

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: September 26, 2024

PREPARED BY: Celina Cabrera, Management Analyst

SUBJECT: RATIFY TKE ENGINEERING, INC., FOR ON-CALL CONSTRUCTION
MANAGEMENT SERVICES FOR THE HOUSING AUTHORITY
PROPERTIES

RECOMMENDATION:

1. Ratify the award of contract to TKE Engineering, Inc., as an additional consultant to the On-Call Construction Management Services contract for the Housing Authority properties in a shared aggregate amount with the City in an amount not to exceed \$11,739,394.
2. Authorize the City to administer the contract on behalf of the Housing Authority and authorize the City Manager to execute contract and subsequent task orders.
3. Direct the Directors of Finance, Public Works, and Capital Projects to review annual expenditures and performance of the vendor under this contract.

BACKGROUND/ANALYSIS:

On February 16, 2023, the City Council approved a five-year multiple vendor contract for On-Call Construction Management Services and other related services as needed, in a cumulative amount not to exceed \$11,739,394 with Anser Advisory Management LLC and MARRS Services, Inc. On March 23, 2023, MAAS Companies, Inc., was added. The Housing Authority ratified the use of these vendors for the Housing Authority properties on July 13, 2023.

On April 25, 2024, the City Council approved TKE Engineering, Inc. ("TKE") as an additional vendor for said agreement to support the planned projects in the five-year CIP efficiently and effectively. TKE provides services that include civil engineering, traffic engineering, roadway design, survey, and inspections. This request would ratify that action for the use of Housing Authority properties.

Legal Review:

This report has been reviewed by the City Attorney's office.

Appointed Body Recommendation:

The Housing Commission will review the recommendation at its regular meeting on September 11, 2024. Upon request, a verbal report will be provided.

FINANCIAL IMPACT:

There is no additional fiscal impact because of this recommendation for approval. Task orders issued under this Construction Management Services contract will be paid from the Housing Authority Capital Replacement Fund. There is no financial impact to the City's General Fund.