



City of Palm Desert
PW - Operations & Maintenance
Randy Chavez, Deputy Director
73-510 Fred Waring Drive, Palm Desert, CA 92260

[AK LANDSCAPING] RESPONSE DOCUMENT REPORT

RFP No. 2024-RFP-132

[Parks And Landscape Enhancement Project](#)

RESPONSE DEADLINE: September 4, 2024 at 5:00 pm

Report Generated: Tuesday, September 10, 2024

Ak landscaping Response

CONTACT INFORMATION

Company:

Ak landscaping

Email:

eric.aklandscaping@gmail.com

Contact:

Eric Arechiga

Address:

42929 madio street
Indio, CA 92201

Phone:

N/A

Website:

N/A

Submission Date:

Sep 4, 2024 3:43 PM (Pacific Time)

ADDENDA CONFIRMATION

Addendum #1

Confirmed Sep 4, 2024 7:58 PM by Eric Arechiga

QUESTIONNAIRE

1. Proposal (WITHOUT COST)*

Proposals shall be concise, well organized and demonstrate qualifications and applicable experience. Proposals shall be organized and include page numbers for all pages in the proposal. The proposal shall be uploaded here, in the following order and shall include:

A. Cover Letter

1. This letter should briefly introduce the firm, summarize the firm's general qualifications, include an executive summary of the specific approach which will be used to deliver the work scope; and identify the individual(s) name, address and phone number authorized to negotiate Agreement terms and compensation.

B. Experience and Technical Competence

1. **Background:** Provide history of the firm's consulting experience which specifically addresses the individual or firm's experience with similar Service as described in this RFP.
2. **References:** The proposal shall include a list of recently completed projects that are similar in scope and function to this RFP. Provide a description of the project, client name, and the name, title, and telephone number of the primary contact person.

C. Firm Staffing and Key Personnel

1. **Staffing:** Provide the number of staff to be assigned to perform the Services and the names/discipline/job title of each as well as your firm's capacity to provide additional personnel as needed.

2. **Key Personnel:** Identify key persons that will be principally responsible for working with the City. Indicate the role and responsibility of each individual.
3. **Team Organization:** Describe proposed team organization, including identification and responsibilities of key personnel.
4. **Subcontractors:** The Proposer shall identify functions that are likely to be subcontracted and identify the subcontractor that is anticipated to perform each function.

D. Proposed Method to Accomplish the Work

1. Describe the technical and management approach to providing the Services to the City. Proposer should take into account the scope of the Services, and general functions required. Include a draft first year schedule of tasks, milestones, and deliverables that will provide for timely provision of the Services. In reviewing the scope of Services and goals described herein, the Proposer may identify additional necessary tasks and is invited to bring these to the City's attention within the discussion of its proposed method to accomplish the work.

City_of_Palm_Desert_Parks_and_Landscape_Enhancement_Project_Proposal.pdf

2. Fee Proposal*

The fee proposal shall include hourly rates for all personnel for "Additional Work" (as such term is defined in the proposed Agreement attached herein). Please provide hourly rates for the following positions at a minimum: Irrigator, Foreman, Laborer, Supervisor.

Hourly_rates_Palm_Desert.jpg

3. Non-Collusion Declaration*

The undersigned declares:

I am an authorized representative of my company, the party making the foregoing Bid, to certify the following.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost

element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Confirmed

4. Enter your valid CA Contractors State License Board (CSLB) number*

Please enter your License Number here. This will be verified against the state database.

754934

[Click to Verify](#) *Value will be copied to clipboard*

5. Enter your California Department of Industrial Relations (DIR) Registration number*

Please enter your Public Works Contractor DIR Number. This will be verified against the state database.

DIR number is currently being issued

[Click to Verify](#) *Value will be copied to clipboard*

6. Type of Business*

S Corporation (if corporation, two signatures are required)

7. Litigation*

Provide litigation history for any claims filed by your firm or against your firm related to the provision of Services in the last five (5) years (or type "N/A").

N/A

8. Changes to Agreement*

The City standard professional services agreement contract is included as an attachment herein. The Proposer shall identify any objections to and/or request changes to the standard contract language in this section of the proposal (or type "N/A"). If you are identifying changes here ALSO upload a copy of the redlined Language/Agreement with your Proposal. Changes requested may effect theCity's decision to enter into an Agreement.

N/A

9. No Deviations from the RFP*

In submitting a proposal in response to this RFP, Proposer is certifying that it takes no exceptions to this RFP including, but not limited to, the Agreement. If any exceptions are taken, such exceptions must be clearly noted here, and may be reason for rejection of the proposal. As such, Proposer is directed to carefully review the proposed Agreement and, in particular, the insurance and indemnification provisions therein (or type "N/A").

Maximum response length: 5000 characters

N/A

10. Project Team Resumes*

Submit resumes of all key personnel/support staff that will produce work product for the Services. Describe their qualifications, education, and professional licensing.

Eric_Arechiga_Resume.pdf

11. List the Signatory(s) Authorized to Sign and Bind an Agreement.*

(If two (2) signatures are required, include the following information for both signatories)

A. Full Name

B. Title

- C. Physical Business Address
- D. Email Address
- E. Phone Number
- A. Mike Arechiga
- B. Owner/CEO
- C. 42929 Madio St
- D. mm.aklandscaping@verizon.net
- E. 760-578-5389

- A. Eric Arechiga
- B. President
- C. 42929 Madio St
- D. Eric.Aklandscaping@gmail.com
- E. 760-485-6012

12. Certification of Proposal: The undersigned hereby submits its proposal and, by doing so, agrees to furnish services in accordance with the Request for Proposal (RFP), and to be bound by the terms and conditions of the RFP.*

Confirmed



AK Landscape
Maintenance
Inc.



City of Palm Desert: Landscape Enhancement Proposal

CREATED BY:

Eric Arechiga

September 4th, 2024

PROPOSED TO:

City Of Palm Desert, CA



September 4th, 2024

To: City Of Palm Desert

Address: 73510 Fred Waring Drive

Palm Desert, CA 92260

RE: Proposal For "Parks and Landscape Enhancement Project"

To Whom It May Concern,

AK Landscaping thanks you for the opportunity to present a proposal for the Parks and Landscape Enhancement Project. AK Landscaping has a dedicated team with the knowledge and experience to maintain and enhance the natural beauty of your landscape. AK Landscaping is a local family-owned company since 1977. Offering a thorough set of landscape services to residential, commercial, and municipal property. What separates our team in the industry is our expertise in our valleys climate, soils, and plant material. Operated by our first and second generation natives who oversee every account. Comprised of college graduates and certified professionals in both the horticultural field and turfgrass management. Our team prepared the following proposal for the City of Palm Deserts "Parks and Landscape Enhancement" project.

Following our review of the project, our team at AK Landscaping is confident that we can provide the best quality of service at a competitive cost and is pleased to submit the following proposal based on the RFP for Landscape enhancements issued August 12th, 2024.

- Contact Information: Eric Arechiga
 - AK Landscaping Maintenance inc. Located at 42929 Madio St, Indio, CA 92201
 - 760-485-6012
 - Eric.Aklandscaping@gmail.com

Sincerely,

Eric Arechiga

Eric Arechiga

Project Manger

AK Landscaping Maintenance Inc.



Executive Summary

This proposal presents our services offered for the "Parks and Landscape Enhancement" project. Our team at AK Landscaping offers a comprehensive set of landscape services within the landscape service sector.

AK Landscaping is a first class landscape maintenance and construction company committed to transforming and enhancing outdoor spaces into visually stunning and functional environments. We focus on quality, sustainability, and exceptional customer service, catering to 30+ residential, commercial, and municipal properties. Properties include the La Quinta Resort & Club, Outdoor Resort Indio, Ironwood Country Club, etc.

Mission Statement:

Our mission is to enhance the beauty and functionality of landscape by utilizing innovative design, expert craftsmanship, and the surrounding environment. dedication to client satisfaction. We strive to be the leading choice for landscape services with our commitment to client satisfaction. Our team prides itself in delivering outstanding results and fostering long-term relationships with our clients.

Services include but are not limited to the following:

- Specialized Landscape Maintenance & Construction
- Landscape Enhancements
- Irrigation Modification, Modernization and Conservation
- Landscape 3D rendering design
- Tree/Palm care, Trimming service, and arborist service
- Weed, Pest, and insect control
- Small to Large Landscape Projects

Our team of qualified individuals is committed and dedicated to our accounts throughout the Coachella Valley and hopes to provide you exceptional service with a commitment to excellence.



Experience and Technical Competence

Background:

AK Landscaping was founded in 1977 with the current owner Mike taking operations in 1989. Our office located in Indio, CA. Our current staff include over 100 qualified and experienced members. Our office is open Monday-Friday 8am to 4pm.

Experience:

AK Landscaping has over 35 years of dedicated service in the landscape industry. Standing as a testament of our commitment to excellence. Our extensive experience of working alongside residential, commercial, and municipal property has enabled us to establish a strong reputation as a first class landscape maintenance and construction business. Achieving exceptional results that exceed our clients expectations.

Supervision, Education, & Accountability:

AK Landscaping is committed to a foundation of supervision, education, and accountability to achieve high productivity and quality of work. Our focus on supervision plays an essential role in ensuring that all daily operations are executed to the industries best standards and practices. Maintaining quality and consistency throughout our work. While also allowing us to promptly resolve problems and minimize disruptions.

At AK Landscaping we believe that education is critical in equipping employees with the necessary technical skills and knowledge. Ongoing education ensures that team members are proficient in the latest best practices and standards. Allowing our team to be more responsive when it comes to meeting client expectations and needs.

Our emphasize on accountability ensure that all members of our staff are responsible for their own performance and adhere to our established standards and expectations. Setting clear goals, measuring performance, and addressing any deviation from these expected outcomes. All the while allowing our team to continuously improve by holding team members accountable. Identifying areas for improvement and implementing corrective actions. Fostering a culture of continuous improvement and higher levels of performance and quality.



References

La Quinta Resort and Spa: Pool Conversion #1

- **Description:** The Pool Deck Landscaping Enhancement project aims to revitalize and beautify the areas surrounding the pool deck to create a cohesive, inviting, and functional outdoor space. This project will focus on enhancing both the aesthetic appeal and the usability of the poolside area, integrating design elements that complement the existing pool structure and surrounding environment.
- **Client Name:** La Quinta Resort and Spa
- **Name:** Sergo Buis-Sereth
- **Title:** Director of property Operations/Engineering
- **Telephone Number:** 760-238-7724

La Quinta Resort and Spa: Grove Project

- **Description:** The Date Palm Removal and Event Space Landscaping project is designed to revitalize an event space by removing 30 mature date palms and undertaking a comprehensive redesign of the landscape. This project aims to create a more functional, aesthetically pleasing environment that enhances the versatility and appeal of the event space for various functions and activities.
- **Client Name:** La Quinta Resort and Spa
- **Name:** Sergo Buis-Sereth
- **Title:** Director of property Operations/Engineering
- **Telephone Number:** 760-238-7724

Ironwood Clubhouse Exterior Desert Conversion

- **Description:** The Desert Landscaping Transformation project aims to convert the exterior landscaping of the Ironwood Clubhouse into a beautiful and functional desert-themed landscape. This transformation will embrace the natural beauty of the desert environment, enhancing the clubhouse's exterior with sustainable, low-maintenance design elements that complement the surrounding landscape and create an inviting atmosphere for visitors.
- **Client Name:** Ironwood CC Clubhouse
- **Name:** Joshua Tanner
- **Title:** Chief Executive Officer/ General Manager
- **Telephone Number:** 760-766-1090



References

Rancho Mirage Racquet Club Desert landscape Conversion

- **Description:** The Turf Removal and Desert Landscape Conversion project at Rancho Mirage Racquet Club aims to transform 30,000 square feet of existing turf into a sustainable and aesthetically pleasing desert landscape. This initiative will enhance the facility's outdoor environment by incorporating drought-tolerant and low-maintenance landscaping that aligns with the desert climate, reduces water consumption, and improves the overall visual appeal and functionality of the space.
- **Client Name:** Rancho mirage Racquet Club
- **Name:** Mike Ranco
- **Title:** Board president
- **Telephone Number:** 661-810-0469



Firm Staffing and Key Personnel

Staffing

- **Project Manager:** Martin Arechiga
 - **Role and Responsibilities:**
 - **Primary contact:** serve as the main liaison between the City of Palm Desert and our team, Ensuring effective communication and coordination of all tasks throughout the project.
 - **Project oversight:** Oversee all aspects of the project, Including planning, implementing, and monitoring all task from start to finish. To ensure that he projects stays on schedule
 - **Problem Resolution:** In the event a problem arise. Address and resolve any issues or challenges that arise during the project, working closely with City Representatives to find solutions.
 - **Reporting:** Provide regular updates and detailed progress reports to the city on completed tasks and upcoming milestones.
 - **Site Supervisor:** Jose Luis Martinez
 - **Role and Responsibilities:**
 - **Field Management:** Oversee day-to-day operations on-site, ensuring that all tasks are performed according to the project plan and meet specifications.
 - **Team Coordination:** Manage field crews, assign tasks, and ensure that work is completed efficiently and to a high standard.
 - **Quality Control:** Conduct regular inspections of work in progress to ensure adherence to quality standards and address any issues promptly.
-



Firm Staffing and Key Personnel

Staffing

- **Irrigation Specialist:** Julian Alvarez

Role and Responsibilities:

- **System Design and Installation:** Design and oversee the installation of efficient irrigation systems, ensuring proper coverage and water conservation.
- **Maintenance and Troubleshooting:** Monitor and maintain irrigation systems, addressing any malfunctions or issues to ensure optimal performance.
- **Water Management:** Provide recommendations for water management strategies to align with sustainable practices and local water regulations.

Each member brings specialized skills and experience to ensure the successful execution of the "Parks and Landscape Enhancement" project. Their roles and responsibilities are designed to provide comprehensive support and ensure that all aspects of the project are managed effectively.



Firm Staffing and Key Personnel

Key Personnel

Mike Arechiga, CEO

Mike is a proud native to the Coachella valley with 40+ years in the landscape maintenance and construction industry. Mike founded AK landscaping in 1989 and later received his C-27 contracting license in 1998. Since then Mike has continued to expand his organization to 100+ employees alongside the second generation sons Eric, Michael, and Martin.

Eric Arechiga, President

Eric oversees the landscape maintenance accounts. Eric has a BA in Business Economics from California state university of Fullerton. Eric has also attended numerous horticultural and turf grass management classes at COD and is set to complete two associates degrees in the spring of 2025. Eric is also receiving the following Certificates from COD:

- Arborists Technician Certificate
- Landscape Irrigation Technician Certificate
- Pest Management Certificate
- Turfgrass management Technician Certificate

Michael Arechiga, Vice President

Michael oversees landscape construction projects. Michael is a native to the Coachella valley having grown up in Palm Desert. He has over 12 Years of landscape construction experience. Michael is involved in overseeing business development alongside Eric Arechiga. Ensuring a strong future for the organization and clients of AK Landscaping.

Martin Arechiga, Lead Designer

Martin is involved in overseeing the design process of landscape construction Projects. He has worked in landscape design for 10+ years. Working alongside brothers Eric and Michael Arechiga to ensure that all installs are visually pleasing and tolerable of our desert climate. Together they have overseen over 300,000 Square feet of desert landscape conversions since 2022.



Team Organization





Proposed Method to Accomplish the Work

Our approach is designed to meet the City's efforts to expedite task orders while meeting requirements for installation, repairs, maintenance, and enhancements of both parks and/or landscape areas. This approach integrates thorough planning for each individual task ordered. Our team will leverage our expertise and experience in horticulture, landscape design, and project management to deliver high quality results that align with the City's goals and expectations.

It is through the utilization of our diverse and qualified workforce AK landscaping is confident in meeting the performance requirements for the services we offer. Our Full-time account manager will be responsible for coordinating client request to crew leaders. While our experienced foreman's responsibility will be to oversee the scheduling of task to be completed by our work teams. Our work teams are experienced in all areas of landscape and golf maintenance.

Including the following:

- irrigation maintenance, repairs, and installation
- Sod Preparation and installation
- Topdressing
- Median landscape and assessment district Improvements
- Plant material installation
- Mow curb and related concrete improvements
- Small - Large Landscape projects

Position	Hourly Rate
Irrigator	\$55.00
Foreman	\$60.00
Laborer	\$50.00
Supervisor	\$75.00

Eric Arechiga

Driven and ambitious recent graduate with a bachelor's Degree in Business Economics. Pursuing additional Associates degrees in TurfGrass Management and Environmental Horticulture. Seeking a career in Landscape Contracting requiring qualities such as leadership, Decision making, Problem solving, management, and Interpersonal Skills.

EXPERIENCE

AK Landscaping, Palm Desert, CA— President

July 2024 - PRESENT

Responsible for steering the company towards its strategic goals and ensuring its long-term success. Tasked with shaping the company's direction, fostering growth, and maintaining high standards of service and operational excellence.

AK Landscaping, Palm Desert, CA— Senior Account Manager/ Project Manager

November 2023 - June 2024

Managing and nurturing key client relationships while driving the growth and success of our accounts. Primary point of contact for clients, ensuring their needs are met, expectations are exceeded, and their overall experience with our company is exceptional.

AK Landscaping, Palm Desert, CA— Account Manager/ Project Manager

June 2021 - October 2023

Managing client accounts a, ensuring their satisfaction, and driving the success of our projects

AK Landscaping , Palm Desert, CA— Supervisor

May 2017- May 2021

EDUCATION

California State University of Fullerton, Fullerton, CA— Bachelors in Business Economics

August 2020 - May 2022

College of the Desert, Palm Desert, CA— Turf Grass Management

January 2023 - May 2024

College of the Desert, Palm Desert, CA— Environmental Horticulture

January 2023 - May 2024

40531 Emerald Cove
Bermuda Dunes, CA 92203
(760) 485-6012
Eric.Aklandscaping@gmail.com

SKILLS

Project Management
Logistics
Problem Solving
Decision Making
Time Management
Interpersonal Communication
Adaptability
Leadership

Achievements

Arborist technician Certification
Landscape & irrigation Technician
Pest Management Technician certificate
Turfgrass management technician certificate
Environmental horticulture certificate
TurfGrass Management Certification

LANGUAGES

English