

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: January 9, 2025

PREPARED BY: Austin Yapple, Accounting Manager  
Veronica Chavez, Director of Finance

SUBJECT: RECEIVE AND FILE THE INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES PERFORMED ON THE MEASURE A TRANSPORTATION FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

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## **RECOMMENDATION:**

Receive and file the Independent Accountants' Report on Agreed-Upon Procedures Performed on the Measure A Transportation Fund for the fiscal year ended June 30, 2024.

## **BACKGROUND/ANALYSIS:**

The Measure A fund is a special revenue fund created to track funds received by the Riverside County Transportation Commission. In 1988, Riverside County voters approved a half-cent sales tax, known as Measure A, to fund various highway improvements, local streets and roads maintenance, commuter assistance, and specialized transit projects.

Conrad LLP performed the procedures that were agreed to by the Riverside County Transportation Commission, Riverside, California (RCTC) solely to assist RCTC with respect to an evaluation of the City of Palm Desert's Measure A Transportation Fund and degree of the City's compliance with RCTC requirements for the year ended June 30, 2024.

The agreed-upon procedures report issued by Conrad LLP found the City in compliance with its Maintenance of Effort (MOE) requirements but noted an accumulated excess fund balance of \$10.4 million from prior-year revenues. The City has budgeted \$14.5 million in Measure A expenditures in Fiscal Year 2024-25, which are anticipated to deplete the \$10.4 million excess.

Staff requests that the City Council receive and file the Report on Agreed-Upon Procedures Performed on the Measure A Transportation Fund for the fiscal year ending June 30, 2024.

## **Legal Review:**

This report has been reviewed by the City Attorney's Office

## **FINANCIAL IMPACT:**

There is no fiscal impact associated with this action.

## **ATTACHMENT:**

1. Independent Accountant's Report on Applying Agreed-Upon Procedures