

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: November 14, 2024

PREPARED BY: Kevin Swartz, Project Manager
Randy Chavez, Deputy Director of Public Works

SUBJECT: ACCEPT CONTRACT NO. C43860 WITH VECTOR RESOURCES, INC.,
FOR THE SECURITY CAMERA INSTALLATION AS COMPLETE, AND
AUTHORIZE THE CITY CLERK TO FILE THE NOTICE OF COMPLETION
(PROJECT NO. MFA00015)

RECOMMENDATION:

1. Accept the Security Camera Installation Project as completed in accordance with the contract specifications.
2. Authorize the Mayor to execute and the City Clerk to file the Notice of Completion.

BACKGROUND/ANALYSIS:

On August 25, 2022, the City Council awarded Contract No. C43860 to Vector Resources, Inc., in the amount of \$206,039.29, with an additional \$20,000 contingency, for the installation of security cameras at City Hall, the Corporation Yard, and the Parkview Building.

During the project, a change order of \$19,936.47 was executed to cover the installation of additional data and cabling at the Parkview Building, utilizing the full contingency fund.

The contractor completed the camera installation on April 24, 2024. However, staff continued working with the contractor to finalize the software program and complete training. On August 16, 2024, the software and training were confirmed as complete, and all work met the contract requirements.

FINANCIAL IMPACT:

There is no further financial impact associated with this action.

ATTACHMENTS:

1. Notice of Completion