered the Ordinance in light of all testimony received, both oral and written. Therefore, based upon the entire administrative record, the City Council hereby determines that no further environmental review is required for the Ordinance.

SECTION 12. Publication. The City Clerk of the City of Palm Desert, California, is hereby directed to publish a summary of this Ordinance in the Desert Sun, a newspaper of general circulation, published and circulated in the City of Palm Desert, California, and shall be in full force and effective thirty (30) days after its adoption.

ADOPTED ON _____, 2025.

JAN HARNIK
MAYOR

ATTEST:

ANTHONY J. MEJIA
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, California, do hereby certify that Ordinance No. ____ is a full, true, and correct copy, and was introduced at a regular meeting of the Palm Desert City Council on _____, 2025, and adopted at a regular meeting of the City Council held on _____, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on _____.

ANTHONY J. MEJIA
CITY CLERK