

**LIBRARY ADVISORY COMMITTEE  
CITY OF PALM DESERT  
REGULAR MEETING MINUTES**

January 27, 2025, 1:00 p.m.

Present: Member Jann Buller, Vice Chair Matthew Johnson, Member Risa Lumley, Member Cathy Malone, Chair Robin Stewart

Others Present: Alternate Member Paul Murphy, Director of Library Services Gary Shaffer, Assistant Director of Library Services Shannon Vonnegut, Recording Secretary Erika Castellano

**1. CALL TO ORDER**

A Regular Meeting of the Library Advisory Committee was called to order by Chair Stewart on January 27, 2025, at 1:00 p.m., in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

**2. ROLL CALL**

**3. NON-AGENDA PUBLIC COMMENTS**

**4. CONSENT CALENDAR**

**Motion by:** Vice Chair Johnson

**Seconded by:** Member Malone

To approve the consent calendar as presented.

**Motion Carried (5 to 0)**

**4.a APPROVAL OF MINUTES**

**Motion by:** Vice Chair Johnson

**Seconded by:** Member Malone

Approve the Minutes of December 9, 2024.

**Motion Carried (5 to 0)**

**5. ACTION CALENDAR**

**5.a LIBRARY UPDATES AND STATISTICS**

Director of Library Services Shaffer narrated a PowerPoint presentation and responded to member inquiries.

**Motion by:** Member Lumley

**Seconded by:** Member Buller

Discuss and provide feedback on library updates, statistics, and budget.

**Motion Carried (5 to 0)**

**6. INFORMATIONAL REPORTS & COMMENTS**

**6.a LIBRARY ADVISORY COMMITTEE MEMBERS**

Committee Member Buller encouraged the Committee to attend the Star Party at the Library on February 12 and 26, 2025.

**6.b CITY COUNCIL LIAISON**

Mayor Pro Tem Trubee informed the Committee that the City Council would be postponing appointments to the Palm Desert City Foundation until the spring of 2025.

**6.c CITY STAFF**

Recording Secretary Castellano reminded the Committee of the AB1234 Ethics Training session on January 30, 2025.

**6.d ATTENDANCE REPORT**

Report provided; no action taken on this item.

**7. ADJOURNMENT**

The Library Advisory Committee adjourned at 1:46 p.m.

Respectfully submitted,

---

Erika Castellano, Sr. Administrative Assistant  
Recording Secretary

---

Gary Shaffer, Director of Library Services  
Secretary

---

DATE APPROVED BY LIBRARY ADVISORY COMMITTEE