

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: December 12, 2024

PREPARED BY: Shawn Muir, Community Services Manager

SUBJECT: ACCEPT THE CIVIC CENTER DOG PARK IMPROVEMENTS PROJECT AS COMPLETE, AND AUTHORIZE THE CITY CLERK TO FILE THE NOTICE OF COMPLETION (PROJECT NO. CFA00011)

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## **RECOMMENDATION:**

1. Accept Contract No. C47580 with GameTime for the Civic Center Dog Park Improvements, Project No. CFA00011, as completed in accordance with the plans and specifications.
2. Authorize the Mayor to execute and the City Clerk to file the Notice of Completion.

## **BACKGROUND/ANALYSIS:**

On May 23, 2024, the City Council awarded Contract No. C47580 to GameTime in the amount of \$157,490, with an additional \$20,000 contingency, to construct improvements at Civic Center Dog Park.

Work began on August 5, 2024, and the following new park furnishings were installed at Civic Center Dog Park:

- 6 Concrete tables
- 4 Drinking fountains
- 1 Shade structure

During construction, Change Order No. 1 was issued in the amount of \$12,549.66 for the installation of two additional drinking fountains and a deputy inspection for concrete footings and anchor bolts for the shade structure. The contract, plus one change order, totaled \$170,039.66. On November 26, 2024, City staff conducted a final inspection with the contractor and confirmed that the project had been completed in accordance with the contract requirements.

## **Legal Review:**

This report has been reviewed by the City Attorney's Office.

## **FINANCIAL IMPACT:**

The unused contingency funds will be returned to the Capital Projects Fund Balance for reallocation. The table below outlines the unused Contingency funds.

GAMETIME	TOTAL CONTRACT	CONTINGENCY
5/23/2024 City Council Approval	\$157,490	\$20,000
C/O 1	\$12,549.66	(\$12,549.66)
Completed Contract	\$170,039.66	\$7,450.34

**ATTACHMENTS:**

1. Notice of Completion
2. Vicinity Map