

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: November 14, 2024

PREPARED BY: Celina Cabrera, Management Analyst

SUBJECT: AWARD CONSTRUCTION SERVICES AGREEMENT WITH MOHAWK COMMERCIAL, INC., FOR FLOOR COVERINGS AT PALM DESERT HOUSING AUTHORITY PROPERTIES

RECOMMENDATION:

1. Authorize the use of Mohawk Commercial, Inc., an Omnia Partners (“Omnia”) national government cooperative contract holder for flooring and outdoor surfaces solutions, contract 2020002149, at the Palm Desert Housing Authority pursuant to Section 3.30.160(E) of the Palm Desert Municipal Code.
2. Award a Short-Form Construction Contract with Mohawk Commercial, Inc., for procurement and installation of floor coverings and related supplies and services at the Authority’s properties for a term of one (1) year, with an option to renew for up to four additional one-year terms, in an annual amount not to exceed \$175,000 annually.
3. Authorize the Executive Director to execute the agreement, take any necessary actions to facilitate execution of agreement with Mohawk Commercial, Inc., and execute any documents necessary to effectuate the actions taken herewith.

BACKGROUND/ANALYSIS:

On average, Palm Desert Housing Authority (“Authority”) replaces damaged, deteriorated, or inefficient flooring in approximately 20% of its total units annually. Flooring products typically replaced include vinyl, carpet, carpet tile, tile, underlayment, padding, adhesives, and more.

Mohawk Commercial, Inc., is a national government cooperative contract holder with Omnia, offering floor coverings and related supplies at the government cooperative rate. Omnia satisfies the City’s bidding requirements pursuant to Section 3.30.160(E) of the Palm Desert Municipal Code, which allows for exceptions to the procurement process when a competitive bid has been conducted by another public agency. A copy of the Omnia contract number 2020002149 is available in the City Clerk’s office.

The Authority is currently under contract with Sid’s Carpet Barn, Inc., for these same services. Adding Mohawk Commercial will provide additional flexibility and improve efficiencies in addressing flooring needs as they arise at the Authority’s properties.

Legal Review:

This report has been reviewed by the City Attorney’s Office.

Appointed Body Recommendation:

The Housing Commission will review this recommendation at its regular meeting on November 13, 2024. Upon request, a verbal report will be provided at the Authority's regular meeting on November 14, 2024.

FINANCIAL IMPACT:

Funds for this agreement are included in the Housing Authority's Fiscal Year 2024-25 Annual Budget, allocated across the appropriate Authority accounts for each property. This action will have no financial impact to the General Fund.

ATTACHMENTS:

1. Omnia Partners Participation Letter- Mohawk Commercial, Inc.
2. Draft Agreement
3. Draft Bonds