City of Palm Desert
Allocated Positions

Classification	Reso 2024-47		Reso 2025-	
	Allocated Positions	Grade	Allocated Positions	Grade
CITY MANAGER				
City Manager	1	CM	1	CM
Assistant City Manager	1	73	1	73
Management Analyst I/II	1	40/42	1	40/42
Homeless and Support Services Manager	1	48	1	48
Management Aide I/II	1	34/36	1	34/36
Executive Coordinator	1	39	1	39
1104130	6		6	
Human Resources				
Director of Human Resources	0		1	64
Human Resource Manager	1	62	0	32
Human Resources Specialist	1	36	1	36
Human Resources Analyst I/II	2	40/42	2	40/42
1104154	4		4	
City Clerk				
City Clerk	1	66	1	66
Assistant City Clerk	1	46	1	46
Senior Administrative Assistant	0	34	1	34
Administrative Assistant I/II - City Council	1	28/32	0	28/32
Receptionist	1	20	1	20
Records Coordinator	1	38	1	38
Senior Deputy Clerk	1	38	2	38
Deputy Clerk I/II	1	34/36	1	34/36
1104111	7		8	
Engineering Services				
City Engineer	1	70	0	70
Senior Engineer	1	56	0	56
Assistant Engineer	2	44	0	44
1104423	4		0	
Total City Manager	21		18	
LIBRARY SERVICES				
Library Services				
Director of Library Services	1	68	1	68
Assistant Director of Library Services	1	56	1	56
Library Manager	2	50	2	50
Librarian I/II	4	40/42	4	40/42
Library Assistant	12	20	12	20
2524662	20		20	
Total Library Services	20		20	

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Classification	Reso 2024-47		Reso 2025-	
FINANCE				
Finance				
Director of Finance/City Treasurer	1	71	1	71
Deputy Director of Finance	2	63	2	63
Accounting Manager	0	53	1	53
Finance Supervisor	1	46	1	46
Senior Contracts and Grants Analyst	1	46	1	46
Senior Management Analyst	0	45	1	45
Management Analyst I/II	2	40/42	2	40/42
Accountant	3	43	3	43
Senior Administrative Assistant	1	34	2	34
Administrative Assistant I/II	1	28/32	0	28/32
Payroll Coordinator	0	38	1	38
Accounting Technician I/II	4	28/32	3	28/32
1104150	**16**		**18**	
Affordable Housing				
Housing Manager	1	51	1	51
Senior Management Analyst	0	40/42	1	45
Management Analyst I/II	1	40/42	0	14
8704195	**2**		**2**	
Information Technology				
Information Systems Manager	1	62	1	62
Cyber Security Officer	0	50	1	50
Management Aide I/II	1	34/36	1	34/36
Senior Information Systems Administrator	1	48	1	48
Senior Network Engineer	1	48	0	48
Senior GIS Admin	1	47	1	47
Senior Biz Systems Enterprise	0	46	1	46
Biz Systems Enterprise	2	42	1	42
1104190	**7**		**7**	
Total Finance	**25**		**27**	
Economic Development				
Director, Econ Development	1	70	1	70
Deputy Director, Econ Development	1	63	1	63
Management Analyst I/II	1	40/42	1	40/42
Administrative Assistant I/II - Econ. Dvlpt.	1	28/32	1	28/32
4430	**4**		**4**	
Special Programs				
Special Events Coordinator	1	42	1	42
Management Analyst I/II- Environmental	1	40/42	1	40/42
Management Analyst I/II - Art	1	40/42	1	40/42
Administrative Assistant I/II - Special Programs	1	28/32	1	28/32
4430	**4**		**4**	
Public Affairs				
Public Affairs Manager	1	56	1	56
Community Relations Supervisor	1	46	1	46
Communications Analyst I/II	1	40/42	1	40/42

City of Palm Desert
Allocated Positions

Classification		Reso 2024-47			Reso 2025-	
Management Analyst I/II		1	40/42		1	40/42
Management Aide I/II		0	34/36		1	34/36
Marketing Assistant		1	28		0	28
Visitor Services Specialist		0	28		1	28
Visitor Services Assistant (FT)		1	24		0	24
Visitor Services Assistant (PT)		0	20		2	20
	4417	6			8	
Total Economic Development		**14**			**16**	

DEVELOPMENT SERVICES						
Development Services /Planning						
Director of Development Services		1	70		1	70
Dep Dir of Development Services		1	63		1	63
Executive Assistant		1	36		1	36
Principal Planner		2	53		2	53
Associate Planner I/II		1	42/44		1	42/44
Planning Technician		2	34		2	34
Management Analyst I/II		1	40/42		1	40/42
GIS Analyst		1	42		1	42
	4470	10			10	
Engineering Services						
Associate Engineer		0	48		1	48
	1104423	0			1	
Building & Safety						
Chief Building Official		1	62		1	62
Assistant Building Official		1	51		1	51
Senior Building Inspector		1	42		1	42
Building Inspector I/II		2	34/38		3	34/38
Adminstrative Assistant I/II		1	28/32		1	28/32
	4420	6			7	
Code Compliance						
Code Compliance Supervisor		1	46		1	46
Code Compliance Officer I/II		4	30/34		4	30/34
Administrative Assistant I/II		1	28/32		1	28/32
	4422	6			6	
Palm Desert Permit Center						
Management Analyst I/II		1	40/42		1	40/42
Senior Permit Technician		1	35		1	35
Land Development Technician		1	38		0	38
Management Aide I/II		1	34/36		1	34/36
Permit Technician I/II		2	28/32		3	28/32
Office Assistant II		1	20/24		1	20/24
	4421	7			7	
Total Development Services		**29**			**30**	

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Classification	Reso 2024-47		Reso 2025-	
CAPITAL PROJECTS				
Capital Projects Administration				
Director of Capital Projects	1	70	1	70
Capital Projects Manager	1	53	1	53
Senior Project Manager	2	50	2	50
Project Manager	1	48	1	48
Senior Public Works Inspector	1	40	1	40
Public Works Inspector I/II	2	34/37	2	34/37
Total Capital Projects	**8**		**8**	
PUBLIC WORKS				
Director of Public Works	1	70	1	70
Deputy Director of Public Works	1	63	1	63
Business Operations Manager	1	50	1	50
Senior Management Analyst	1	45	1	45
Senior Project Manager	1	50	1	50
Management Analyst I/II	1	40/42	1	40/42
Senior Administrative Assistant	1	34	1	34
Administrative Assistant I/II	0	28/32	1	28/32
Office Assistant I/II	1	20/24	1	20/24
4300	8		9	
Community Services				
Community Services Mger	1	51	1	51
Public Works Superintendent	0	48	1	48
Supervising Landscape Supervisor	1	46	0	46
Management Analyst I/II	1	40/42	1	40/42
Landscape Inspector	3	34	3	34
4614	6		6	
Facilities Management				
Project Manager	1	48	1	48
Senior Facilities Specialist	1	38	1	38
Facilities Specialist	1	36	1	36
Project Technician	1	34	1	34
4340	4		4	
Streets Maintenance				
Public Works Superintendent	0	48	1	48
Streets Maintenance Supervisor	1	46	1	46
Senior Maintenance Worker	2	40	1	40
Maintenance Worker III	4	36	4	36
Administrative Assistant I/II	1	28/32	0	28/32
Maintenance Worker I/II	5	28/32	9	28/32
4310	13		15	

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Classification	Reso 2024-47		Reso 2025-	
Traffic Signal Maintenance				
Senior Project Manager	1	50	0	50
Project Manager	1	48	1	48
Senior Traffic Signal Specialist	1	45	1	45
Traffic Signal Technician I/II	3	34/38	3	34/38
4310	5		5	
Total Public Works	36		39	
TOTAL ALLOCATED POSITIONS	**153**		**158**	

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